

EAST AYRSHIRE COUNCIL

CABINET

MINUTES OF MEETING HELD ON WEDNESDAY 18 JUNE 2008 AT 1000 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK

PRESENT: Councillors Douglas Reid, Iain Linton, John MacKay, Jim Buchanan, Hugh Ross, Jim Todd, Robert McDill, Eric Jackson, Jim Roberts and Kathy Morrice; Church Representative Bill McGregor; Teacher Representative Iain Harvey; and Parent Representative David Fraser.

ATTENDING: Fiona Lees, Chief Executive; Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support; Graham Short, Executive Director of Educational and Social Services; William Stafford, Executive Director of Neighbourhood Services; Alex McPhee, Executive Head of Finance and Asset Management; Kay Gilmour, Acting Executive Head of Social Work; Tom Williams, Acting Head of Community Support; John Clayton, Head of Corporate Development and Communication; Bill Walkinshaw, Head of Democratic Services; Robin Gourlay, Head of Facilities Management; Malcolm Roulston, Head of Information Technology; David Mitchell, Head of Legal, Procurement and Regulatory Services; Martin Rose, Head of Personnel; Andrew Sutherland, Head of Schools; Joe McLachlan, Corporate Accounting Manager; and Christine Baillie, Administrative Officer.

APOLOGIES: Church Representatives John McHugh and Dr Ivy Barclay.

CHAIR: Councillor Douglas Reid, Chair.

CHAIR'S REMARKS

1. The Chair welcomed to the meeting Tom Williams, Acting Head of Service: Community Support and Cindy Charlet, French Trilingual Executive Secretary who was on work placement within Legal Services

LIFELONG LEARNING

ACTIVE SCHOOLS

- 2E. There was submitted a report dated 4 June 2008 (circulated) by the Executive Director of Educational and Social Services which updated Members on the progress of the partnership between East Ayrshire Council, **Sportscotland** and NHS Ayrshire and Arran and which provided detail on the changes to the Active Schools Secondary Co-ordinator Programme and which proposed a subsequent staffing structure.

Cabinet agreed:-

- (i) to approve the content of the Active Schools Partnership Agreement;
- (ii) to approve a new staffing structure and financial contribution in relation to the Secondary Active Schools Co-ordinator post, subject to the outcome of the discussions with **Sportscotland**, highlighted in paragraph 5.2 of the report and noted that the Trade Unions would be involved in these discussions; and

- (iii) that the Executive Director of Educational and Social Services keep Cabinet informed of future developments.

DETERMINED TO SUCCEED ENTERPRISE IN EDUCATION

- 3E.** There was submitted a report dated 5 June 2008 (circulated) by the Executive Director of Educational and Social Services seeking approval for the continued development of Enterprise in Education, including the partnership with the Ayrshire Chamber of Commerce, through the Determined to Succeed (DtS) Programme.

Cabinet agreed:-

- (i) to approve the revised support structure to support educational establishments in taking forward Determined to Succeed;
- (ii) that the Executive Director of Educational and Social Services keep Cabinet informed of future progress; and
- (iii) otherwise, to note the contents of the report.

CULTURAL CO-ORDINATORS IN SCOTTISH SCHOOLS PROGRAMME IN EAST AYRSHIRE

- 4E.** There was submitted a report dated 4 June 2008 (circulated) by the Executive Director of Educational and Social Services seeking approval for the Cultural Co-ordinators in Scottish Schools (CCiSS) Programme in East Ayrshire to continue as part of the ongoing provision to support the development of arts and cultural education with particular focus on supporting Curriculum for Excellence.

Cabinet agreed:-

- (i) to approve the support and associated match-funding of the Cultural Co-ordinator Programme in 2008/09 as part of the ongoing provision to support the development of arts and cultural education with particular focus on supporting Curriculum for Excellence;
- (ii) that the Executive Director of Educational and Social Services keep Cabinet informed of future progress; and
- (iii) otherwise, to note the contents of the report.

MUSIC DEVELOPMENT AND YOUTH MUSIC INITIATIVE

- 5E.** There was submitted a report dated 4 June 2008 (circulated) seeking approval for a further year of the Youth Music Initiative in East Ayrshire pending the successful outcome of the recent funding application to the Scottish Arts Council.

