



FEDERATION ACTION PLANS
Board Meeting – 13 September 2007

1. PURPOSE OF REPORT

- 1.1 To present to the Community Planning Partnership (CPP) Board, for information and noting, an update on actions progressed by the Coalfield Communities Federation (CCF) and the North Communities Federation (North Federation) in 2006-2008.

2. BACKGROUND

- 2.1 As part of the Community Regeneration Fund (CRF)/Community Voices Programme (CVP) project annual review process in October/November 2005, the CCF and the North Federation were remitted to prepare work plans to reflect Federation activity over the CRF/CVP funding period.
- 2.2 At its meeting of 15 June 2006, the Board received for information and noting the CCF Action Plan for 2006-2007 and the North Federation Action Plan for 2006-2008.

3. FEDERATION ACTION PLANS – PROGRESS REPORT

Coalfield Communities Federation

- 3.1 The CCF convened a Development Day for its members on 18 March 2006 to inform the development of its Action Plan for 2006/07, which was subsequently endorsed by the CCF Board. The CCF Action Plan, including an update in respect of progress against agreed targets, is included for information at Appendix 1.
- 3.2 CCF activity for 2006-2007, in targeted priority areas in the south of East Ayrshire, focused on:
- increasing CCF membership, promoting its activity and raising awareness;
 - building the capacity of its members and further developing partnership skills;
 - improving the environment in local communities, in particular, focusing on vacant and derelict buildings;
 - exploring opportunities to provide facilities for young people to encourage physical activity, healthy lifestyles and social interaction; and
 - supporting young people's involvement in issues affecting their communities.
- 3.3 A further Development Day is scheduled for September 2007 to further inform the development of the CCF's Action Plan in 2007/08.

North Communities Federation

- 3.4 The North Federation Action Plan 2006-2008 provides a comprehensive overview of its progress and planned activity over the last year and is included at Appendix 2.
- 3.5 North Federation activity, in targeted priority areas in the north of East Ayrshire, has focused on:
- community capacity building within the Federation and the wider operating area;
 - supporting the regeneration of Kilmarnock Town Centre, including leading on the Kilmarnock Town Centre Shopmobility Scheme;
 - improving the environment, through working in partnership with local agencies, environmental projects and community groups; and
 - improving opportunities for young people and supporting youth involvement in local communities.

4. LOCAL PARTNERSHIP AGREEMENTS

- 4.1 At its meeting of 15 June 2006, the CPP Board endorsed the proposal to develop a local partnership agreement with each Federation for implementation in 2007.
- 4.2 It is anticipated that the Partnership Agreements will enhance partnership working, provide greater clarity in respect of roles and responsibilities, and ensure that local issues are further prioritised within the CPP Board.
- 4.3 However, as a consequence of the extension to the timeframe agreed by Partners in respect of the Community Planning structures review, it has been agreed by the Federations that the development of the local partnership agreements will be deferred until the operating structures review is finalised.

5. RECOMMENDATIONS

- 5.1 It is recommended that the CPP Board:
- i) notes the actions progressed by the CCF and the North Federation during 2006/07 and 2007/08;
 - ii) notes that the development of a partnership agreement with each of Federations of Community Groups will be progressed, if appropriate, following the conclusion of the CPP structures review; and
 - iii) otherwise, notes the content of the report.

