

EAST AYRSHIRE

COMMUNITY PLANNING PARTNERSHIP BOARD

MINUTES OF THE MEETING HELD ON THURSDAY 30 JUNE 2011 AT 1402 HRS IN THE GLEN CAIRN ROOM, DOWER HOUSE, DEAN CASTLE COUNTRY PARK, KILMARNOCK

PRESENT: Councillor Douglas Reid, East Ayrshire Council; Wai Yin Hatton, Chief Executive, NHS Ayrshire and Arran; Alex McPhee, Executive Director of Finance and Corporate Support, East Ayrshire Council; Joy Love, Scottish Enterprise; Chief Superintendent John Thomson, Divisional Commander, Strathclyde Police; Tony Waters, Group Commander, Strathclyde Fire and Rescue; Jean Brown, Convenor, East Ayrshire North Communities Federation; Iain Smith, Chair, Coalfields Communities Federation; Colin Young, Strathclyde Partnership for Transport; Alistair McKie, Community Health Partnership Forum; Robin Andrews, Director of Estates, Kilmarnock College; Fiona Skilling and Lena Easton, both Third Sector Interface East Ayrshire.

ATTENDING: Gwen Barker, Community Planning and Partnership Manager and Lynn Young, Administrative Officer, both East Ayrshire Council.

APOLOGIES: Fiona Lees, Chief Executive, East Ayrshire Council; Neil Francis, Sector Delivery Director, Scottish Enterprise; Tony Hughes, Area Commander, Strathclyde Fire and Rescue; Brian Cameron, Skills Development Scotland; and Heather Dunk, Principal and Chief Executive, Kilmarnock College.

CHAIR: Councillor Douglas Reid, Chair.

MINUTES OF PREVIOUS MEETING

1. Approved as a Correct Record

There were submitted and approved as a correct record, the minutes of the special meeting of the East Ayrshire Community Planning Partnership Board held on 29 March 2011 (circulated).

COMMUNITY PLANNING ACTION PLAN AND SINGLE OUTCOME AGREEMENT ANNUAL PERFORMANCE REPORT 2010/2011

- 2.** There was submitted a report dated 15 June 2011 (circulated) by the Chief Executive, East Ayrshire Council, which presented for consideration and endorsement the consolidated interim Annual Performance Report for 2010/2011 in respect of the Community Plan Thematic Action Plans and East Ayrshire Community Planning Partnership Single Outcome Agreement (SOA).

It was agreed:

- (i) to endorse the interim Annual Performance Report for 2010/2011, subject to minor textual amendments;
- (ii) to note that work would be taken forward to ensure the completion of a comprehensive SOA Annual Performance Report on progress made in 2010/2011 to meet the reporting requirements of the Scottish Government by 30 September 2011;

- (iii) to remit to the Community Planning and Partnership Manager, in consultation with the Chair, to work with the Scottish Government to ensure appropriate sign off of the 2011/2014 SOA by the Scottish Ministers;
- (iv) that the Community Planning and Partnership Unit work with both the Third Sector Interface and the two Federation's of Community Groups to ensure that the SOA continues to reflect the contribution the community and voluntary sectors make to the achievement of both the Community Plan and National Outcomes; and
- (v) otherwise, to note the content of the report.

'MAKE IT KILMARNOCK' FUNDED PROJECT – UPDATE ON PROGRESS

3. There was submitted a report dated 15 June 2011 (circulated) by the Make it Kilmarnock Co-ordinator, East Ayrshire Council, which updated on progress in relation to projects funded by the Partnership during 2010/2011 in support of the 'Make it Kilmarnock' initiative.

Following discussion regarding alternative methods of promoting retail properties to let within the Town Centre, it was agreed that the Community Planning and Partnership Manager raise the issue with the Town Centre Manager, East Ayrshire Council.

It was further agreed that in light of the success of the recent Global Market in Kilmarnock Town Centre, that information on all future events/festivals be circulated to Community Planning Partners for information.

COMMUNITY PLANNING UPDATE

4. There was submitted a report dated 17 June 2011 (circulated) by the Chief Executive, East Ayrshire Council, which updated on developments in relation to Community Planning.

