

**EAST AYRSHIRE**

**COMMUNITY PLANNING PARTNERSHIP BOARD: 17 MARCH 2011**

**COMMUNITY PLAN FOUR YEARLY REVIEW – UPDATE ON PROGRESS**

**Report by the Chief Executive, East Ayrshire Council**

**1. PURPOSE**

- 1.1 To update the Community Planning Partnership (CPP) Board on progress in relation to the Community Plan Four-yearly Review and associated timescales.

**2. BACKGROUND**

- 2.1 Community Planning Partners have given a commitment to carrying out a review of the Community Plan and related thematic Action Plans on a four-yearly basis. The current Review required to be carried out over 2010/11 to ensure that an updated Community Plan and revised set of Action Plans are ready for full implementation by 1 April 2011.
- 2.2 In addition, to ensure structures continue to be 'fit for purpose', it was agreed that a review of operating arrangements and structures for Community Planning should also take place.
- 2.3 A three-stage review process was agreed, summarised as follows:

**Stage 1 – January – June 2010**

- Review of the Community Plan, including the Vision, Aims, Aspirations, Strategic Priorities and themes. In addition, a review of local and national policy direction and Community Planning operating arrangements and structures was carried out – **Completed.**

**Stage 2 – July – December 2010**

- The preparation of an updated Community Planning Review Supplement – **Final draft completed**
- The development of new thematic Action Plans – **Final drafts completed**
- Fairer Scotland Fund Review - **Completed.**

**Stage 3 – January – March 2011**

- Strategic Environmental Assessment – **In progress**
- Equality Impact Assessments – **Completed**
- Consultation on the proposed actions to address agreed local outcomes and strategic priorities implemented (Closing date 11 March 2011)– **In progress**
- Single Outcome Agreement updated – **In progress**
- Formal endorsement of the Community Planning Review Supplement and thematic Action Plans.

### **3. COMMUNITY PLAN FOUR-YEARLY REVIEW**

#### **Stage 1**

3.1 The Strategic Priorities and associated Local Outcomes for 2011-2015 were agreed by the CPP Board on 24 June 2010. Subsequently, at its meeting of 16 December 2010, the Board agreed an amendment to the Local Outcomes in respect of Promoting Lifelong Learning, as follows:

- Literacy and numeracy skills for children, young people and adults improved
- Positive and sustained destinations for learners improved
- Community capacity, spirit and cohesion developed.

3.2 In addition, a review of community planning operating arrangements was carried out and it was deemed that they continue to be 'fit for purpose'.

#### **Stage 2**

3.3 To initiate the process of developing Action Plans to explicitly demonstrate delivery against the agreed Strategic Priorities and Local Outcomes, four thematic seminars were convened in August/September 2010.

3.4 Following the Seminars, short term working groups were established to develop Action Plans incorporating activity under the agreed Local Outcomes for each of the four themes of the Community Plan.

3.5 Following submission of the Action Plans by Lead Officers, they were reviewed by the Community Planning and Partnership Unit to ensure that they were robust and 'fit for purpose' going forward. Amendment/clarification was sought from Lead Officers and Action Plan Working Groups, as appropriate.

3.6 In addition, as an element of the Stage 2 process, a comprehensive review of the Fairer Scotland Fund (FSF) programme was progressed to ensure a strategic fit with Community Plan Local Outcomes and identify efficiencies. The outcome of the FSF Review was presented to the CPP Board of 16 December 2010.

#### **Stage 3**

3.7 Currently, consultation on the draft Actions, which will deliver on each Local Outcome, is being undertaken with community representatives, the Equalities Forum, Elected Members, partner agencies, key stakeholders and the wider public. The consultation period runs from 31 January to 11 March 2011. Hard copy consultation documents have been circulated and, in addition, they are available for download on the Community Planning and Council websites at [www.eastayrshirecommunityplan.org](http://www.eastayrshirecommunityplan.org) and [www.east-ayrshire.gov.uk](http://www.east-ayrshire.gov.uk).

3.8 Within the same time period, formal consultation is being undertaken in respect of the Environmental Report, detailing the Strategic Environmental Assessment that has been undertaken in relation to the Community Plan and indicating the likely significant effects that it may have on the environment. The Strategic Environmental Assessment (SEA) was required under Section 5(4) of the Environmental Assessment (Scotland) Act 2005. The closing date for comments on the Environmental Report is also the 11 March 2011. Copies of the SEA documentation is available online as detailed above.

- 3.9 In addition, Equality Impact Assessments (EQIAs) have been undertaken in respect of the four thematic Action Plans.
- 3.10 The final draft Action Plans have been circulated to the Community Planning Joint Officers' Group for consideration and comment. In addition, the Improving Health and Wellbeing plan has been circulated to the Community Health Partnership (CHP) for consideration, with endorsement anticipated in advance of the special Board meeting.
- 3.11 From a Council perspective, the Action Plans will be considered by Council on 24 March 2011, prior to the submission of the documentation for final consideration and endorsement at the special Board meeting scheduled for 29 March 2011.