Gwen Barker
Community Planning and Partnership Manager
03 September 2007

COALFIELD COMMUNITIES FEDERATION – ACTION PLAN 2006-2007

1. ACTIVE COMMUNITIES

Ref	Outcome	Indicator	Target Area	Target Group	Target Date	Progress
1A	CCF Membership increased	Additional Community Groups join CCF	CCF Operating Area	Community Councils, Young People, Ethnic Minorities, groups/individual with special interests/skills	August 2006 (2 additional members) August 2007 (2 additional members)	Achieved and ongoing: 2006: Auchinleck Community Council now represented on the CCF, and a member from East Ayrshire Council's Community Learning and Development (CLAD) was co-opted onto the CCF to advise on youth issues and provide a direct link to Dialogue Youth. 2007: Three new representatives joined the CCF, including 2 community representatives (who replaced retiring members from Dalmellington and Drongan) and an individual member who provides relevant advice and expertise. Membership currently stands at 15 organisations represented, including 12 Community Councils, East Ayrshire South Forum on Disability (EASFOD) and 2 individual representatives. Increased membership continues to be progressed and meetings have been scheduled with the newly reformed Patna Community Council in Autumn 2007.
1B	Raise awareness of the CCF	Send information to Community Groups; Regular dialogue between Federation members and their respective communities	CCF Operating Area	Community Councils, Special Interest Groups, Ethnic Minorities and Local Area Committees	Ongoing	Achieved and ongoing: Regular dialogue progressed between Federation members and their respective communities; CCF participation on the CPP Board, Core Partners' Group and the Community Health Partnership. CCF members have prepared and delivered a presentation in 2007, which highlights CCF activity to local organisations, including 3 community councils.
1C	Transport provision in rural areas improved	Ongoing support of Coalfield Community Transport	CCF Operating Area	Residents of the Coalfield Area	Ongoing	Achieved and ongoing: CCF continues to support Coalfield Community Transport (CCT), which had over 27,000 passengers utilising services in 2006/07. Services include Group Transport (164 groups registered), 'Dayhopper' and 'Awayhopper' services, 'Early Years' nursery transport provision and a 'Wheels2Work' scooter loan service for unemployed people.

Ref	Outcome	Indicator	Target Area	Target Group	Target Date	Progress
1D	Glennie newsletter available to all addresses in the Coalfield Area	Continued development, publication and distribution of the Glennie newsletter	CCF Operating Area	All domestic and business addresses in the Coalfield Area	Spring and Autumn each year	<p>Achieved and ongoing: The Glennie Newsletter was produced and issued in Autumn 2006 and Spring 2007. The next edition of the Glennie will be produced and issued in November 2007.</p> <p>Discussions to develop a mini-Glennie, specifically for children and young people, are currently in progress.</p>
1E	Update and re-launch CCF Website	Up-to-date website content with increased site visitor numbers	All internet users	All	September 2006	<p>Partly achieved and ongoing: Website training undertaken by one member of the CCF to enable the development of the CCF website. Largely completed; however, some web pages require further development and work is currently being progressed. Number of 'hits' recorded on the website to date: 1,051.</p>
1F	Campaign to secure the future of rural sub post offices	Work in partnership with sub post offices and service users to raise awareness of the situation and provide relevant support	CCF Operating Area	Coalfield Area Residents	Ongoing	<p>Achieved and ongoing: A letter urging the support for the retention of rural post offices was sent to constituency MPs in May 2006. No further action.</p>
1G	Raise awareness of life during World War 2 (WWII)	Tour communities with memorabilia and artefacts from WWII	CCF Operating Area	Coalfield Area Residents	December 2006	<p>Achieved: External funding of £17,300 was secured to develop and implement a WWII exhibition, which toured communities in the Coalfield Area, including Sorn, Drongan, New Cumnock, Dalrymple, Mauchline, Muirkirk, Patna, Auchinleck, Lugar/Logan, Ochiltree, Catrine, Cumnock and Dalmellington between August and December 2006.</p>

