

EAST AYRSHIRE

COMMUNITY PLANNING PARTNERSHIP BOARD: 17 MARCH 2011

COMMUNITY PLANNING UPDATE

Report by the Chief Executive, East Ayrshire Council

1. PURPOSE OF REPORT

- 1.1 To update the Community Planning Partnership (CPP) Board on developments in relation to Community Planning.

2. RISK MANAGEMENT FRAMEWORK

- 2.1 Attached for information at Appendix 1 is the East Ayrshire Community Planning Risk Register for 2010/11.
- 2.2 Action is taken on an ongoing basis, as appropriate, to mitigate all risks. CPP Board members are requested to review the Risk Register and identify any current risks and potential risks going forward into 2011/12 and beyond.

3. JOINT OFFICERS' GROUP WORKPLAN

- 3.1 As agreed by the Community Planning Partnership (CPP) Board of 23 September 2010, the 2010/11 Joint Officers' Group (JOG) Workplan, highlighting progress against planned outputs, has been updated and is available for information on an ongoing basis in the Members Area of the Community Planning Website at www.eastayrshirecommunityplan.org.
- 3.2 The 2010/11 Research, Information and Performance Group Workplan is also available in this way.

4. COMMUNITY PLANNING AND SINGLE OUTCOME AGREEMENT – ANNUAL REPORTING ARRANGEMENTS 2010/11

- 4.1 The CPP Board will recall that to streamline annual reporting in respect of the Community Plan and the Single Outcome Agreement (SOA) and avoid duplication of activity, the timescales for reporting for the period 1 April 2009 to 31 March 2010 were aligned, with a consolidated Community Planning performance report submitted to the CPP Board in September 2010.
- 4.2 In respect of performance reporting for 2010/11, it is proposed that a detailed consolidated report for the period 1 April 2010 to 31 March 2011 is presented to the CPP Board in September 2011.
- 4.3 In addition, it is proposed that an interim summary report is prepared for presentation to the CPP Board of 30 June 2011. This will allow reporting against available indicators in respect of the Community Plan/SOA, and the early preparation of the SOA Improvement Plan.

SOA Residents' Survey 2011

- 4.4 It had been anticipated that the results of the Community Planning Residents' Survey 2011, which was scheduled for implementation in March 2011, would inform the 2010/11 SOA Annual Performance Report. The Board will recall that, subsequently, it has been agreed that the Residents' Survey 2011 will not be progressed at this time as originally planned.
- 4.5 Consequently, to ensure that Community Planning Partners can fulfil the SOA annual reporting requirements to the Scottish Government for 2010/11, Lowland Market Research consultancy has been commissioned to progress a face to face survey of one thousand residents across East Ayrshire's communities during March 2011. The questionnaire is specifically based on nine indicators in the SOA, progress on which would have been informed by the results of the Residents' Survey 2011.

5. PARTNERSHIP ASSESSMENT SCORECARD

- 5.1 The CPP Board will recall that the Partnership Assessment Scorecard (PAS) exercise, to allow the effectiveness of partnership working through Community Planning in East Ayrshire to be measured, was initially undertaken in March 2006 and repeated on an annual basis up to March 2008.
- 5.2 Following the evaluation of the PAS in September 2008, colleagues will recall that, at its meeting on 27 January 2009, the JOG agreed to utilise the 'SurveyMonkey' online survey tool in the future for the implementation of the annual PAS exercise. The 2009 and 2010 PAS exercises were progressed on this basis. Last year, the PAS was implemented for all 'Scorer Groups' between 18 March and 21 May 2010.
- 5.3 To support the preparations in respect of the implementation of the 2011 PAS, identified Managers within relevant Partner organisations have been requested to review and revise, as appropriate, the nominated 'Scorer Group' for their respective organisations. As in previous years, this process will be managed by the Community Planning and Partnership Unit.
- 5.4 It is proposed that the PAS be issued to Scorer Groups in early April 2011 and that the output and recommended actions from this exercise will be reported to the CPP Board meeting of 30 June 2011.

6. COMMUNITY PLANNING AWARDS

- 6.1 The Community Planning Awards Ceremony 2011, which will recognise the contribution that the community and voluntary sector play in the delivery of community planning locally, will be held on Wednesday 16 March 2011 in the Council Chambers, London Road Headquarters, Kilmarnock.
- 6.2 The Judging Panel met on 14 December 2010 to consider the nominations and three finalists have been selected in each of the five categories.
- 6.3 Ninety invitations have been issued with returns received on 4 March 2011.
- 6.4 Included in the invitations are CPP Board Members, members of the Joint Officers' Group and Community Planning Lead Officers, Elected Members, nominees and their guests.

