

EAST AYRSHIRE

COMMUNITY PLANNING PARTNERSHIP BOARD

**MINUTES OF MEETING HELD ON THURSDAY 16 DECEMBER 2010 AT 1400 HOURS
IN THE DOWER HOUSE, DEAN CASTLE, COUNTRY PARK, KILMARNOCK**

PRESENT: Councillor Douglas Reid; Fiona Lees, Chief Executive, East Ayrshire Council; Chief Superintendent John Thomson, Divisional Commander; Strathclyde Police; Alex McPhee, Executive Director of Finance and Corporate Support, East Ayrshire Council; Neil Francis, Director, Innovation Commercialisation and Industries Delivery, Scottish Enterprise; Tony Hughes, Area Commander, Strathclyde Fire and Rescue; Jean Brown, Chair, East Ayrshire North Communities Federation; Debbie Mackie, Human Resources Operations Manager, Strathclyde Partnership for Transport; Rita Miller, Community Health Partnership; Brian Cameron, Skills Development Scotland; Dr Carol Davidson, NHS Ayrshire and Arran and Heather Dunk, Principal, Kilmarnock College.

ATTENDING: Gwen Barker, Community Planning Partnership Manager, East Ayrshire Council; and Gillian Hamilton, Administrative Officer, East Ayrshire Council.

ALSO ATTENDING (Part meeting): Eddie Fraser, Head of Service: Community Care, East Ayrshire Council.

APOLOGY: Wai-Yin Hatton, Chief Executive, NHS Ayrshire and Arran.

CHAIR:, Heather Dunk, Principal, Kilmarnock Collage for Item 2 below and Councillor Douglas Reid, Chair thereafter.

ORDER OF BUSINESS

1. It was agreed to alter the order of business to that shown below.

RE-SHAPING CARE FOR OLDER PEOPLE

2. There was submitted a report dated 1 December 2010 (circulated) by the Head of Service: Community Care, East Ayrshire Council, which advised on progress in developing re-shaping of care for older people and, in particular, provided initial information in respect of the Change Fund announced by the Scottish Government.

It was noted that references to the operation of the Change Fund in the report were based on draft guidance and subject to final confirmation by the Scottish Government.

It was agreed:

- (i) to note the aspirations of older people in our community and the significant challenges posed by changing demography and diminishing resources;
- (ii) to note the opportunity the Change Fund provided in progressing this agenda;
- (iii) that in anticipation of final guidance being issued by the Scottish Government, to remit the Community Health Partnership Committee to develop the East Ayrshire Local Transformation Plan;
- (iv) arising from discussion, to note that work was ongoing to progress a single point of contact for services for older people; and

(iv) otherwise to note the contents of the report.

Councillor Douglas Reid; Fiona Lees, Chief Executive and Alex McPhee, Executive Director of Finance and Corporate Support, East Ayrshire Council, joined the meeting during the presentation of the above report and Councillor Douglas Reid assumed the Chair.

MINUTES OF PREVIOUS MEETING

3. There were submitted and approved as a correct record minutes of the previous meeting of the East Ayrshire Community Planning Partnership Board held on 23 September 2010 (circulated).

MATTERS ARISING

- 3.1 The Community Planning Partnership Manager gave a verbal update on various matters and it was noted:

- (i) that Derek Feeley, Lead Director for the Partnership from the Scottish Government, is still on secondment. Graeme Dickson will cover Derek's Lead Officer responsibilities on an interim basis. Graeme has been invited to meet with representatives of the Partnership in the New Year and has also been provided with an open invitation to attend any of the planned Board meetings;
- (ii) the Community Planning Awards Ceremony will take place on Wednesday 16 March 2011 and that the shortlisting of nominations has taken place;
- (iii) that the Skills Development and Employability Service has been successful in securing an investment of £4,398,914 as part of the Community Planning Partnership European Social Fund Priority 5 bid to continue to deliver services to support unemployed people in East Ayrshire to access employment and to offer training to those in employment; and
- (iv) the Community Planning Partnership Manager would review the forward plan for future presentations/reports to the Community Planning Partnership Board.

