

EAST AYRSHIRE COUNCIL

COMMUNITY PLANNING AND PARTNERSHIP BOARD

**MINUTES OF MEETING HELD ON THURSDAY 30 JULY 2009 AT 1405 HOURS IN THE
BURNS MONUMENT CENTRE, KAY PARK, KILMARNOCK**

PRESENT: Councillor Douglas Reid; Fiona Lees, Chief Executive, East Ayrshire Council; Wai-Yin Hatton, Chief Executive, NHS Ayrshire and Arran; Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate, East Ayrshire Council; Jim Reid, Scottish Enterprise; Chief Superintendent William Fitzpatrick, Strathclyde Police; Ian Smith, Chair, Coalfield Communities Federation; Alan Murray, Community Planning Manager, Strathclyde Partnership for Transport; Rita Miller, Chair of CHP Forum/Vice Chair of NHS Ayrshire and Arran; Heather Dunk, Principal, Kilmarnock College; and Craig Cook, Strathclyde Fire and Rescue.

ATTENDING: Gwen Barker, Community Planning and Partnership Manager; Derek Feely, Scottish Government; Lorna Skirving and Kirsty Forrester, Audit Scotland; and Lynn Young, Administrative Officer, East Ayrshire Council.

APOLOGY: Neil Francis, Director of Innovation, Commercialisation and Industries Delivery, Scottish Enterprise.

CHAIR: Councillor Douglas Reid, East Ayrshire Council.

CHAIR'S REMARKS

1. The Chair welcomed Derek Feeley, Scottish Government and Lorna Skirving and Kirsty Forrester, Audit Scotland to the meeting. The Chair then welcomed Heather Dunk, Principal, Kilmarnock College to her first Community Planning and Partnership Board.

MINUTES OF PREVIOUS MEETING

- 1.1 There were submitted and approved as a correct record, the Minutes of the meeting of East Ayrshire Community Planning and Partnership Board held on 30 April 2009 (circulated).

MATTERS ARISING

2. **Adaptation: Thriving in Times of Change – a Discussion Document drafted by Cambridge Leadership Associates**

The Community Planning and Partnership Manager reported and it was noted, that comments had been received from Partners on the proposals contained within the Discussion Document, and that it was the view of Partners that Community Planning in East Ayrshire was well developed and that it would be more appropriate to develop future training programmes tailored to the needs of the local partnership. As such, an indication was given to South Ayrshire Council that the East Ayrshire CPP Board would not take up the offer to participate in the pilot programme.

ECONOMIC DEVELOPMENT PRESENTATION AND DIAGEO UPDATE

3. Members of the Community Planning and Partnership Board received a presentation by Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support on

Delivering Community Regeneration, which also included an update on the Keep Johnnie Walker in Kilmarnock Campaign.

Members of the Community Planning Partnership Board then had the opportunity to ask questions of the Depute Chief Executive/Executive Director of Corporate, during which Ian Smith congratulated East Ayrshire Council on the successful Johnnie Walker march and rally held on 26 July 2009, and also on the way in which East Ayrshire Council are leading the Campaign. Thereafter, the Chair thanked Elizabeth for an interesting and informative presentation.

COMMUNITY PLANNING AND PARTNERSHIP SINGLE OUTCOME AGREEMENT

4. There was submitted a report dated 15 July 2009 (copy enclosed) by the Chief Executive, East Ayrshire Council which updated on a range of matters relating to the East Ayrshire Community Planning Partnership Single Outcome Agreement (SOA).

Derek Feeley, Scottish Government then provided positive feedback on East Ayrshire's Single Outcome Agreement from the Scottish Government's perspective and advised that the closing date for the Annual Report would be 30 September 2009.

It was agreed:

- (i) to note the positive feedback received from Derek Feeley on East Ayrshire Community Planning Partnership's updated Single Outcome Agreement;
- (ii) to note the requirements of the Single Outcome Agreement annual reporting process and that the first Single Outcome Agreement Annual Report on progress made in 2008/2009 would be submitted to the Scottish Government in September;
- (iii) to note the proposals to integrate reporting on the Community Planning Action Plan Annual Performance Reports with the Single Outcome Agreement reporting process from 2009/2010 onwards, were possible;
- (iv) to endorse the key strategic priorities/local outcomes linked to the Single Outcome Agreement, which had been identified by the Joint Officers' Group/Lead Officers' Group and to agree to the priorities for the partnership which should be identified in the Single Outcome Agreement Annual Performance Report; and
- (vi) otherwise, to note the contents of the report.

EAST AYRSHIRE COMMUNITY PLANNING PROCESS 2008/2009 ANNUAL PERFORMANCE REPORT

5. There was submitted a report dated 7 July 2009 (circulated) by the Chief Executive, East Ayrshire Council which presented the 2008/2009 Annual Performance Report for Community Planning in East Ayrshire.