7. AUDIT SCOTLAND STUDY OF COMMUNITY PLANNING PARTNERSHIPS

- 7.1 The concept of Community Planning has been around in Scotland for many years and has been required on a statutory basis for seven years. Previous national audits and scrutiny work have identified areas of improvement for community planning in relation to structures and accountability; performance management and monitoring; community engagement; demonstrating impact; and achieving outcomes. This Audit Scotland Study of Community Planning Partnerships will examine what progress CPPs have made in addressing these issues but, in particular, focus on what difference CPPs are making in the area of economic development.
- 7.2 Between 2010/11 and 2014/15, the Scottish Government's budget is expected to decrease by 11.3 per cent (£3.3 billion) in real terms, which will present a significant challenge for the Scottish public sector in sustaining and improving services. Community Planning has the potential to play a key role in identifying savings and redesigning services as CPPs have an important role in delivering better outcomes for communities and contributing to the Scottish Government's overall purpose of increasing sustainable economic growth. This national audit will examine the extent to which this is happening and address three of the strategic themes underpinning the programme of national performance audits: managing reductions in public sector budgets; partnership working; and user focus and personalisation.
- 7.3 Due to the changes in the landscape within which CPPs operate and the complexity of the community planning process, the audit will use a single outcome area to examine the impact of CPPs on their local communities and businesses; and will focus on the role of CPPs in supporting sustainable local economic growth, defined as building a dynamic and growing economy that will provide prosperity and opportunities for all, while ensuring that future generations can enjoy a better quality of life too.
- 7.4 The overall aim of the audit is to assess whether CPPs have made a difference to local communities. The impact CPPs have made on local communities and businesses will be considered by assessing the contribution they are making to increasing sustainable local economic growth. A detailed assessment of economic development across Scotland will not be provided as the focus of the audit will be to look specifically at the role and contribution of CPPs in this area. The audit will also not provide a detailed assessment of how effective CPPs are in addressing other outcome areas. However, where possible the findings of the audit will be utilised to draw wider conclusions and identify broader messages for CPPs.
- 7.5 The objectives of the study are to:
- review the governance and accountability arrangements put in place by CPPs;
 - evaluate the governance and accountability arrangements put in place to support CPPs' local economic development activity;
 - assess how well CPPs' planning activity supports the delivery of their agreed economic outcomes;
 - review how well CPPs manage resources to achieve their agreed economic outcomes; and
 - assess the contribution CPPs are making to increasing sustainable local economic growth.

- 7.6 The audit will draw on existing information where possible and will make use of published and unpublished data in order to understand local economies.
- 7.7 A short survey will be issued to all CPPs to collect information that cannot be obtained from existing sources, for example, in relation to issues such as partnership working, community engagement and managing resources. In addition, a survey of business representatives will be implemented to gather their views on CPPs' contribution to local economic development; and interviews with the Scottish Government will be carried out to investigate its role in promoting partnership working and supporting CPPs to deliver economic growth.
- 7.8 Based on this analysis of existing data, a small sample of CPPs will be selected to examine some of the main issues in more detail and to discuss reasons for variation in economic growth performance and the effectiveness of partnership working. It is anticipated that East Ayrshire Community Planning Partnership will not be selected as a pilot area as the Community Planning and Partnership Manager is a member of the Advisory Group.
- 7.9 It is anticipated that a national report will be published in autumn 2011. The draft project timetable is as follows:
- fieldwork and analysis: January 2011 – April 2011
 - report drafting, and clearance: May 2011 – August 2011
 - publication: September 2011.

8. PRINCE'S TRUST

- 8.1 Established in 1976, the Prince's Trust gives practical and financial support to the young people who need it most. It assists in developing key skills, confidence and motivation, enabling young people to move into work, education or training. It runs programmes, as follows:
- Enterprise Programme - provides money and support to help young people start up in business.
 - Team Programme - 12-week personal development course, offering work experience, qualifications, practical skills, community projects and a residential week.
 - 'Get intos' - short courses offering intensive training and experience in a specific sector to help young people get a job.
 - Development Awards - small grants to enable young people to access education, training or work.
 - Community Cash Awards - grants to help young people set up a project that will benefit their community.
 - XI clubs - give 14-16 year olds who are at risk of truanting, exclusion and underachievement a say in their education, with the aim of improving attendance, motivation and social skills.
- 8.2 A Workshop is scheduled to take place in early April 2011 to develop a local workplan in respect of future work between the Council and the Prince's Trust.
- 8.3 As discussed at the JOG of 22 February 2011, there would be clear benefits to the involvement of other organisations in the Workshop. Consequently, an invitation has been extended to Partners through the JOG to participate and develop the workplan

into a joint Community Planning Partnership and Prince's Trust plan for 2011 and beyond.