It was agreed that the forward plan include a review of expenditure on tackling alcohol and drugs misuse in the community, and that this matter be given an increased level of attention by partners.

It was further noted, linked to (iv) above, that the East Ayrshire Licensing Board had taken action to suspend the licence of a number of problem establishment and this action was welcomed across the Partnership.

COMMUNITY PLAN FOUR YEARLY REVIEW – UPDATE ON PROGRESS

4. There was submitted a report dated 1 December 2010 (circulated) by the Chief Executive, East Ayrshire Council, which provided an update on progress in relation to the Community Plan Four Yearly Review and associated timescales.

It was agreed:

- (i) to note the current position in respect of the Community Plan Four Yearly Review;
- (ii) to approve the proposed changes to the Promoting Lifelong Learning Local Outcomes;
- (iii) to note the timescales for the completion of the Review; and

(iv) otherwise to note the contents of the report.

UPDATE ON SHARED COMMITMENTS

5. There was submitted a report dated 13 December 2010 (circulated) by the Community Planning Partnership Manager, East Ayrshire Council, which provided an update on discussion arising from the Community Planning Partnership Board Chief Officers' Development Event held on 9 December 2010, and proposals in respect of the future shared commitments of the Community Plan.

It was agreed:

- (i) to endorse the shared commitments for 2011 to 2015;
- (ii) having considered and commented on the proposed areas for increased attention as summarised in paragraphs 3.2 and 3.3 of the report, to remit the Joint Officers' Group to develop an appropriate action plan to drive forward agreed actions; and
- (iii) otherwise to note the contents of the report.

Arising from discussion on (ii) above it was further noted:

- (a) Following Police attention, a significant reduction in crime was being experienced in the Knockinlaw and Onthank areas; and regular updates would be provided by Police in this regard for circulation to partners.
- (b) Kilmarnock College anticipated a significant reduction in funding and would work with partners to reduce the impact of this on students and local communities.

MAKE IT KILMARNOCK UPDATE

6. There was submitted a report dated 1 December 2010 (circulated) by the Chief Executive, East Ayrshire Council, which provided an update on progress relating to Make It Kilmarnock projects supported by the Community Planning and Partnership Board during 2010/2011.

It was agreed:

- (i) to receive a report back on progress with Phase One of Retail Rocks at a future Board meeting;
- (ii) to note that an increased focus was being given to policing Kilmarnock Town Centre and in particular the bus station and shopping areas;
- (iii) to note that advice on enforcement could be offered to the Young Enterprise Centre project from Fire and Rescue; and
- (iv) otherwise to note the progress in respect of the three Make It Kilmarnock projects supported during 2010/11 as detailed in the report.

LOW CARBON VEHICLE PROCUREMENT SUPPORT SCHEME

7. There was submitted a report dated 5 December 2010 (circulated) by the Head of Roads and Transportation, East Ayrshire Council, which sought approval for the proposed allocation of grant to East Ayrshire Council and NHS Ayrshire and Arran from the Low Carbon Vehicle Procurement Support Scheme, and reported on progress with this initiative.

It was agreed:

- (i) to approve the grant of £105,000 to East Ayrshire Community Planning Partnership for a Low Carbon Vehicle Procurement Support Scheme to be allocated on the basis of 75% to East Ayrshire Council and 25% to NHS Ayrshire and Arran;
- (ii) to request that the Council's Head of Roads and Transportation continue to lead on this initiative ensuring full compliance with the terms and conditions of grant; and
- (iii) otherwise to note the contents of the report.

COLLABORATING FOR OUTCOMES – PEER REVIEW EVENT

8. There was submitted a report dated 1 December 2010 (circulated) by the Executive Director of Finance and Corporate Support, East Ayrshire Council, which advised on the outcome of the Collaborating for Outcomes Peer Review Event held on 2 and 3 September 2010.

