

Department of Finance and Corporate Support

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To: Councillors Tom Cook (Chair), Willie Coffey (Vice-Chair), John McGhee, Helen Coffey, John Campbell, Alan Brown, Stuart Finlayson, Jimmy Kelly, Eric Ross, Elaine Dinwoodie and Drew Filson.


10 December 2010

Dear Councillor

GOVERNANCE AND SCRUTINY COMMITTEE - 17 DECEMBER 2010

You are requested to attend the meeting of the **Governance and Scrutiny Committee** to be held on **FRIDAY 17 DECEMBER 2010** commencing at **1000 HRS** in the **COUNCIL CHAMBERS, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Alex McPhee
Executive Director of Finance and Corporate Support
SN/FM

B U S I N E S S

INTIMATE APOLOGIES

- 1. PREVIOUS MINUTES (pages 1-6)** - Submit, for approval as a correct record, the Minutes of the meeting held on 19 November 2010 ([copy enclosed](#)).
- 2. MATTERS ARISING UPDATE REPORT (pages 7-15)** - Submit report dated 1 December 2010 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to provide the Committee with a consolidated response to information requests made by Members at the last meeting.

PERFORMANCE

- 3. SWIA INSPECTION OF SOCIAL WORK SERVICES IN HMP KILMARNOCK (pages 16-19)** - Submit report ([copy enclosed](#)) by the Executive Director of Educational and Social Services to advise of the outcome of the Social Work Inspection Agency (SWIA) Inspection of Prison Based Social Work Services in HMP Kilmarnock, which was undertaken in the Spring of 2010.

COUNCIL HEADQUARTERS
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KILMARNOCK KA3 7BU
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4. **SOCIAL BACKGROUND REPORTS TO THE CHILDREN'S HEARING (pages 20-24)** - Submit report ([copy enclosed](#)) by the Executive Director of Educational and Social Services to advise of progress made in the performance of the Council against the national standard and target in submitting reports to the Children's Hearing.

SCRUTINY

5. **AUDIT SCOTLAND REPORT: PHYSICAL RECREATION SERVICES IN LOCAL GOVERNMENT (pages 25-28)** - Submit report dated 7 December 2010 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Neighbourhood Services to advise of the main findings of the Audit Scotland report, Physical Recreation Services in Local Government, which was published on 21 October 2010.
6. **FINANCE AND SERVICE STRATEGY REPORT BASED ON PERIOD 8 (14 NOVEMBER 2010) (pages 29-32)** - Submit report dated 2 December 2010 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to advise of the projected financial position for the year based on expenditure to 14 November 2010 (Period 8), and information provided by Executive Directors.
7. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 8 of Schedule 7A of the Act".
8. **REVIEW OF PROCUREMENT PROCESSES FOR EVALUATION OF TENDERS (Item 19, Page , 07/12) (pages 33-59)** - Submit report dated 3 December 2010 (copy enclosed) by the Executive Director of Finance and Corporate Support to invite the Committee to determine suitable terms of reference for a proposed review of current processes for the evaluation of tenders. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**