9. STRATHCLYDE POLICE EXCELLENCE AWARDS

9.1 East Ayrshire Sub Division was nominated and shortlisted in the Strathclyde Police Excellence Awards for the following two categories:

- Diversity in Action - East Ayrshire - No Place For Racism Initiative
- Community Wellbeing - Neigh Bother Initiative.

9.2 The East Ayrshire - No Place for Racism Initiative won the Diversity category and the Neigh Bother Initiative was runner up in the Community Wellbeing category.

10. ACCESS TO SCIENCE FOR AYRSHIRE EVENT

10.1 The Access to Science for Ayrshire event was held in Kilmarnock College on 19 October 2010. A funding allocation from the Fairer Scotland Fund Small Project Development Fund contributed to the costs of the event. The key driver for the event, initiated by Willie Coffey MSP, was the lack of applications to the Scottish Government for 'Access to Science' funding from Ayrshire-based organisations, and his concern that this resulted from science being given too low a priority in Ayrshire despite its increased role in society and the economy. Following feedback from the Chamber of Commerce, the event was widened to incorporate all aspects of the Science, Technology, Engineering, and Maths (STEM) agenda.

10.2 Invitations were extended to the MSPs for the five Ayrshire constituencies, the three Ayrshire local authorities, Ayrshire Chamber of Commerce, Colleges, Universities, and a range of organisations with an interest in Access to Science, many of whom were already involved in Ayrshire. Through these contacts, the invitation to participate extended to others, including local STEM Ambassadors, who volunteer to support pupils, teachers, and schools in encouraging an interest in STEM subjects.

10.3 The event comprised three sessions:

- a 'Science Summit' at which over 50 participants heard from Willie Coffey MSP, the Chief Scientific Adviser to the Scottish Government and the Chief Executive of Glasgow Science Centre;
- an induction event for the STEM Ambassadors programme, delivered by Science Connects; and
- a briefing session for potential applicants for grant funding to run events for National Science and Engineering Week in March 2011, co-ordinated and presented by the British Science Association.

10.4 More than 100 people, drawn from over 30 organisations, registered to attend one or more of the sessions during the day. Through press coverage, expressions of interest also came from local residents with an interest in science engagement.

10.5 Across the three sessions, participants reflected that the event achieved its objectives of raising the profile of science in Ayrshire and raising Ayrshire's profile in the science community, fostering co-operation and building capacity.

- 10.6 Among a number of proposals for action, it was proposed that key participants be invited to join a short-life working group to put in place a cross-Ayrshire Action Plan to promote Access to Science for Ayrshire and to take forward proposals emerging from the event.
- 10.7 The full feedback report and proposals for further action can be accessed for information and consideration in the Members area of the Community Planning website at www.eastayrshirecommunityplan.org.

11. RECOMMENDATIONS

- 11.1 The Community Planning Partnership Board is requested to:
- i) consider current risks and potential risks going forward into 2011/12 and beyond;
 - ii) agree the proposed reporting arrangements in respect of Community Planning and the SOA for the period 1 April 2010 to 31 March 2011;
 - iii) note and endorse the proposal to undertake the 2011 PAS exercise in April 2011;
 - iv) note the arrangements for the national audit of Community Planning Partnerships;
 - v) note the success of two local community safety initiatives in the Strathclyde Police Excellence Awards;
 - vi) consider the feedback on the Access to Science for Ayrshire Event, including the proposed actions; and
 - vii) otherwise note the content of the report.

Fiona Lees
Chief Executive
East Ayrshire Council
4 March 2011

EAST AYRSHIRE COMMUNITY PLANNING RISK REGISTER – 2010/11

Priority	Related Action in JOG Workplan/Thematic Action Plans	Progress	Mitigating Controls	Responsibility	Reporting Date	Current Status
Risk 1	Impact of economic recession on planned actions and outcomes, in particular the proposed closure of Diageo					
	Delivering Community Regeneration Action Plan Aims 1-8	Delivering Community Regeneration Action Plan developed and being implemented Multi-agency Employment Task Force established Council has ring fenced significant resources to tackle overall community regeneration agenda	CPP Board and individual partner agencies monitoring activity/progress	Community Planning Partnership Board Action Plan Working Group – Delivering Community Regeneration Partner Agencies	Quarterly	High
Risk 2	Impact of spending review (1 year budget allocation) on deliverability of new Action Plans and Single Outcome Agreement					
	Thematic Action Plans (2011-2015) and related Single Outcome Agreement	Strategic review of Community Plan carried out Outcome based delivery model used to develop new Action Plans Action Plans ‘critically reviewed’ to ensure deliverability	CPP Board and individual partner agencies monitoring activity/progress	Community Planning Partnership Board Action Plan Working Groups Partner agencies	Quarterly	High