Cabinet agreed:-

- (i) to approve the programmes of musical development outlined in the report along with the change in post title from Sounds of Singing Support Tutor to YMI Support Tutor;
- (ii) to note the external funding available to support these projects;
- (iii) that the Executive Director of Educational and Social Services keep Cabinet informed of future progress;

- (iv) that the Executive Director of Educational and Social Services develop proposals to formally recognise the achievement of those young people involved in projects; and
- (v) otherwise, to note the contents of the report.

PAYMENT TO PARTNER PROVIDERS

- 6E.** There was submitted a report dated 26 May 2008 (circulated) by the Executive Director of Educational and Social Services seeking approval from Cabinet for the minimum level of payment to Partner Providers for academic session 2008/09.

Cabinet agreed:-

- (i) to approve the level of £1,638 per place for Partner Providers; and
- (ii) otherwise, to note the contents of the report.

SCHOOL MEALS ETHICAL INCENTIVE SCHEME

- 7E.** There was submitted a report dated 22 May 2008 (circulated) by the Executive Director of Educational and Social Services which described a proposed school meals "Ethical Incentive Campaign". The report recommended creating an alliance with a charity which would benefit from participation.

Cabinet agreed:-

- (i) to approve the implementation of an incentive scheme involving school meals with a suitable charity which would be able to support the initiative with:-
 - Educational resources which are free and can be made available to schools.
 - Ethical promotional gifts which can be used in East Ayrshire schools.
 - Its outstanding reputation as a charity and a wide range of projects in the third world.
 - Its ability to demonstrate a determination to fight poverty, and improve the lives of children in adversity in the third world offering for example the opportunity to fund school food, educational resources or teacher training, provide livestock for a village or family, classroom resources, tools for farming or the technology to source a fresh water supply;
- (ii) to note that the scheme would be active from September to March;
- (iii) to remit to the Executive Director of Educational and Social Services to progress arrangements; and
- (iv) otherwise, to note the contents of the report.

CHARGES FOR MEALS

- 8E.** There was submitted a report dated 14 May 2008 (circulated) by the Executive Director of Educational and Social Services which proposed revised charges for school meals and other catering services to be implemented from Friday 1 August 2008.

Cabinet agreed:-

- (i) to approve the annual increase in charges to pupils and for the equivalent value of free meals to be increased to £1.60 for implementation from 1 August 2008;
- (ii) that other catering charges increase by 4.88%;
- (iii) that all other food and drink provided in each cafeteria will be increased by a similar amount; and
- (iv) otherwise, to note the contents of the report.

ONSITE SERVICE PLAN

9. There was submitted a report dated 4 June 2008 (circulated) by the Executive Director of Educational and Social Services which submitted the Onsite Service Plan for 2008/2009 for the consideration and approval of Cabinet.

Cabinet agreed to approve the Service Plan for 2008/2009 for Onsite Services.

Church Representative Bill McGregor, Teacher Representative Iain Harvey and Parent Representative David Fraser left the meeting at this point.

COMMUNITY PLANNING AND EQUALITIES

GENDER EQUALITY SCHEME - PROGRESS REPORT (Item 9, Page 222, 07/11)

10. There was submitted a report dated June 2008 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which provided Cabinet with a progress report on the Gender Equality Scheme.

Cabinet agreed to approve the Gender Equality Progress Report.

SINGLE OUTCOME AGREEMENT

11. There was submitted a report dated 12 June 2008 (circulated) by the Chief Executive which updated Cabinet on a range of matters relating to taking the first draft Community Planning Partnership Single Outcome Agreement (SOA) to second draft stage as part of the final agreement process arrangements with the Scottish Government.

Cabinet agreed:-

- (i) to note progress in respect of the development and sign off of the second draft East Ayrshire Community Planning Partnership Single Outcome Agreement;
- (ii) to note that the timescale for the submission of the final draft SOA to the Scottish Government for sign off was 27 June 2008 and that work was on target to meet this date;
- (iii) to remit officers to continue to work with the appointed Scottish Government Lead Director (Graeme Dickson) and to make any final residual necessary contextual changes to the second draft SOA;
- (iv) to note that full sign off of the Community Planning Partnership SOA will be progressed at the Community Planning Partnership Board Meeting of 26 June 2008 to allow for submission to the Scottish Government by the due date; and
- (v) that the Chief Executive provide further update reports as required.

