

EAST AYRSHIRE COUNCIL

RECRUITMENT PANEL

**MINUTES OF MEETING HELD ON TUESDAY 8 JUNE 2010 AT 0840 HRS
IN THE DOWER HOUSE, DEAN CASTLE COUNTRY PARK, KILMARNOCK**

PRESENT: Councillors Douglas Reid, Tom Cook, Maureen McKay, Iain Linton and Stuart Finlayson.

ATTENDING: Fiona Lees, Chief Executive; Alex McPhee, Executive Director of Finance and Corporate Support; Martin Rose, Head of Human Resources; and Stuart Nelson, Administrative Officer.

CHAIR: Councillor Douglas Reid, Chair.

EXCLUSION OF PRESS AND PUBLIC

1. The Panel resolved "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act".

POST OF HEAD OF FINANCE (Item 2, Page 1156, 07/12)

2. There was submitted a report dated 31 May 2010 (circulated) by the Executive Director of Finance and Corporate Support which presented information to the Recruitment Panel on the candidates selected for interview with a view to making an appointment to the post of Head of Finance, together with the following documentation, namely:-
 - (i) synopsis of the interviewees;
 - (ii) the Head of Finance Recruitment Pack which included a copy of the advertisement, job outline and person specification; and
 - (iii) copy of the applications received.

The Panel then received presentations from, and interviewed, in turn, candidates 1861372, 1860960 and 1682452.

ADJOURNMENT/RECONVENTION

3. The Panel adjourned at 1230 hrs and reconvened at 1320 hrs with the same Members and Officers present and in attendance and interviewed candidates referenced 1864886, 1854498 and 1862050.

ADJOURNMENT/RECONVENTION

4. The Panel adjourned at 1643 hrs and reconvened at 1658 hrs with the same Members and Officers present and in attendance.

The Panel were then joined by Ken Gray from the Keil Centre who provided feedback on the outcome of the assessments taken by all candidates who had been interviewed.

After consideration, it was agreed:-

- (i) that further applications for the post of Head of Finance be invited, by way of advertisement, and that those applicants interviewed by the Panel today would be automatically reconsidered; and
- (ii) that prior to re-advertisement, the Panel meet to consider the person specification for the post, together with arrangements for the interview/selection process to be applied.

The meeting terminated at 1900 hrs.