Priority	Related Action in JOG Workplan/Thematic Action Plans	Progress	Mitigating Controls	Responsibility	Reporting Date	Current Status
Risk 3	The Community Planning Partnership Single Outcome Agreement will not be effectively implemented across the Partner organisations					
	<p>JOG Action 1.2 Ensure the effective implementation of the CPP Single Outcome Agreement (SOA)</p>	<p>CPP SOA 2008-2011 developed and signed off by all Partners. Formal sign off by John Swinney, MSP, Cabinet Secretary for Finance and Sustainable Growth on 2 July 2008.</p> <p>Updated CPP SOA submitted to Scottish Government February 2009 and signed off by all Partners. Formal sign off by Stewart Stevenson, MSP, Minister for Transport, Infrastructure and Climate Change to be held on 23 July 2009.</p> <p>SOA Interim Report considered and endorsed by the CPP Board on 20 April 2009.</p> <p>SOA Annual Performance Report 2008/09 endorsed by the CPP Board on 30 September 2009 and submitted to the Scottish Government by the due date.</p> <p>SOA Improvement Plan developed and actions being progressed to facilitate achievement of SOA Outcomes.</p> <p>SOA Annual Performance Report</p>	<p>CPP Board will drive forward the development of the SOA and ensure effective roll out and reporting across partner agencies.</p> <p>SOA included as a standing item at all CPP Board meetings.</p>	<p>Community Planning Partnership Board</p> <p>All Partners</p>	<p>Quarterly</p>	<p>Medium</p>

Priority	Related Action in JOG Workplan/Thematic Action Plans	Progress	Mitigating Controls	Responsibility	Reporting Date	Current Status
		<p>2098/1009 endorsed by the CPP Board on 23 September 2010 and submitted to the Scottish Government by the due date.</p> <p>SOA to be updated as part of the Community Planning Four Yearly Review process for implementation from 1 April 2011.</p>				

Priority	Related Action in JOG Workplan/Thematic Action Plans	Progress	Mitigating Controls	Responsibility	Reporting Date	Current Status
Risk 4	Governance and monitoring – unable to demonstrate resources allocated are spent efficiently and effectively on Community Planning priorities					
	<p>Action 1.5: Ensure an effective and appropriate role for Elected Members/ Partner Agency Board Members in the Community Planning process</p> <p>Action 1.3: Further explore opportunities for shared services, aligned or shared budgets</p>	<p>Performance and finance reports presented routinely to CPP Board and relevant Committees</p> <p>Strategic Review of the Council's revenue budget implemented</p>	<p>Established systems/structures in place to ensure effective governance and control</p>	<p>All Partners</p> <p>Executive Director of Finance and Corporate Support</p>	<p>Quarterly Annually</p>	<p>Low</p>
Risk 5	A strategic approach to partnership may not have been developed, leading to partnership 'overload', ineffective use of staff time, partnership activity not contributing to strategic priorities and gaps and/or duplication in partnership arrangements. Costs of staff input to partnership working not assessed					
	<p>JOG Action 3.2: Implement the Partnership Assessment Framework (PAF)</p>	<p>PAF implemented as part of Mid Term Review of Community Planning and for new partnership activity</p>	<p>All new partnerships reviewed for effectiveness and overall impact</p>	<p>Joint Officers' Group</p>	<p>6 monthly</p>	<p>Low</p>

BELOW THE LINE RISKS

Below the Line Risk	Action Taken	Date Removed from Risk Register
None		

RISKS REMOVED FROM THE REGISTER

Lack of Civic Leadership/Strategic Leadership	New administration in place following the local elections in May 2007	September 2007
The level of funding available 2008/09 and beyond will not support or sustain existing service levels or allow for new developments	Range of projects mainstreamed Fairer Scotland Fund resources allocated to Community Planning Partners in East Ayrshire and review of project activity linked to strategic direction carried out and actions implemented	April 2008
Community Planning activity and processes are not mainstreamed	Community Planning routine item on team meetings Range of development and awareness sessions organised Partnership Assessment Scorecard implemented and actions progressed	May 2008
Partner agencies not fully utilising the National Standards for Community Engagement	National Standards adopted by CPP Board New Local Community Planning Forums implemented and evaluated as operating effectively	June 2009

Below the Line Risks to be Monitored

Last updated: December 2010
Due to be reviewed: March 2011