

EAST AYRSHIRE COUNCIL

RECRUITMENT PANEL

MINUTES OF MEETING HELD ON WEDNESDAY 17 SEPTEMBER 2008 AT 1300 HOURS IN MEETING ROOM 1, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK

PRESENT: Councillors Iain Linton, John MacKay, Tom Cook, Neil McGhee and Elaine Dinwoodie.

ATTENDING: Fiona Lees, Chief Executive; Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support; Graham Short, Executive Director of Educational and Social Services; and Anne Marie Carr, Senior Administrative Officer.

CHAIR: In the absence of Councillor Douglas Reid, in accordance with the Scheme of Delegation, the Panel unanimously agreed to appoint Councillor Iain Linton (Councillor Reid's nominee) as Chair.

EXCLUSION OF PRESS AND PUBLIC

1. The Panel resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act.

POST OF HEAD OF SERVICE: CHILDREN, FAMILIES AND CRIMINAL JUSTICE

2. There was submitted a report dated 10 September 2008 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which presented to the Panel the 15 applications received for the post of Head of Service: Children, Families and Criminal Justice and which asked the Panel to consider the applications received and, thereafter, select a short-list of candidates for interview and to agree the date and arrangements for the interviews.

It was agreed:-

- (i) to invite for interview, Candidates referenced CAR001, FLA001, LEI001, MCS001, SMI001 and TAY001;
- (ii) to approve the arrangements for interview detailed in Paragraph 3 of the report; and
- (iii) to remit to the Depute Chief Executive/Executive Director of Corporate Support to make the appropriate arrangements for the interviews, in consultation with the Chair.

POST OF HEAD OF SERVICE: COMMUNITY CARE

3. There was submitted a report dated 10 September 2008 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which presented to the Panel the 15 applications received for the post of Head of Service: Children, Families and Criminal Justice and which asked the Panel to consider the applications

received and, thereafter, select a short-list of candidates for interview and to agree the date and arrangements for the interviews.

It was agreed:-

- (i) to invite for interview, applicants referenced BOB001, FRA001, HAR001, KEN001, MAC001 and TAY002.

It was reported, and it was noted, that in respect of those candidates referenced LEI001, KEN001, TAY001 and TAY002 that this equated to two individuals who had submitted applications for both posts and, accordingly, it was agreed that the Panel would interview these candidates for both posts at their respective interview time.

The meeting terminated at 1415 hours.