It was agreed:

- (i) to note the progress made in respect of implementing Community Planning within East Ayrshire;
- (ii) to note and endorse the 2008/2009 Annual Performance Report; and
- (iii) otherwise, to note the content of the report.

Ian Smith then took the opportunity to congratulate East Ayrshire Council on a recent publication from Neighbourhood Services and requested additional copies to distribute

appropriately. It was further agreed that the Community Planning Partnership Manager would forward copies of the publication to Ian Smith.

FINANCE REPORT

6. There was submitted a report dated 15 July 2009 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which advised on a range of matters regarding the Fairer Scotland Fund (FSF) and the Community Planning Challenge Fund.

It was agreed:

- (i) to note the submission of the FSF Annual Expenditure Return for 2008/2009 to the Scottish Government on 30 April 2009 and that the request to carry forward identified underspend from 2008/2009 into 2009/2010 had been approved and confirmed by the Scottish Government on 1 June 2009;
- (ii) to note the FSF final outturn position for 2008/2009 and the revised balance available for carry forward into 2009/2010;
- (iii) to note that it is expected by the Scottish Government that requests for FSF carry forward into 2010/2011 should be minimal;
- (iv) to note the FSF actual spend at the end of quarter one by key services/projects in 2009/2010;
- (v) to endorse the recommendations in respect of the project proposals provided at Appendix 3 of the report;
- (vi) to approve the continued use of FSF resources to secure the employment of the existing Campus Officers for a further 3 month period;
- (vii) to note the allocations from the Small Project Development Fund;
- (viii) that the Community Planning and Partnership Manager report to a future Board meeting on proposals for promoting East Ayrshire within the 2014 Commonwealth Games; and
- (ix) otherwise, to note the contents of the report.

COMMUNITY PLAN UPDATE

7. There was submitted a report dated 15 July 2009 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which updated on the developments in relation to Community Planning.

It was agreed:

- (i) to amend the risk register as follows: removal of Risk 5; highlight the Diageo situation on Risk 1; move Risk 3 to low status;
- (ii) to endorse the sub topics recommended for action by the Joint Officers' Group;
- (iii) to note that the next Local Community Planning Forum would be a joint event with the Children and Young People's Forum on 11 September 2009 and agree to participate, as appropriate; and
- (iv) otherwise, to note the contents of the report.

SCOTTISH COMMUNITY EMPOWERMENT ACTION PLAN – CELEBRATING SUCCESS: INSPIRING CHANGE

8. There was submitted a report dated 15 July 2009 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which advised of the Scottish

Community Empowerment Action Plan and which highlighted issues from an East Ayrshire perspective.

It was agreed to note the range of work nationally and locally which had been progressed to promote wider community engagement.

COMMUNITY PLANNING PARTNERSHIP – EUROPEAN FUNDING PROPOSAL

9. There was submitted a report dated 15 July 2009 (circulated) by the Head of Planning and Economic Development/Lead Officer for the Delivering Community Regeneration, East Ayrshire Council which provided an update on the Community Planning Partnership European Structural Fund approved bid, and which sought approval and support to continue to lever European Social Fund (ESF) to deliver Community Regeneration through Community Planning Partnership approach.

It was agreed:

- (i) to continue the approach adopted within East Ayrshire and submit a Community Planning Partnership application for continued funding from 1 April 2010;
- (ii) to recognise the position of the Colleges in that, whilst wishing to continue to work in partnership and submit as part of the Community Planning Partnership bid, the Colleges can not sign up to participating only in the CPP bid as there are discussions ongoing about the possibility of a collective bid to the fund by the Colleges;
- (iii) that partners, with the exception of the Colleges (in light of (ii) above), would not submit Challenge Fund bids in addition to being included in the Community Planning Partnership bid;
- (iv) to continue to pursue the need for a 3 months extension to provide a flexible end date to the existing programme; and
- (v) otherwise, to note the comments of the report

FUTURE DISCUSSIONS/PRESENTATIONS/REPORTS

10. It was noted that the following topics would be presented to the Board for consideration, at a date to be determined:
- MERGE Presentation;
 - These Are Our Bairns – update report;
 - Alcohol and Drugs Partnership – update report;
 - National Food Policy;
 - 2014 Commonwealth Games Legacy;
 - Challenges in light of current financial situation;
 - Diageo – update; and
 - Public Protection Issues – including GIRFEC and Adult Protection.

DATE OF NEXT MEETING

11. The next Board meeting will be held on **Wednesday** 30 September 2009, 1400 hours at the Dower House, Dean Castle, Kilmarnock.

The meeting terminated at 1550 hours.