2. ATTRACTIVE COMMUNITIES

Ref	Outcome	Indicator	Target Area	Target Group	Target Date	Progress
2A	Improvements to shopping area in Netherthird	CCF to work in partnership with the Cumnock Landward Community Council and East Ayrshire Council to progress improvement at Netherthird	Netherthird	Residents, community groups and shop owners in the Netherthird area	2007	Achieved and ongoing: The CCF worked in conjunction with Netherthird Community Council and other stakeholders in Netherthird to identify areas for improvement to the physical environment of the area. Site marked for new Netherthird Community Centre in March 2007 and is scheduled for completion in 2008.
2B	Footpath to Mauchline Cemetery	CCF to work in partnership with and provide assistance to Mauchline Community Council to progress footpath improvements	Mauchline	Mauchline community	2007	Achieved: CCF members liaised with East Ayrshire Council departments and other agencies to develop the plan to establish a footpath to Mauchline Cemetery. New footpath constructed and site work completed by the Council in April 2007.
2C	Improvements to derelict buildings	Improvements to derelict buildings – (New Cumnock Community Council)	CCF Operating Area	Coalfield Area Residents	Ongoing	Ongoing: The CCF member representing New Cumnock, together with members of New Cumnock Community Council, have collated a list of derelict buildings in New Cumnock. This list will be used to determine ownership of the buildings prior to progressing appropriate action.
2D	Support the restoration of the Barony 'A' Frame and associated developments	CCF to support the Barony Trust: Barony 'A' Frame restored; surrounding area landscaped; oral history project progressed; heritage and educational site open to the public	East Ayrshire	East Ayrshire Residents, in particular, children and young people	2006/07 and ongoing	Ongoing: Chair of the CCF is a trustee and a member of the Barony Trust Steering Group; over £1 million funding secured; restoration and landscaping work in progress; oral history resources pack finalised and CD Rom being prepared. Launch event scheduled for November 2007.

3. HEALTHY COMMUNITIES

Ref	Outcome	Indicator	Target Area	Target Group	Target Date	Progress
3A	Provide facilities for young people to encourage physical activity and social interaction	Develop an indoor recreational facility offering various physical activities for young people	CCF Operating Area	Young People	2007	Ongoing: CCF continues to explore opportunities to develop youth activities, as appropriate. Links established to the Woodroad Park Trust.
3B	Provide young people with an opportunity to be involved in issues affecting their communities	CCF to work in partnership with Dialogue Youth	CCF Operating Area	Young People	Ongoing	Achieved and ongoing: CLAD representative at CCF Board meetings provides expertise and advice in respect of youth issues and has direct links to Dialogue Youth. Ongoing discussions regarding appropriate partnership activities/projects. CCF is working in partnership with local schools to stage the "Price of Coal" musical production in Coalfield communities. The first two performances were staged in Patna Primary School on 22 May 2007 and Doon Academy on 23 May 2007 and were positively received. Future performances are scheduled for Cumnock and Auchinleck on 24, 25 and 26 October 2007 and Muirkirk on 19 and 20 November. Funding of £12,000 secured from the Minerals Trust.

4. SKILLED COMMUNITIES

Ref	Outcome	Indicator	Target Area	Target Group	Target Date	Progress
4A	Provide training opportunities for Federation Members	Identify training needs and facilitate its implementation Develop training programme	CCF Operating Area	Federation Members	Ongoing	Achieved and ongoing: CCF members have attended a range of training courses, including ECDL, web design, digital photography and Disability Equality training.
4B	Provide information on the CCF, including roles and responsibilities of Directorship	Develop an Induction Pack for Federation Members	CCF Operating Area	Federation Members	December 2006	Achieved: Induction Pack developed and circulated to existing and new Federation Members, which comprises a range of useful material, including an overview of the CCF and its objectives, a list of Directors and a Memorandum and Articles of Association.
4C	Participation in the annual school art competition	Invite entries from local school children depicting a current theme	CCF Operating Area	School children in Coalfield Area	Ongoing	Achieved and ongoing: A School Art Competition is organised on an annual basis and entries are invited from all primary and secondary schools in the Coalfield Area. Over 200 entries of art work were received in 2006 illustrating the theme of 'Renewable Energy'; The theme for the 2007 competition is 'Coal Mining', which will be completed by the end of the calendar year.
4D	Development of an electronic postcard	Electronic postcard prepared for Christmas 2007	CCF Operating Area	Residents of the Coalfield Area	December 2007	Ongoing: Partnership working established with Cumnock Camera Club; funding of over £8,000 secured from Awards for All to purchase a range of equipment.

5. ADDITIONAL

Ref	Outcome	Indicator	Target Area	Target Group	Target Date	Progress
5A	Members of the community becoming more involved in influencing Health Services	CCF representation on the Community Health Partnership and Public Partnership Forum	East Ayrshire	East Ayrshire residents	Ongoing	Achieved and ongoing: The Chair of the CCF represents the group on the Community Health Partnership Steering Group, and the Public Partnership Forum. Individual Federation members have signed up to the Public Partnership Forum.

