

## Chief Executive's Department

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To: Councillors Tom Cook (Chair), Willie Coffey (Vice-Chair), Helen Coffey, Maureen McKay, John Campbell, Alan Brown, Stuart Finlayson, Jimmy Kelly, Eric Ross, Elaine Dinwoodie and Drew Filson.

22 May 2009

Dear Councillor

### **GOVERNANCE AND SCRUTINY COMMITTEE - 29 MAY 2009**

You are requested to attend the Pre-Agenda meeting for the **Governance and Scrutiny Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, on **FRIDAY 29 MAY 2009** commencing at **1000 HOURS** in order to discuss the undernoted business.

Yours sincerely



Elizabeth Morton

Depute Chief Executive/Executive Director of Corporate Support

SN/SW

### **B U S I N E S S**

#### **INTIMATE APOLOGIES**

1. **PREVIOUS MINUTES (pages 1-3)** - Submit, for approval as a correct record, the Minutes of the meeting held on 1 May 2009 ([copy enclosed](#)).
2. **MATTERS ARISING UPDATE REPORT (pages 4-10)** - Submit report dated 18 May 2009 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Corporate Support to provide the Committee with a consolidated response to information requests made by Members at previous meetings.

#### **SCRUTINY**

3. **SCHOOL LEAVERS DESTINATIONS 2007/2008 (pages 11-18)** - Submit report dated 14 May 2009 ([copy enclosed](#)) by the Executive Director of

Educational and Social Services to advise of the destinations of leavers from East Ayrshire Schools in 2007/2008 as published by the Scottish Government.

4. **EMPLOYEE STATISTICAL INFORMATION: JANUARY TO MARCH 2009: QUARTER 1 (pages 19-43)** - Submit report dated 12 May 2009 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Corporate Support to provide a range of employee statistics including Staffing Watch and Absence for the Council for the period 1 January to 31 March 2009.
5. **AWARDING OF CONTRACTS: 21 MARCH TO 15 MAY 2009 (pages 44-53)** - Submit report dated 14 May 2009 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Corporate Support to provide, for information, details of tenders which have been accepted on behalf of the Council for the period 21 March to 15 May 2009.
6. **REVIEW TOPIC - REASONS FOR THE LEVEL OF COMPLAINTS ON CONTRACT UPGRADES TO THE COUNCIL'S HOUSING STOCK UNDER THE CAPITAL PROGRAMME (pages 54-59)** - Submit report dated 18 May 2009 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Corporate Support to present, for consideration the Work Review Programme relative to the review topic - "Reasons for the Level of Complaints on Contract Upgrades to the Council's Housing Stock under the Capital Programme", which has been selected for review in 2009/2010.