

EAST AYRSHIRE COUNCIL

GOVERNANCE AND SCRUTINY COMMITTEE - 29 MAY 2009

REVIEW TOPIC - REASONS FOR THE LEVEL OF COMPLAINTS ON CONTRACT UPGRADES TO THE COUNCIL'S HOUSING STOCK UNDER THE CAPITAL PROGRAMME

Report by the Depute Chief Executive/Executive Director of Corporate Support

1. PURPOSE OF REPORT

- 1.1** The purpose of this report is to present for consideration the Work Review Programme relative to the review topic - "Reasons for the Level of Complaints on Contract Upgrades to the Council's Housing Stock under the Capital Programme", which has been selected for review in 2009/2010.

2. BACKGROUND

- 2.1** This Committee on 13 March 2009, approved the scoping papers and the Annual Programme timetable for reviews to be carried out during 2009/2010, including the review topic - "Reasons for the Level of Complaints on Contract Upgrades to the Council's Housing Stock under the Capital Programme".

3. PROPOSED WORK PROGRAMME

- 3.1** The proposed work programme relative to the review topic - "Reasons for the Level of Complaints on Contract Upgrades to the Council's Housing Stock under the Capital Programme" is set out in the Appendix to this report, for consideration by the Committee.

4. FINANCIAL/LEGAL/POLICY/COMMUNITY PLANNING/RISK IMPLICATIONS - Nil.

5. RECOMMENDATION

- 5.1** It is recommended that the Committee agree the detailed Work Programme for the topic review as detailed in the Appendix to the report, subject to recognition that the programme may change in the light of operational requirements.

Elizabeth Morton
Depute Chief Executive/Executive Director of Corporate Support

18 May 2009

SN/SR

LIST OF BACKGROUND PAPERS

NIL

Any person wishing further information on this report should contact Bill Walkinshaw, Head of Democratic Services on Telephone Number (01563) 576135.

Implementation Officer: Stuart Nelson, Administrative Officer.

GOVERNANCE AND SCRUTINY COMMITTEE

WORK REVIEW PROGRAMME FOR PROJECT 2 - REASONS FOR THE LEVELS OF COMPLAINTS ON CONTRACT UPGRADE TO THE COUNCIL'S HOUSING STOCK UNDER THE CAPITAL PROGRAMME

	Week 1 W/C MON 18 MAY	Week 2 W/C MON 25 MAY	Week 3 W/C MON 1 JUNE	Week 4 W/C MON 8 JUNE	Week 5 W/C MON 15 JUNE	Week 6 W/C MON 22 JUNE	Week 7 W/C MON 29 JUNE	Week 8 W/C MON 6 JULY
MON	18	25	1	8	15	22	29	6 Begin preparatory work on benchmarking
TUES	19	26	2	9	16	23	30	7
WED	20	27	3	10	17	24	1	8
THURS	21	28	4	11	18	25	2	9
FRI	22	29	5	12	19 Awareness raising presentation to Members of the Committee by the Executive Head of Finance and Asset Management	26	3	10

APPENDIX 1

	Week 9 W/C MON 13 JULY	Week 10 W/C MON 20 JULY	Week 11 W/C MON 27 JULY	Week 12 W/C MON 3 AUGUST	Week 13 W/C MON 10 AUGUST	Week 14 W/C MON 17 AUGUST	Week 15 W/C MON 24 AUGUST	Week 16 W/C MON 31 AUGUST
MON	13	20	27	3 Issue documents core	10	17 Meeting with Members to review core documents and consider consultation and research	24 Begin consultation and research	31
TUES	14	21	28	4	11	18	25	1
WED	15	22	29	5	12	19	26	2
THURS	16	23	30	6	13	20	27	3
FRI	17	24	31	7	14	21	28	4

APPENDIX 1

	Week 17 W/C MON 7 SEPTEMBER	Week 18 W/C MON 14 SEPTEMBER	Week 19 W/C MON 21 SEPTEMBER	Week 20 W/C MON 28 SEPTEMBER	Week 21 W/C MON 5 OCTOBER	Week 22 W/C MON 12 OCTOBER	Week 23 W/C MON 19 OCTOBER	Week 24 W/C MON 26 OCTOBER
MON	7 Site visits	14	21 Issue consultee responses and research outcome to Governance & Scrutiny Members	28 Meeting with key witnesses	5 Final meeting with Members to formulate outcomes/ recommendations	12 Officers prepare draft report	19	26 Draft outcome report issued to Governance & Scrutiny Committee Members for comment
TUES	8	15	22	29	6	13	20	27
WED	9	16	23	30	7	14	21	28
THURS	10	17	24	1	8	15	22	29
FRI	11	18 Final comments from consultees	25	2	9	16	23	30

APPENDIX 1

	Week 25 W/C MON 2 NOVEMBER	Week 26 W/C MON 9 NOVEMBER	Week 27 W/C MON 16 NOVEMBER	Week 28 W/C MON 23 NOVEMBER	Week 29 W/C MON 30 NOVEMBER	Week 30 W/C MON 7 DECEMBER	Week 31 W/C MON 14 DECEMBER	Week 32 W/C MON 21 DECEMBER
MON	2	9	16	23	30	7	14	21
TUES	3	10	17	24	1	8	15	22
WED	4	11	18	25	2	9	16 Outcome report to be considered by Cabinet	23
THURS	5	12	19	26	3 Lodge report for Cabinet	10	17	24
FRI	6 Lodge report for Governance & Scrutiny Committee	13	20 Governance & Scrutiny Committee - Submit outcome report for consideration	27	4	11	18	25

19 May 2009
SR