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EAST AYRSHIRE NORTH COMMUNITIES FEDERATION (EANCF) – ACTION PLAN 2006 - 2008

1. COMMUNITY CAPACITY BUILDING

Ref	Outcome	Indicator	Target Area	Target Group	Target Date	Progress
1A	An EANCF Office established in suitable premises, either standalone or within a multi-purpose community information facility	EANCF office opened	Kilmarnock Town Centre	Residents within the EANCF Operating Area	March 2006	Achieved and ongoing: Office established in John Finnie Street, Kilmarnock in March 2006. EANCF continues to investigate opportunities to secure DDA compliant premises in Kilmarnock town centre. The Federation has registered an interest in potential office premises at 41 Bank Street, Kilmarnock.
1B	EANCF Development Worker in post	Development Worker recruited	For EANCF Office		March 2006	Achieved: Part-time Development Worker and part-time Administrative Assistant in post.
1C	EANCF Membership increased	Additional Community Groups join EANCF	EANCF Operating Area	Community Councils, Special Interest Groups, and Ethnic Minorities	July 2006 (4 additional members) January 2007 (4 additional members) July 2007 (4 additional members)	Partly achieved: Membership increased from 15 to 17 groups/organisations represented. Current members include: 11 Community Councils, East Ayrshire Council's (EAC) Community Learning and Development (CLAD), Clubs for Young People, East Ayrshire Access Panel (North District), East Ayrshire Carers Centre, East Ayrshire Elderly Forum and Kilmarnock Retail Association. Recruiting Campaign planned for autumn 2007.
1D	Community Councils, Special Interest Groups, Ethnic Minorities and the wider Community informed about the EANCF and its Action Plan	Road shows presented to interested parties	EANCF Operating Area	Community Councils, Special Interest Groups, Ethnic Minorities and Local Area Committees	6 Roadshows per calendar year	To be progressed in 2007.
1E	EANCF Newsletter available to all interested parties	EANCF Newsletter published	EANCF Operating Area	Community Groups and Residents	2 Newsletters per year (April and November)	Partly achieved: The first draft newsletter has been prepared and will be issued by October 2007.
1F	EANCF Website established on the Internet	Website published, URL allocated and in use		Everybody living and working within the EANCF Operating Area	September 2006	Partly achieved: Draft website prepared; further development work currently being undertaken.

Ref	Outcome	Indicator	Target Area	Target Group	Target Date	Progress
1G	EANCF established as a Company Limited by Guarantee	EANCF registered at Companies House	EANCF Operating Area	EANCF Members	August 2006	Achieved: EGM was convened on 21 June 2007 to dissolve the North Federation and endorse its new status as a Company Limited by Guarantee with Charitable Status.

2. KILMARNOCK TOWN CENTRE REGENERATION

Ref	Outcome	Indicator	Target Area	Target Group	Target Date	Progress
2A	EANCF leading the Kilmarnock Town Centre Shopmobility Scheme	EANCF in Partnership with East Ayrshire Council's Department of Development and Property Services and other interested parties	Kilmarnock Town Centre	Persons with mobility problems shopping in Kilmarnock Town Centre	Summer 2006	Achieved and ongoing: Shopmobility Scheme established in Kilmarnock in August 2006. To date, there are 255 registered service users and a Shopmobility Project Manager in post. Partnership Agreement signed. Project operating successfully with plans to expand the service. Kilmarnock Shopmobility's first anniversary was celebrated on 16 August 2007.
2B	EANCF influencing Community Safety Initiatives within the EANCF Operating Area	EANCF accepted as a full participant in the Community Safety Partnership	Kilmarnock Town Centre	Community Safety Partnership	June 2006	Achieved and ongoing: EANCF is represented on the Community Safety Partnership, which identifies and prioritises what needs to be done to reduce crime; improve safety in neighbourhoods and homes and improve public safety.
2C	External appearance of Void Shops and surroundings improved (see also 3D)	EANCF acting as advocate and 'champion', in partnership with the relevant Agencies, to encourage good practice	Kilmarnock Town Centre	Owners of commercial properties and their agents	To be confirmed	Achieved and ongoing: EANCF is a partner of Kilmarnock Town Centre Liaison Group and the Kilmarnock Townscape Heritage Initiative (see below).

