

## Department of Finance and Corporate Support

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To: Councillors Tom Cook (Chair), Willie Coffey (Vice-Chair), John McGhee, Helen Coffey, John Campbell, Alan Brown, Stuart Finlayson, Jimmy Kelly, Eric Ross, Elaine Dinwoodie and Drew Filson.

19 August 2011

Dear Councillor

### **GOVERNANCE AND SCRUTINY COMMITTEE - 26 AUGUST 2011**

You are requested to attend the meeting for the **Governance and Scrutiny Committee** to be held on **FRIDAY 26 AUGUST 2011** at **1000 HOURS** in the **COUNCIL CHAMBERS, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely

SIGNED OFF BY JULIE McGARRY ON BEHALF OF

Alex McPhee

Executive Director of Finance and Corporate Support  
LY/SR

### **B U S I N E S S**

#### **INTIMATE APOLOGIES**

1. **PREVIOUS MINUTES (pages 1-5)** - Submit, for approval as a correct record, the Minutes of the meeting held on 17 June 2011 ([copy enclosed](#)).

#### **SCRUTINY**

2. **QUARTERLY EMPLOYEE STATISTICS: APRIL-JUNE 2011 (pages 6-45)** - Submit report dated 9 August 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support on a range of employee statistics including Staffing Watch and absence for the period 1 April to 30 June 2011.

COUNCIL HEADQUARTERS  
L O N D O N R O A D  
KILMARNOCK KA3 7BU  
T E L: 0 1 5 6 3 5 7 6 0 0 0  
F A X: 0 1 5 6 3 5 7 6 5 0 0  
Legal Post LP18  
[www.east-ayrshire.gov.uk](http://www.east-ayrshire.gov.uk)

3. **PLANNING, ENFORCEMENT, LISTED BUILDING CONSENT APPEAL DECISIONS AND LOCAL REVIEW BODY DECISIONS: 1 JANUARY TO 31 DECEMBER 2010 (pages 46-58)** - Submit report dated 8 August 2011 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Neighbourhood Services presenting for information, an analysis of Planning (including Enforcement Notice) and Listed Building Consent appeal decisions received from the Scottish Office Directorate for Planning and Environmental Appeals (DPEA) during the above period.
4. **EXTERNAL SCRUTINY OF EAST AYRSHIRE SOCIAL WORK SERVICES (pages 59-79)** - Submit report dated 16 August 2011 ([copy enclosed](#)) by the Executive Director of Educational and Social Services providing information in respect of external scrutiny of the Social Work Service, and in particular, information on (i) the Social Work Inspection Agency (SWIA) Publication "Report on the Follow Up of Performance Inspections of Council Social Work Service"; and (ii) scheduled inspection of the Social Work Service in 2011/2012 by Social Care and Social Work Improvement Scotland (SCSWIS).

#### **PERFORMANCE**

5. **HEALTH AND SAFETY PERFORMANCE REPORT 2010-11 QUARTER 4 (JANUARY TO MARCH 2011) AND HEALTH AND SAFETY ANNUAL REPORT 2010-11 (pages 80-116)** - Submit report dated 15 August 2011 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Neighbourhood Services providing information on the Health and Safety Performance in Quarter 4 (January to March) of 2010-2011, and the Annual Health and Safety Performance Statistics for 2010-2011. [Performance and Annual Statistics report](#).
6. **INSPECTION OF SOCIAL WORK SERVICES IN HMP KILMARNOCK AND ACROSS SCOTLAND (pages 117-128)** - Submit report ([copy enclosed](#)) by the Executive Director of Educational and Social Services advising of progress in implementing the Social Work Inspection Agency (SWIA) Prison Based Social Work Action Plan; and advising of the key findings in the National Thematic Inspection.
7. **SOCIAL BACKGROUND REPORTS TO CHILDREN'S HEARINGS (pages 129-135)** - Submit report ([copy enclosed](#)) by the Executive Director of Educational and Social Services advising of progress made in the performance of the Council against the National Standard and Target in submitting reports to the Children's Hearing.

#### **AUDIT**

8. **ARMS LENGTH EXTERNAL ORGANISATIONS: ARE YOU GETTING IT RIGHT? (pages 136-145)** - Submit report dated 29 July 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support advising of the publication of Audit Scotland's report on Arms Length External Organisations (ALEO): Are You Getting it Right; and outlining the Council's position in response to the recommendations arising from the report.

9. **AUDIT SCOTLAND AND ACCOUNTS COMMISSION ANNUAL REPORTS (2010/11) (pages 146-148)** - Submit report dated 26 July 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support advising of the availability of the Accounts Commission and Audit Scotland Annual Reports for 2010/11.
10. **CORPORATE GOVERNANCE REPORT 2010/2011 (pages 149-170)** - Submit report dated 15 August 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support introducing the Corporate Governance 2010/2011 report, submitted by Audit Scotland.
11. **EAST AYRSHIRE COUNCIL - SHARED RISK ASSESSMENT: ASSURANCE AND IMPROVEMENT PLAN 2011/12 - UPDATE (pages 171-185)** - Submit report dated 1 July 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support (i) advising of the outcome of the Local Area Network's first annual review of the Council's Shared Risk Assessment and Assurance and Improvement Plan (AIP) for the period 2010-13; (ii) providing details of the updated Shared Risk Assessment/Assurance and Improvement Plan for 2011/12; and (iii) outlining the level of scrutiny activity planned as a result of this review.