

EAST AYRSHIRE COUNCIL

RECRUITMENT PANEL

**MINUTES OF MEETING HELD ON FRIDAY 30 JULY 2010 AT 1400 HOURS IN
THE COUNCIL CHAMBERS, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK**

PRESENT: Councillors Douglas Reid, Maureen McKay, Tom Cook, Iain Linton and Stuart Finlayson.

ATTENDING: Fiona Lees, Chief Executive; Alex McPhee, Executive Director of Finance and Corporate Support; Martin Rose, Head of Human Resources; and Stuart Nelson, Administrative Officer.

ALSO ATTENDING: Lucian Hayden, Kiel Centre.

CHAIR: Councillor Douglas Reid, Chair.

EXCLUSION OF PRESS AND PUBLIC

1. The Panel resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act.

POST OF HEAD OF FINANCE: SHORTLEETING (Item 2, Page 1274, 07/12)

2. There was submitted a report dated 23 July 2010 (circulated) by the Executive Director of Finance and Corporate Support to invite the Recruitment Panel to select a shortlist of candidates for interview and agree the arrangements for the interviews.

In this connection, the Panel noted, as advised by the Head of Human Resources, that three of the candidates included on the longlist for this post had withdrawn their applications.

The Panel received feedback from Lucian Hayden of the Keil Centre on the outcome of the assessments undertaken by the candidates who remained on the longlist. An Executive Summary of the outcome of the assessments was circulated.

After consideration, it was agreed:-

- (i) to invite for interview, four candidates i.e. applicant 2, applicant 3, applicant 5 and applicant 8;
- (ii) to note that interviews would be held on Friday 13 August 2010 at the Dower House, Dean Castle Country Park, Kilmarnock; and
- (iii) to remit to the Executive Director of Finance and Corporate Support to make the appropriate arrangements for the interviews.

The meeting terminated at 1618 hours.