3. IMPROVING THE ENVIRONMENT

Ref	Outcome	Indicator	Target Area	Target Group	Target Date	Progress
3A	EANCF assisting in the work to keep Rights of Way and Neighbourhood Pathways open, safe, clear of litter and in use	EANCF working in partnership with East Ayrshire Woodlands and Facilitation Project, and related local groups, to sponsor and mentor best practice	EANCF Operating Area	EA Woodlands Project and Stewarton Woodland Action Trust (SWAT)	December 2006	To be progressed in 2007.
3B	Potential themed walks, including historical sites, identified and mapped	EANCF working in partnership with Historical Societies and other Local Groups to collate information	EANCF Operating Area	Historical Societies and Special Interest Groups	June 2007	Achieved and ongoing: EANCF is a partner of Kilmarnock Townscape Heritage Initiative and is involved in discussions in respect of the development and tourism opportunities with Historic Scotland in relation to Rowallan Castle, and early discussions concerning the connections between Fenwick and the formation of the Co-Operative Movement.
3C	Use of paths, walkways and other pedestrian options increased	EANCF working with EAC to achieve clear signposting of all available pedestrian routes	EANCF Operating Area	East Ayrshire Residents	To be confirmed	To be progressed in 2007. The Federation provided a significant input to the design and development of pedestrian information signs in the centre of Kilmarnock.
3D	Graffiti and Litter reduced in all Towns, Villages and Settlements	EANCF acting as an effective conduit for reports of Graffiti and Litter, made by members of the Community, to the relevant EAC Departments	EANCF Operating Area	Residents in the EANCF Operating Area	June 2006	Achieved and ongoing: Meeting with EAC: EANCF membership advised to promote the telephone number for residents to contact the 'Rapid Response Team, which will clear offensive graffiti and hazardous fly tipping within 24-hours of it being reported.
3E	EANCF informed about successful recycling and rubbish clearance schemes within other Communities	EANCF in discussion with other Community Groups about successfully implemented schemes	As required	Community Groups in the Central Region	December 2006	To be progressed in 2007. The Federation is providing advice and guidance to community groups seeking funding for small projects (for example, Stewarton Yuletide Festival).

4. IMPROVING OPPORTUNITIES FOR YOUNG PEOPLE

Ref	Outcome	Indicator	Target Area	Target Group	Target Date	Progress
4A	Young People having access to resources and facilities that encourage healthy lifestyles and physical activity	EANCF working with the New Sporting Futures project, and other partners, to make sports and other recreational facilities available either in, or nearby, all the settlements within the EANCF Operating Area	EANCF Operating Area	Young People	June 2006	Ongoing: Meeting convened with Angie Bennett, Sports Development Manager, to discuss partnership opportunities. The Federation has decided to cease activity to pursue additional facilities in Onthank in order not to compromise existing NSF programmes.
4B	Young People being more involved in the life of the Community, including the work of the EANCF	EANCF working with Youth Projects such as Dialogue Youth; Youth Outreach; the EASY Project; and Prince's Trust Volunteers to build capacity within the EANCF Operating Area	EANCF Operating Area	Youth Projects	December 2006	Achieved and ongoing: Working in partnership with EAC CLAD to progress feasibility study for New Farm Loch Youth Centre and liaising with Clubs for Young People and EAC regarding drugs awareness seminars.

5. ADDITIONAL

Ref	Outcome	Indicator	Target Area	Target Group	Target Date	Progress
5A	Members of the community becoming more involved in influencing Health Services	EANCF representing their Communities on the Community Health Partnership and Public Partnership Forum	East Ayrshire	East Ayrshire	Ongoing	Achieved and ongoing: The Chair of EANCF represents the group on the Community Health Partnership. EANCF members have signed up to the Public Partnership Forum.

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