

**EAST AYRSHIRE COUNCIL**

**RECRUITMENT PANEL**

**MINUTES OF MEETING HELD ON THURSDAY 22 JULY 2010 AT 1203 HOURS  
IN THE COUNCIL CHAMBERS, COUNCIL HEADQUARTERS, LONDON ROAD,  
KILMARNOCK**

**PRESENT:** Councillors Douglas Reid, Maureen McKay, Tom Cook and Stuart Finlayson.

**ATTENDING:** Fiona Lees, Chief Executive; Alex McPhee, Executive Director of Finance and Corporate Support; Martin Rose, Head of Human Resources; and Stuart Nelson, Administrative Officer.

**APOLOGY:** Councillor Iain Linton.

**CHAIR:** Councillor Douglas Reid, Chair.

**EXCLUSION OF PRESS AND PUBLIC**

1. The Panel resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act.

**POST OF HEAD OF FINANCE: LONG LISTING**

2. There was submitted a report dated 13 July 2010 (circulated) by the Executive Director of Finance and Corporate Support which presented to the Panel the 38 applications received for the post of Head of Finance; and sought (i) consideration of the applications received; (ii) selection of a long list of candidates to attend the Assessment Centre; and (iii) agreement to the dates and arrangements for the recruitment timetable.

It was agreed:-

- (i) to invite to attend the Assessment Centre, 10 candidates, referenced 1859655, 1792609, 1856080, 1866634, 1921471, 1910765, 1909624, 1915393, 1865103 and 1920835; and that the candidates referenced 1861372, 1860960 and 1862050, who had previously attended the Assessment Centre, be also included at the short listing stage;
- (ii) to approve the dates and arrangements for the recruitment timetable, as set out in the report, viz:- candidates attendance at Assessment Centre - 26/27 July 2010; short listing by Recruitment Panel - 30 July 2010; and interview of candidates by Recruitment Panel - 13 August 2010; and
- (iii) to remit to the Executive Director of Finance and Corporate Support to make the appropriate arrangements.

The meeting terminated at 1305 hours.