

EAST AYRSHIRE COUNCIL

RECRUITMENT PANEL

**MINUTES OF MEETING HELD ON FRIDAY 13 AUGUST 2010 AT 0910 HOURS IN
THE DOWER HOUSE, DEAN CASTLE COUNTRY PARK, KILMARNOCK**

PRESENT: Councillors Douglas Reid, Maureen McKay, Tom Cook, Stuart Finlayson and Bobby McDill.

ATTENDING: Fiona Lees, Chief Executive; Alex McPhee, Executive Director of Finance and Corporate Support; Martin Rose, Head of Human Resources; and Stuart Nelson, Administrative Officer.

ALSO ATTENDING: Ken Gray, Kiel Centre.

CHAIR: Councillor Douglas Reid, Chair.

EXCLUSION OF PRESS AND PUBLIC

1. The Panel resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act.

POST OF HEAD OF FINANCE (Item 2, Page 1286, 07/12)

2. There was submitted a report dated 5 August 2010 (circulated) by the Executive Director of Finance and Corporate Support which presented information to the Recruitment Panel on the candidates for interview with a view to making an appointment to the post of Head of Finance, together with the following documentation, namely:-
 - (i) synopsis of the interviewees;
 - (ii) the Head of Finance recruitment pack which included a copy of the advertisement, job outline and person specification; and
 - (iii) copy of the applications received.

The Panel then received presentations from, and interviewed, in turn, candidates referenced 1915393 and 1866634.

ADJOURNMENT/RECONVENTION

3. The Panel adjourned at 1205 hours and reconvened at 1300 hours with the same Members and Officers present and in attendance.

POST OF HEAD OF FINANCE

4. The Panel received presentations, and interviewed, in turn, candidates referenced 1921471 and 1792609.

ADJOURNMENT/RECONVENTION

5. The Panel adjourned at 1519 hours and reconvened at 1540 hours with the same Members and Officers present and in attendance.

POST OF HEAD OF FINANCE

6. The Panel were then joined by Ken Gray from the Kiel Centre who provided confirmation of the outcome of the Assessment Centre undertaken by all candidates who had been interviewed.

ADJOURNMENT/RECONVENTION

7. The Panel adjourned at 1627 hours and reconvened at 1643 hours with the same Members and Officers present and in attendance.

After consideration, it was agreed:-

- (i) to offer the post of Head of Finance to Craig McArthur;
- (ii) that all Elected Members of the Council be informed of the appointment; and
- (iii) that the necessary arrangements be remitted to the Executive Director of Finance and Corporate Support.

The meeting terminated at 1645 hours.