

## Department of Finance and Corporate Support

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To: Councillors Tom Cook (Chair), Willie Coffey (Vice-Chair), John McGhee, Helen Coffey, John Campbell, Alan Brown, Stuart Finlayson, Jimmy Kelly, Eric Ross, Elaine Dinwoodie and Drew Filson.

16 September 2010

Dear Councillor

### **GOVERNANCE AND SCRUTINY COMMITTEE - 24 SEPTEMBER 2010**

You are requested to attend the meeting of the **Governance and Scrutiny Committee** to be held on **FRIDAY 24 SEPTEMBER 2010** commencing at **1000 HRS** in the **COUNCIL CHAMBERS, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Alex McPhee  
Executive Director of Finance and Corporate Support  
SN/FM

### **B U S I N E S S**

#### **INTIMATE APOLOGIES**

1. **PREVIOUS MINUTES (pages 1-6)** - Submit, for approval as a correct record, the Minutes of the meeting held on 27 August 2010 ([copy enclosed](#)).
2. **MATTERS ARISING UPDATE REPORT (pages 7-8)** - Submit report dated 10 September 2010 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to provide the Committee with a consolidated response to information requests made by Members at previous meetings.

#### **CORPORATE GOVERNANCE**

3. **COMMUNICATION OF AUDIT MATTERS TO THOSE CHARGED WITH GOVERNANCE ON THE 2009/10 AUDIT (pages 9-16)** - Submit statement dated September 2010 ([copy enclosed](#)) from Audit Scotland setting out relevant matters arising from the audit of East Ayrshire Council's financial statements for 2009/10.

COUNCIL HEADQUARTERS  
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## SCRUTINY

4. **AWARDING OF CONTRACTS - PERIOD FROM 5 JUNE TO 10 SEPTEMBER 2010 (pages 17-28)** - Submit report dated 8 September 2010 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to provide, for information, details of tenders which have been accepted on behalf of the Council for the period from 5 June to 10 September 2010.
5. **OUTWITH PLACEMENTS (pages 29-36)** - Submit report dated August 2010 ([copy enclosed](#)) by the Executive Director of Educational and Social Services to provide a summary of the Department of Educational and Social Services' use of Outwith Placements up to the end of July 2010.
6. **DERELICT BUILDINGS REPORT (pages 37-76)** - Submit report dated 10 September 2010 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Neighbourhood Services to identify and provide relevant information on those derelict buildings within East Ayrshire which are known to the Council and which present cause for concern.
7. **PLANNING, ENFORCEMENT AND LISTED BUILDING CONSENT APPEAL DECISIONS: 1 FEBRUARY TO 31 DECEMBER 2010 (pages 77-94)** - Submit report dated 10 September 2010 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Neighbourhood Services to present for information, an analysis of Planning (including Enforcement Notice) and Listed Building Consent appeal decisions received from the Scottish Government Directorate for Planning and Environmental Appeals (DPEA) during the period 1 February to 31 December 2010.
8. **OUTCOME OF 2008/09 NATIONAL FRAUD INITIATIVE AND FORWARD PLAN FOR 2010/11 INITIATIVE (pages 95-112)** - Submit report ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to provide a summary of the key outcomes from the 2008/09 National Fraud Initiative exercise; to highlight the positive action taken across Departments to deal with possible data matches identified; and to set out a forward workplan in respect of the forthcoming 2010/11 Initiative.
9. **EAST AYRSHIRE TOURISM STRATEGY ANNUAL PERFORMANCE MONITORING REPORT (pages 113-123)** - Submit report dated 13 September 2010 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Neighbourhood Services to update on progress relating to implementation of the East Ayrshire Tourism Strategy and Action Plan.
10. **FINANCE AND SERVICE STRATEGY REPORT BASED ON PERIOD 4 (25 JULY 2010) (pages 124-127)** - Submit report dated 6 September 2010 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to advise of the projected financial position for the year based on expenditure to Period 4, and information provided by Executive Directors. (Members should refer to the detailed information contained within the Finance and Service

Strategy Report booklet issued as part of the Cabinet Agenda for the Cabinet meeting on 1 September 2010). [View booklet](#)