### **Single Outcome Agreement**

- 3.12 The CPP Board will recall that it was agreed that the current Single Outcome Agreement (SOA) 2008-2011 would be updated as part of the Community Plan Four-Yearly Review process.
- 3.13 In this regard, work has been taken forward by a range of staff and key stakeholders to review the existing SOA indicators, and develop a revised set of indicators and targets linked to the Local Outcomes endorsed by the CPP Board on 24 June 2010 and the amended Local Outcomes in respect of Promoting Lifelong Learning, as agreed by the CPP Board of 16 December 2010.
- 3.14 From a health perspective, the draft health related indicators have again been circulated to the CHP for consideration and endorsement.
- 3.15 Similar to the timescales for consideration and endorsement of the Action Plans, the updated Single Outcome Agreement will be presented to Council on the 24 March 2011 and the special Board meeting scheduled for 29 March 2011.
- 3.16 Subject to endorsement, the SOA will be submitted to the Scottish Government on 31 March 2011 for overall consideration and sign off.

## **4. RECOMMENDATIONS**

- 4.1 The Community Planning Partnership Board is requested to:
- i) note the current position in respect of the Community Plan Four-yearly Review;
  - ii) note the timescales for the completion of the Review;
  - iii) agree to receive the Community Plan Review Supplement, thematic Action Plans and updated Single Outcome Agreement at the special Board meeting scheduled for 29 March 2011; and
  - iv) otherwise note the content of the report.

**Fiona Lees**  
**Chief Executive**  
**East Ayrshire Council**  
**4 March 2011**

## COMMUNITY PLAN FOUR-YEARLY REVIEW – TIMESCALES

Action	Lead Responsibility	Timescale	Status
Chief Officers' Seminar	CPPU	January 2010	<b>Completed</b>
Consultation on Vision, Aims, Aspirations, Strategic Priorities and themes with all stakeholders	CPPU	February – May 2010	<b>Completed</b>
Review of local and national policy direction	CPPU	March/April 2010	<b>Completed</b>
Review Community Planning operating arrangements and structures	CPP Board JOG CPPU	April/May 2010 Endorsed September 2010	<b>Completed</b>
Endorsement of Strategic Priorities and Local Outcomes	CPP Board	June 2010	<b>Completed</b>
Convene thematic Action Plan Seminars to kick start development of Action Plans	CPPU/Lead Officers	August/early September 2010	<b>Completed</b>
Development of Action Plans	Lead Officers Thematic Action Plan Working Groups	October/ November 2010	<b>Completed</b>
Submission and review of draft Action Plans	Lead Officers	End November 2010	<b>Completed</b>
Action Plan outputs to be finalised	Lead Officers and Working Group	January 2011	<b>Completed</b>
Strategic Environmental Assessment: <ul style="list-style-type: none"> <li>Report and assessment</li> <li>Issue Advert to Press</li> <li>Formal 6 week consultation</li> </ul>	PED PED/PPU CPPU	w/c 17/01/11 w/c 24/01/11 6 week period (31/1-11/3/11)	<b>In progress (To be finalised 11/3/11)</b>
Formal Consultation: <ul style="list-style-type: none"> <li>Strategic Environmental Assessment Partners</li> <li>Elected Members</li> <li>Partner Agencies</li> <li>General Public</li> <li>Local Community Planning Forums and Equalities Groups</li> </ul>	PED CPPU	4 week period (31/1-11/3/11)	<b>In progress (To be finalised 11/3/11)</b>
Draft Community Plan Review Supplement	CPPU	Jan/Feb 2011	<b>Draft completed</b>
Draft Updated Single Outcome Agreement	CPPU	Jan/Feb 2011	<b>In progress</b>
Equality Impact Assessment	Key Officers	Feb 2011	<b>Completed</b>
Formal Consultation Closes: <ul style="list-style-type: none"> <li>Remedial changes made to Action Plans/SOA</li> </ul>	CPPU	11 March 2011  Weekend of 12/13 March 2011	<b>In progress (To be finalised 11/3/11)</b>

Action	Lead Responsibility	Timescale	Status
Improving Health and Wellbeing Action Plan and Health Related Indicators reviewed by CHP Committee	Lead Officer	11 March 2011	<i>In progress</i>
CP Action Plans and Updated SOA presented to Council for consideration and endorsement from a Council perspective	CPPU	Issue 15 March to pre-agenda Council 24 March 2011	<i>In progress</i>
CPP Board overall consideration and endorsement	CPPU	29 March 2011	
Action Plans circulated and issued for implementation	CPPU	31 March 2011	
SOA circulated to Scottish Government for sign off	CPPU	31 March 2011	