

**EAST AYRSHIRE COUNCIL****CABINET****MINUTES OF MEETING HELD ON WEDNESDAY 14 JANUARY 2009 AT 1000 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillors Iain Linton, John MacKay, John Knapp, Hugh Ross, Jim Todd, Robert McDill, Jim Roberts and Kathy Morrice; Church Representatives Bill McGregor and John McHugh; Teacher Representative Iain Harvey; and Parent Representative David Fraser.

**ATTENDING:** Fiona Lees, Chief Executive; Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support; Graham Short, Executive Director of Educational and Social Services; William Stafford, Executive Director of Neighbourhood Services; Alex McPhee, Executive Head of Finance and Asset Management; David Mitchell, Head of Legal, Procurement and Regulatory Services; Martin Rose, Head of Human Resources; Susan Taylor, Head of Service: Children, Families and Criminal Justice; Robin Gourlay, Head of Service: Facilities Management; Andrew Sutherland, Head of Service: Schools; Margaret Meechan, Property Development Officer; and Christine Baillie, Administrative Officer.

**APOLOGIES:** Councillors Douglas Reid and Jim Buchanan and Church Representative Dr Ivy Barclay.

**CHAIR:** Councillor Iain Linton, Vice-Chair.

**LIFELONG LEARNING****LITERACY AND NUMERACY PROGRESS REPORT**

- 1E.** There was submitted a report dated December 2008 (circulated) by the Executive Director of Educational and Social Services which updated Cabinet on the progress and continuing developments in relation to literacy and numeracy support for children, young people and adults within educational establishments and the local community.

Cabinet agreed:-

- (i) to approve the continuing developments in literacy and numeracy;
- (ii) to invite the Executive Director of Educational and Social Services to report on progress in due course; and
- (iii) otherwise, to note the contents of the report.

**PROPOSED SECONDMENT FOR MORE CHOICES: MORE CHANCES**

- 2E.** There was submitted a report dated 5 December 2008 (circulated) by the Executive Director of Educational and Social Services which sought approval for the 23 month secondment of a More Choices: More Chances (MC:MC) Co-ordinator to lead and manage the MC:MC partnership programme across East Ayrshire.

Having noted that Yip World should have been included as one of the organisations who would work directly with East Ayrshire as detailed in Paragraph 3.8 of the report "Inspiring Scotland Liaison", Cabinet agreed:-

- (i) to support the appointment of an MC:MC Co-ordinator on a secondment basis for 23 months; and
- (ii) otherwise, to note the contents of the report.

### **SCHOOL ESTATE MANAGEMENT PLAN 2008**

- 3E.** There was submitted a report dated 8 December 2008 (circulated) by the Executive Director of Educational and Social Services which sought Cabinet approval of the 2008 School Estate Management Strategy and its submission to the Scottish Government.

Cabinet agreed:-

- (i) to approve the 2008 School Estate Management Plan;
- (ii) that the Executive Director of Educational and Social Services arrange for its submission to the Scottish Government;
- (iii) that the Executive Director of Educational and Social Services produce future reports on the School Estate Management Plan, as necessary, to Cabinet; and
- (iv) otherwise, to note the contents of the report.

### **UPDATE ON DIRECTORATE/PARENT, PUPIL AND COMMUNITY CONSULTATIONS IN NOVEMBER 2008**

- 4E.** There was submitted a report dated December 2008 (circulated) by the Executive Director of Educational and Social Services which informed Cabinet of recent consultations between the Educational Directorate team and parent, pupil and community representative groups.

Cabinet agreed:-

- (i) to approve the range of approaches taken by the Department of Educational and Social Services to communicate with parents/carers, pupils and the community across East Ayrshire; and
- (ii) otherwise, to note the contents of the report.

### **CAPITAL INVESTMENT STRATEGY**

- 5E.** There was submitted a report dated 5 January 2009 (circulated) by the Executive Head of Finance and Asset Management which proposed a Capital Investment Strategy around which a long term Capital Investment Programme for financial years 2009/10 to 2018/19 could be developed.

Cabinet agreed:-

- (i) to approve the proposed Capital Investment Strategy outlined in the report; and

- (ii) that the Executive Head of Finance and Asset Management bring forward to a future meeting of the Cabinet, a detailed programme which conformed to the principles set out in the report.

**CORPORATE HEALTH AND SAFETY ACTION PLAN 2008/2009 -  
6 MONTHLY PROGRESS (Item 12, Page 319, 07/12)**

- 6E.** There was submitted a report dated 5 January 2009 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which provided Cabinet with an update on progress against the 2008/09 Corporate Health and Safety Action Plan together with reports by the Chief Executive, Depute Chief Executive/Executive Director of Corporate Support, Executive Director of Educational and Social Services and Executive Director of Neighbourhood Services which asked Cabinet to note progress in relation to their respective Health and Safety Action Plans as undernoted (all circulated).