It was agreed:

- (i) to note the outcome of the Collaborating for Outcomes Peer Review Programme;
- (ii) to approve the proposed changes to the Promoting Lifelong Learning Outcomes as detailed at paragraph 3.5 of the report; and
- (iii) otherwise to note the contents of the report.

SHARED SERVICES – JOINT WORKING IN AYRSHIRE

9. There was submitted a report dated 1 December 2010 (circulated) by the Executive Director of Finance and Corporate Support, East Ayrshire Council, which provided an update on progress in relation to the Shared Services agenda and the work undertaken on a pan Ayrshire basis in this respect.

It was agreed:

- (i) to consider further opportunities for shared services across the Partnership; and
- (ii) otherwise to note the contents of the report.

FINANCE UPDATE

10. There was submitted a report dated 1 December 2010 (circulated) by the Executive Director of Finance and Corporate Support, East Ayrshire Council, which advised on a range of financial matters relating to the Fairer Scotland Fund and the Community Planning Development Fund.

It was agreed:

- (i) to note the Fairer Scotland Fund actual spend at the end of the second quarter by key services/ projects in 2010/2011;
- (ii) to approve proposed expenditure of an underspend of £9,000 from an earlier allocation to East Ayrshire Child Protection Committee, on an area of research to support the development of life books/stories for children and young people looked after or accommodated;
- (iii) to note the forecast spend for 2010/2011;
- (iv) to note the submission of the Fairer Scotland Fund mid-year expenditure return to the Scottish Government by 29 October 2010 in respect of the 2009/2010 carry forward;
- (v) to note that the Fairer Scotland Fund underspend would continue to be monitored to ensure full spend of these resources by 31 March 2011;

- (vi) to note the allocations from the Small Project Development Fund to date and that proposals for the underspend were being assessed; and
- (vii) otherwise to note the contents of the report.

COMMUNITY PLANNING UPDATE

11. There was submitted a report dated 1 December 2010 (circulated) by the Chief Executive, East Ayrshire Council, which provided an update on developments in relation to Community Planning.

It was agreed:

- (i) to note the update position in respect of the Single Outcome Agreement;
- (ii) to note the postponement of the Residents' Survey 2011;
- (iii) to note that the Community Planning Awards Ceremony would be held on 16 March 2011;
- (iv) to note progress in respect of the evaluation of co-location and agree to ensure the continued involvement of staff from the respective organisations in its evaluation, as appropriate;
- (v) to receive a report outlining the proposed governance arrangements and delivery framework for the Third Sector Interface at the Community Planning Partnership Board meeting in March 2011;
- (vi) that the Risk Register appended to the report should reflect that national resources were known for only one year of a four year plan and this could impact on achieving targets; and
- (vii) otherwise to note the contents of the report.

STRATEGIC REVIEW OF THE REVENUE BUDGET – STRAND 3: FAIRER SCOTLAND FUND REVIEW

12. There was submitted a report dated 18 October 2010 by the Executive Director of Finance and Corporate Support, East Ayrshire Council, to Cabinet (circulated) which provided an update to Cabinet on 3 November 2010 on Strand 3 of the Council's Efficiency Strategy (Fairer Scotland Fund Review) Strategic Review of the Revenue Budget 2 (SRRB2).

It was agreed to note the outcome of the Strategic Review of the Revenue Budget – Strand 3: Fairer Scotland Fund Review as reported to Cabinet.

MEETING SCHEDULE 2011

13. It was agreed that meetings of the Community Planning Partnership Board be held during 2011 on 17 March, 30 June, 29 September and 8 December, all Thursdays at 1400 hours in the Glencairn Room, Dower House, Dean Castle Country Park, Kilmarnock.

The meeting terminated at 1500 hours.