

Chief Executive's Department

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To: Councillors Tom Cook (Chair), Willie Coffey (Vice-Chair), Helen Coffey, Maureen McKay, John Campbell, Alan Brown, Stuart Finlayson, Barney Menzies, Eric Ross, Elaine Dinwoodie and Drew Filson.

27 March 2009

Dear Councillor

GOVERNANCE AND SCRUTINY COMMITTEE - 3 APRIL 2009

You are requested to attend the meeting of the **Governance and Scrutiny Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, on **FRIDAY 3 APRIL 2009** at **1000 HRS** to consider the undernoted business.

The proceedings of the meeting in respect of Item 2 will be covered by a live link which will provide both audit and visual facilities to an adjoining meeting room in order to accommodate any members of the public who are not able to gain access to the main Meeting Room. The proceedings will not be subject to visual or audio recording.

Yours sincerely



Elizabeth Morton
Depute Chief Executive/
Executive Director of Corporate Support
SN/FM

B U S I N E S S

INTIMATE APOLOGIES

1. **PREVIOUS MINUTES (pages 1-4)** - Submit, for approval as a correct record, the Minutes of the meeting held on 13 March 2009 ([copy enclosed](#)).

CALLED-IN DECISION OF CABINET

2. CONSIDERATION OF CALLED-IN DECISION OF CABINET -

- 2.1 **PROCEDURE (page 5)** - Submit copy of the procedure to be followed for dealing with the undernoted Call-in Decision of Cabinet ([copy enclosed](#)).
- 2.2 **MEMBER/OFFICER WORKING GROUP: OPTION APPRAISAL - REPLACEMENT CHILDREN'S RESIDENTIAL HOUSE (Item 4, Page , 07/12)** - Consider called-in decision of Cabinet meeting held on 4 March 2009 relating to the option appraisal of site options for a replacement children's house for the Kilmarnock area, and in this connection, submit the following, viz:-
- (i) **The Call-In Notice (page 6)** ([copy enclosed](#));
 - (ii) **Related Cabinet Report (pages 7-30)** ([copy enclosed](#)); and
 - (iii) **Position Statement - Member/Officer Working Group: Option Appraisal - Replacement Children's Residential House (pages 31-34)** ([copy enclosed](#)).

AUDIT

3. **AUDIT PLAN 2009/2010 (pages 35-40)** - Submit report ([copy enclosed](#)) by the Chief Auditor to advise of the Internal Audit Plan for 2009/10.

SCRUTINY

4. **FINAL MEASUREMENTS ON WORKS CONTRACTS FOR THE PERIOD 1 NOVEMBER 2008 TO 31 MARCH 2009 (pages 41-44)** - Submit report dated 20 March 2009 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Corporate Support to provide, for information, details of final measurements for works contracts for the period 1 November 2008 to 31 March 2009.
5. **AWARDING OF CONTRACTS: 2 FEBRUARY TO 20 MARCH 2009 (pages 45-49)** - Submit report dated 17 March 2009 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Corporate Support to provide, for information, details of tenders which have been accepted on behalf of the Council for the period from 2 February to 20 March 2009.
6. **REVIEW TOPIC - REVIEW OF THE COUNCIL'S WINTER EMERGENCY RESPONSE POLICY: WORK PROGRAMME (pages 50-55)** - Submit report dated 19 March 2009 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Corporate Support to present for consideration the Work Review Programme relative to the review topic -

“Review of Winter Emergency Response Policy” which has been selected for review in 2009/10.

7. **PLANNING AND LISTED BUILDING CONSENT APPEAL DECISIONS - 1 MAY 2007 TO 31 JANUARY 2009 (pages 56-72)** - Submit report dated 2 March 2009 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Corporate Support to present, for information, an analysis of Planning and Listed Building Consent appeal decisions received from the Scottish Government Directorate for Planning and Environmental Appeals during the period 1 May 2007 to 31 January 2009.
8. **FINANCE AND SERVICE STRATEGY REPORT TO PERIOD 11 (8 FEBRUARY 2009)** - Submit report dated 18 March 2009 ([copy enclosed](#)) by the Executive Head of Finance and Asset Management to advise of the projected financial position for the year based on expenditure to 8 February 2009 (Period 11) and information provided by Executive Directors.