

EAST AYRSHIRE COUNCIL

GOVERNANCE AND SCRUTINY COMMITTEE

**MINUTES OF MEETING HELD ON FRIDAY 29 AUGUST 2008 AT 1000 HRS
IN THE MEETING ROOM, COUNCIL HEADQUARTERS,
LONDON ROAD, KILMARNOCK**

PRESENT: Councillors Tom Cook, Helen Coffey, Maureen McKay, John Knapp, Alan Brown, Stuart Finlayson and Drew Filson.

ATTENDING: Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support; William Stafford, Executive Director of Neighbourhood Services; Alex McPhee, Executive Head of Finance and Asset Management; Chris McAleavey, Head of Housing; David Mitchell, Head of Legal, Procurement and Regulatory Services; Martin Rose, Head of Personnel; Gwen Barker; Community Planning and Partnership Manager; Julie McGarry, Administration Manager; and Gillian Hamilton, Administrative Officer.

APOLOGIES: Councillors Willie Coffey, John Campbell and Barney Menzies.

CHAIR: Councillor Tom Cook, Chair.

PREVIOUS MINUTES

1. There were submitted and approved as a correct record the Minutes of the Meeting held on 27 June 2008 (circulated).

AWARDING OF CONTRACTS

2. There was submitted and noted a report dated 7 August 2008 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which provided, for information, details of tenders which had been accepted.

During discussion it was agreed:

- (i) that the Head of Legal, Procurement and Regulatory Services provide all Members with a note of estimated cost of the contract for Loudoun Academy electrical upgrade and ceiling replacement; and
- (ii) that future reports to Committee would include the estimated costs, where possible.

EMPLOYEE STATISTICS - APRIL TO JUNE 2008 (QUARTER 2)

3. There was submitted and noted a report dated 14 August 2008 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which provided employee statistics related to the period April to June 2008 (Quarter 2).

**EAST AYRSHIRE COMMUNITY PLANNING PROCESS -
2007/2008 ANNUAL PERFORMANCE REPORT**

4. There was submitted a report dated 12 August 2008 (circulated) by the Chief Executive which presented the 2007/08 Annual Performance Report for Community Planning in East Ayrshire.

It was agreed:

- (i) to note the progress made in respect of implementing Community Planning within East Ayrshire;
- (ii) to note that the Performance report had been endorsed by the Community Planning Partnership on 26 June 2008 and by Cabinet on 2 July 2008;
- (iii) to include Community Planning Performance information within the Committee's future Work Programme;
- (iv) to note that Officers were remitted to consolidate the information contained in the 2007/08 Annual Performance Report into the Council's wider Public Performance Report;
- (v) that the Community Planning and Partnership Manager provide all Members with an update on the SMART Recovery Programme; and
- (vi) otherwise, to note the contents of the report.

RISK MANAGEMENT STRATEGY 2008

5. There was submitted a report dated 13 August 2008 (circulated) by the Executive Head of Finance and Asset Management which presented for consideration and approval an updated Risk Management Strategy.

It was agreed:

- (i) to approve the updated Risk Management Strategy; and
- (ii) otherwise, to note the contents of the report.

The meeting terminated at 1034 hrs.