

EAST AYRSHIRE COUNCIL

LOCAL GOVERNMENT LICENSING PANEL

**MINUTES OF SPECIAL MEETING HELD ON THURSDAY 24 SEPTEMBER 2009
AT 1005 HOURS IN SHORTLEES COMMUNITY CENTRE, BLACKSYKE
AVENUE, KILMARNOCK**

PRESENT: Councillors Hugh Ross, John Campbell, Gordon Cree, Neil McGhee, Jim Roberts, Barney Menzies and Elaine Dinwoodie.

ATTENDING: David Mitchell, Head of Legal, Procurement and Regulatory Services; Gillian Kuhn, Licensing Administrator; and Sharon McHarg, Administrative Officer.

APOLOGIES: Councillors Rose-Ann Cuninghame, John MacKay, Robert Keohone and Jim Buchanan.

CHAIR: Councillor Hugh Ross, Chair.

LICENSING PROVISIONS FOR SECOND HAND DEALERS

1. There was submitted a report dated 14 September 2009 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which invited the Panel to approve the commencement of the statutory process to vary the existing East Ayrshire Council Resolution to extend the categories of second hand goods for sale which require to be licensed.

It was agreed:-

- (i) to endorse the proposal to vary the resolution relating to second hand dealers to include computers, gaming equipment and mobile phones;
- (ii) to remit to the Head of Legal, Procurement and Regulatory Services to make the necessary arrangements; and
- (iii) otherwise, to note the contents of the report.

LICENSING OF BOOKING OFFICES FOR TAXIS AND PRIVATE HIRE CARS

2. There was submitted a report dated 14 September 2009 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which (i) apprised Members of the introduction of a mandatory licensing scheme for premises which take bookings from members of the public for the hire of taxi and private hire car vehicles; and (ii) invited the Panel to agree conditions to be attached to licences issued under the scheme and to set fee levels for such applications.

It was agreed:-

- (i) to note the introduction of a licensing requirement for booking offices for taxis and private hire vehicles as of 16 November 2009;
- (ii) that the fee for processing an application (and an application for renewal) for a booking office licence should be £300.00 for premises to which the public have access and £200.00 for premises to which the public are not admitted;

- (iii) that in addition to the mandatory conditions imposed by legislation as detailed within Paragraph 3.4 of the report that licences issued by East Ayrshire Council be subject to additional conditions, namely:-
 - (a) that all booking offices to which the public have access be required to have a fully operational CCTV system and that the CCTV should be installed within six months of the first grant of their licence; and
 - (b) that all records required to be kept in terms of the mandatory and additional conditions will require to be kept for a minimum period of one year;
- (iv) that the Council's Licensing Standards Officers, Licensing Enforcement Officer, Environmental Health and Building Standards Officers would be authorised Officers for the purposes of inspecting premises which are the subject of applications for licences under the scheme; and
- (v) otherwise, to note the contents of the report.

LICENSING OF KNIFE DEALERS

3. There was submitted a report dated 16 September 2009 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which apprised Members of the Licensing Panel of the establishment of a mandatory licensing scheme for those dealing in non-domestic knives and swords and to set fee levels for such applications.

It was agreed:-

- (i) to note the introduction of a licensing requirement for knife dealers as of 1 September 2009;
- (ii) that the fee for processing an application (and an application for renewal) for a knife dealers licence be £400.00;
- (iii) to note the detail of the mandatory conditions imposed by legislation as detailed within Paragraph 3 of the report;
- (iv) that, at this time, no additional local conditions would be attached to any knife dealers licence issued by the Council;
- (v) that the Council's Licensing Standards Officers and Licensing Enforcement Officer would be authorised Officers for the purposes of inspecting premises which are the subject of applications for licences under the scheme; and
- (vi) otherwise, to note the contents of the report.

The meeting terminated at 1045 hours.