COMMUNITY WELLBEING

POLICY AND PROCEDURES FOR LOOKED AFTER CHILDREN

- 12.** There was submitted a report dated 12 June 2008 (circulated) by the Executive Director of Educational and Social Services seeking approval for the Council's Policy and Procedures for Looked After Children.

Cabinet agreed:-

- (i) to approve the Policy and Procedures for Looked After Children; and
- (ii) otherwise, to note the contents of the report.

PERFORMANCE INSPECTION OF SOCIAL WORK SERVICES IN EAST AYRSHIRE COUNCIL

- 13.** There was submitted a report dated 1 June 2008 (circulated) by the Executive Director of Educational and Social Services seeking agreement from Cabinet for a programme of preparations for the forthcoming Social Work Inspection Agency (SWIA) Performance Inspection of East Ayrshire Council Social Work Services.

Cabinet agreed:-

- (i) to approve the report as preparations for the SWIA Performance Inspection;
- (ii) to note that the report will also be considered by the Governance and Scrutiny Committee and Community Planning Partners; and
- (iv) otherwise, to note the contents of the report.

COMMUNITY HEALTH PARTNERSHIP REVIEW (Item 3, Page 316, 07/11)

- 14.** There was submitted a joint report dated 9 June 2008 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support and the Executive Head of Finance and Asset Management which made reference to the meeting of Cabinet on 2 April 2008 at which Members were asked to note the progress in relation to the Review of Community Health Partnerships across Ayrshire. Appendix A to the report was to be submitted to, and considered by, the NHS Ayrshire and Arran Board on 25 June 2008 and detailed the outcome of that review undertaken by the Ayrshire Strategic Alliance on which the Depute Chief Executive/Executive Director of Corporate Support and the Executive Head of Finance and Asset Management were the Council's representatives.

Cabinet agreed:-

- (i) to note the progress in relation to the Review of Community Health Partnerships across Ayrshire;
- (ii) to approve the terms of the proposed report to the NHS Ayrshire and Arran Board of 25 June 2008;
- (iii) to recommend to Council that the Council's representation on the Community Health Partnership be Councillor John MacKay, Councillor Reid and one nominee from the majority Opposition Group; and
- (iv) otherwise, to note the contents of the report.

MATCH FUND BUDGET

15. There was submitted a report dated 6 June 2008 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support recommending to Cabinet an award from financial year 2008/2009 Match Fund Budget in respect of Ayrshire Schools Football Association and Dalmellington Band.

Cabinet agreed:-

- (i) to approve an award of £700 to the Ayrshire Schools Football Association subject to fully audited accounts being submitted;
- (ii) to approve an award of £8,000 to Dalmellington Band; and
- (iii) otherwise, to note the contents of the report.

ENVIRONMENT AND REGENERATION

PROPOSED WAITING AND LOADING RESTRICTIONS AT BONNYTON ROAD, KILMARNOCK

16. There was submitted a report dated 2 June 2008 (circulated) by the Executive Director of Neighbourhood Services which sought approval to introduce additional waiting and loading restrictions on Bonnyton Road within the vicinity of Fullarton Street.

Cabinet having noted that no objections had been received in respect of the proposals, agreed to approve the proposal for waiting and loading restrictions as shown in Appendix 1 to the report.

MANAGEMENT AND RESOURCES

CENTRAL JOINT CONSULTATIVE COMMITTEE

17. There was submitted and noted Minutes of meeting held on 29 May 2008 (circulated).

GRANT FUNDING APPLICATIONS: EAST AYRSHIRE ACCESS PANEL (NORTH DISTRICT) AND CUMNOCK AND DOON VALLEY ACCESS PANEL (Item 8, Page 2686, 03/07)

18. There was submitted a report dated 3 June 2008 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which informed Cabinet of the joint grant funding request from the East Ayrshire Access Panel (North District) and Cumnock and Doon Valley Access Panel and which made recommendations accordingly.

Cabinet agreed:-

- (i) to approve the funding request of £6,911.50 for the East Ayrshire Access Panel (North District) and Cumnock and Doon Valley Access Panel; and
- (ii) otherwise, to note the contents of the report.

LAND AT PARK ROAD, AUCHINLECK

19. There was submitted a joint report dated 16 May 2008 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support and the Executive Head of Finance and Asset Management declaring surplus to requirements land extending to

1,581 square metres, or thereby, as shown hatched on the plan attached to the report for the purpose of disposal on the open market.