Cabinet noted that the current arrangements in respect of the use of the RoSPA Quality Safety Audit was presently under review and that a report would be presented to a future meeting of Cabinet once that process had been completed.

The Non-Elected Members participated in discussion and determination of the above item and the Department of Educational and Social Services' Health and Safety Action Plan only (Item 6.1E).

**6.1E Educational and Social Services (Item 3.2E, Page 415, 07/12)**

Cabinet agreed:-

- (i) to note the progress made in relation to the 2008/09 Health and Safety Action Plan for Educational and Social Services, as appended to the report; and
- (ii) otherwise, to note the contents of the report.

**6.2 Corporate Support (Item 3.3, Page 415, 07/12)**

Cabinet agreed:-

- (i) to note the progress made in relation to the Health and Safety Action Plan 2008/09 for the Department of Corporate Support, as appended to the report; and
- (ii) otherwise, to note the contents of the report.

**6.3 Neighbourhood Services (Item 3.4, Pages 415 & 416, 07/12)**

Cabinet agreed:-

- (i) to note the progress in relation to the Health and Safety Action Plan 2008/09 for the Department of Neighbourhood Services, as appended to the report; and
- (ii) otherwise, to note the contents of the report.

**6.4 Chief Executive's Department**

Cabinet agreed:-

- (i) to note the progress in relation to the Health and Safety Action Plan 2008/09 for the Chief Executive's Office, Finance and Asset Management, as appended to the report; and

- (ii) otherwise, to note the contents of the report.

Church Representatives Bill McGregor and John McHugh, Teacher Representative Iain Harvey and Parent Representative David Fraser left the meeting at this point.

## **COMMUNITY WELLBEING**

### **MAINTENANCE AGREEMENT FOR KILMARNOCK TOWN CENTRE URBAN TRAFFIC MANAGEMENT AND CONTROL SYSTEM**

7. There was submitted a report dated 7 January 2009 (circulated) by the Executive Director of Neighbourhood Services (i) which advised Cabinet of the need for a maintenance agreement for the servicing and repair of the computerised "SCOOT" traffic control system within Kilmarnock Town Centre; and (ii) which sought Cabinet approval for the Head of Roads and Transportation to negotiate a single supplier contract with PEEK Traffic Limited, who supplied and installed the system, for a comprehensive maintenance contract for the SCOOT System.

Cabinet agreed:-

- (i) to note the need for a maintenance agreement for the servicing and repair of the SCOOT Urban Traffic Management and Control system for Kilmarnock Town Centre; and
- (ii) to remit to the Head of Roads and Transportation to negotiate an appropriate contract for PEEK Traffic Limited for the maintenance of the SCOOT system based on previous tendered rates.

## **ENVIRONMENT AND REGENERATION**

### **FORMER SOCIAL WORK OFFICE AND CLEANSING/PARKS DEPOT, 24 HIGH STREET, STEWARTON (Item 14, Page 2800, 03/07)**

8. There was submitted a report dated January 2009 (circulated) by the Executive Head of Finance and Asset Management which sought Cabinet approval to (i) reallocate the site of the former depot to the rear of 24 High Street, Stewarton; and (ii) dispose of the former Social Work Offices at 24 High Street, Stewarton, on the open market.

Cabinet agreed:-

- (i) to approve the reallocation of the site of the former Cleansing/Parks Depot at 24 High Street, Stewarton, shown cross hatched on the plan attached to the report, to Neighbourhood Services (Roads and Transportation Division) for the construction/formation of a public off-street car park; and
- (ii) to authorise the Executive Head of Finance and Asset Management to undertake a disposal of the former Social Work premises at 24 High Street, Stewarton, on the open market for sale by tender.

## **MANAGEMENT AND RESOURCES**

### **CENTRAL JOINT CONSULTATIVE COMMITTEE**

9. There were submitted and noted Minutes of the meeting held on 4 December 2008 (circulated).

**EXCLUSION OF PRESS AND PUBLIC**

- 10.** Cabinet resolved "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraphs 3 and 7 of Schedule 7A of the Act".

**COMMUNITY WELLBEING****SOCIAL WORK COMPLAINTS REVIEW PANEL OF 12 DECEMBER 2008**

- 11.1** There were submitted and noted for information the Minutes of a Meeting of the Social Work Complaints Review Panel held on 12 December 2008 (circulated).
- 11.2** There was submitted a report dated 15 December 2008 (circulated) by the Social Work Complaints Review Panel which invited Members (i) to consider a report from the Social Work Complaints Review Panel following a Hearing held on 12 December 2008; and (ii) accept the findings and recommendations contained within the report not to uphold the five complaints made by the complainer.

Cabinet agreed:-

- (i) to accept the decision not to uphold the five complaints on the basis of the Panel's findings as outlined in Section 6 of the report; and
- (ii) otherwise, to note the contents of the report.

The meeting terminated at 1107 hours.