It was agreed:

- (i) to endorse the Risk Register and current risks as detailed in Appendix 1 of the report;
- (ii) to note the decision to proceed with the Residents' Survey 2011, the associated timescales and that a question on concerns over benefit cuts be incorporated into any new set of questions;
- (iii) that having noted the summary findings of the co-location evaluation, that it be recorded that in light of the comments made in section 5.2 of the report in that "the evaluation has not established that the initiative has met its aim of delivery revenue savings", that achieving revenue savings had never been considered an aim in co-locating services in East Ayrshire;
- (iv) to note and endorse the proposals to host a series of awareness raising events at co-located facilities during the summer period;
- (v) to note and endorse the nomination of a Head of Service from East Ayrshire Council with a remit to oversee the work of each co-located facility;
- (vi) to note and welcome the proposals in relation to the Telecare/Fire Safety Joint Initiative and the progress to date;

- (vii) to note the progress in relation to the shared services/shared management arrangements and to receive an update report at a future meeting;
- (viii) to note the progress in relation to Alcohol and Drugs - Mapping Spend;
- (ix) to note the decision to endorse the Expression of Interest in respect of the Wise Group to the Improving Futures programme;
- (x) to receive a report in respect of a response to the Audit Scotland's CHP Review at a future Board meeting; and
- (xi) otherwise, to note the contents of the report.

Following discussion regarding fuel efficiency and EAC's Policy on fuel efficiency, it was agreed that the Executive Director of Finance and Corporate Support investigate the possibility of introducing fuel cards from National Organisations for those occasions when fuel is purchased from independent retailers.

PARTNERSHIP ASSESSMENT SCORECARD (PAS) RESULTS

5. There was submitted a report dated 17 June 2011 (circulated) by the Executive Director of Finance and Corporate Support, East Ayrshire Council, which updated Members on the results of the Partnership Assessment Scorecard 2011.

It was agreed:

- (i) that having noted the progress in relation to the Partnership Assessment Scorecard Results, it was agreed to remit the JOG/CPPU to review the question set for the 2012 PAS exercise in light of the requirement to adopt a more outcome based approach;
- (ii) to remit to the Joint Officers Group to identify and progress priority issues in respect of the findings of the 2011 exercise to be progressed through the Joint Officers Group work plan 2011/2012; and
- (iii) otherwise, to note the contents of the report.

FINANCE UPDATE

7. There was submitted a report dated 20 June 2011 (circulated) by the Executive Director of Finance and Corporate Support, East Ayrshire Council, which advised on a range of matters regarding finance in respect of the Fairer Scotland Fund (FSF) and the Community Planning Development Fund.

It was agreed:

- (i) to note the FSF final outcome position for 2010/2011 and the balance to be carried forward by departments in 2011/2012;
- (ii) to note the submission of the FSF final Annual Expenditure Return for 2010/2011 in respect of the resources carried forward from 2009/2010 to the Scottish Government, reflecting a full spend of these resources at 31 March 2011;
- (iii) to note that following the mainstreaming of the Fairer Scotland Fund there would be no further requirement to report spend on these resources to the Community Planning Partnership Board from 1 April 2011 onwards;

- (iv) to note the recommendations in respect of the project proposals provided at Appendix II of the report;
- (v) to approve delegated authority for the Community Planning and Partnership Manager to fund partner related activity as identified in paragraphs 3.5 of the report;
- (vi) to note the allocations from the Small Project Development Fund; and
- (vii) otherwise, to note the contents of the report.

RE-SHAPING CARE FOR OLDER PEOPLE

8. There was submitted a report dated 16 June 2011 (circulated) by the Head of Service: Community Care, East Ayrshire Council which: (i) advised members of progress in the development of the Reshaping Care for Older People Programme; (ii) provided information in respect of the development of the Joint Commissioning Plan 2012 – 2021; and (iii) sought endorsement of the transformational plan that sets out for East Ayrshire Community Planning and Partnership an investment and implementation strategy to utilise the resources allocated through the Change Fund and support a further progressing of Reshaping Care Agenda.

It was agreed:

- (i) to note the final Change Plan submission to the Scottish Government;
- (ii) to endorse the Governance arrangements for the East Ayrshire Change Plan as detailed in sections 3 and 4 of the report;
- (iii) to receive further reports in respect of Reshaping Care as details of the programme, including detailed funding proposals, are developed; and
- (iv) otherwise, to note the contents of the report.

FUTURE PRESENTATIONS AND DISCUSSION TOPICS

9. It was noted that the following topics would be presented to the Board for consideration, at a date to be determined:
- Christie Commission Report;
 - CHP Audit;
 - SPT Outcomes Report;
 - SOA Annual Report;
 - Violence Reduction Unit – Update on Asset Based Community Development;
 - Partnership in Practice Report.

DATE OF NEXT MEETING

9. It was noted that the next meeting of the Community Planning Partnership Board would take place on Thursday 29 September 2011 at 1400 hrs. Members agreed that the next two meetings would be held in one of our co-located facilities. Venue to be confirmed.

The meeting terminated at 1503 hrs.