Cabinet agreed to declare surplus land at Park Road, Auchinleck extending to 1,581 square metres, or thereby, as shown hatched on the plan attached to the report.

**2008/09 TO 2010/11 INFORMATION TECHNOLOGY CAPITAL
EXPENDITURE PROGRAMME (Item 2E, Pages 219, 220, 07/11)**

- 20.** There was submitted a report dated 16 May 2008 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support seeking approval for the Information Technology Capital Expenditure Programme for 2008/09 and which provided Members with an early indication of the anticipated programme for years 2009/10 and 2010/11.

Cabinet agreed:-

- (i) to approve the proposed 2008/09 IT Capital Expenditure Programme as detailed within Appendix A to the report; and
- (ii) to note the anticipated Capital expenditure in respect of years 2009/10 and 2010/11 as detailed within Appendix B to the report and which would be subject to review at forthcoming year-ends.

**MISS BESSIE C ROXBURGH BEQUEST - PROPOSALS FOR FUTURE
ADMINISTRATION**

- 21.** There was submitted a report dated 11 June 2008 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support seeking approval for amended administrative arrangements for the Miss Bessie C Roxburgh Bequest.

Cabinet agreed:-

- (i) to approve the future administration of the Miss Bessie C Roxburgh Bequest as proposed in paragraph 4 of the report and that those arrangements commence from 27 June 2008; and
- (ii) otherwise, to note the contents of the report.

DUMFRIES HOUSE: PROVISION OF CATERING SERVICES

- 22.** There was submitted a report dated 14 May 2008 (circulated) by the Executive Director of Educational and Social Services which indicated the proposed involvement of the East Ayrshire Council's Onsite Catering Service in supporting the development of Dumfries House as a visitor attraction within East Ayrshire.

Cabinet agreed:-

- (i) to Onsite Services providing catering as required to support the development of Dumfries House; and
- (ii) otherwise, to note the contents of the report.

EXCLUSION OF PRESS AND PUBLIC

- 23.** Cabinet resolved "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of

exempt information as defined in the relevant Paragraph of Schedule 7A of the Act as shown against each item”.

INFORMATION TECHNOLOGY SERVICES’ BEST VALUE SERVICE REVIEW - STAFFING IMPLICATIONS (PARA 1) (Item 13, Page 243, 07/11)

24. There was submitted a report dated 22 May 2008 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which informed Members of the outcome, specifically in respect of staffing implications, which had arisen from the Best Value Service Review of the Information Technology (IT) Services’ function of the Department of Corporate Support and which sought endorsement of the associated recommendations.

Cabinet agreed to approve the proposed structural changes to IT Services’ function of the Corporate Support Department as detailed within Section 4.2 of the report, subject to consultation with Trade Unions.

Councillor Robert McDill left the meeting during discussion of the above item.

PERSONNEL SERVICES’ BEST VALUE SERVICE REVIEW (PARA 1)

25. There was submitted a report dated 23 May 2008 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which advised Cabinet of (a) the outcome of the Personnel Services’ Best Value Service Review; and (b) submitted proposals for staffing and other amendments arising therefrom.

Cabinet, having considered the Best Value Service Review, agreed:-

- (i) to approve the proposals contained within Sections 8, 9 and 10 of the report subject to consultations with Trade Unions; and
- (ii) to note that the costs of the proposals would be met from existing resources.

REVENUE MONITORING REPORT DRAFT OUT-TURN TO 31 MARCH 2008 (PARA 8)

26. There was submitted a report dated 12 June 2008 (circulated) by the Executive Head of Finance and Asset Management which advised Members of the out-turn position for Revenue Services for the year ended 31 March 2008 which included information provided by Executive Directors.

Cabinet, having received a presentation from the Executive Head of Finance and Asset Management and having considered the contents of the report agreed:-

- (i) to the dissolution of the Insurance Fund as detailed at paragraph 2.6 of the report;
- (ii) to approve the transfers to renewal and repairs fund as set out in paragraphs 2.6 and 3.2 of the report namely £1.500M from the Insurance Fund and £0.050M from Trading Services surpluses; and
- (iii) otherwise, to note the contents of the report.

The meeting terminated at 1143 hours.