



TRANSPORT SEMINAR
BOARD MEETING: 6 MARCH 2008

1. PURPOSE OF REPORT

- 1.1 To present to the Community Planning Partnership (CPP) Board for approval proposals for the planned Transport Seminar scheduled for May 2008, the aim of which is to identify positive transport related actions, which will enhance the delivery of the Community Plan's objectives.

2. BACKGROUND

- 2.1 At the Core Partners' Group meeting on 11 December 2007, it was agreed that the analysis of transport related actions extracted from the thematic Action Plans be circulated to Partners and Lead Officers for comment. It was further agreed that a seminar be arranged, after the consultation had been completed, to allow a collective discussion in a multi-disciplinary environment and provide a joined-up and comprehensive approach to dealing with the cross-cutting issues.
- 2.2 At the Community Planning Joint Officers' Group (JOG) meeting of 29 January 2008, it was agreed that the Transport and Needs Issues Short-term Working Group (STWG) be remitted to develop a detailed proposal, including the date and the venue for the seminar, for submission to the CPP Board of 6 March 2008.

3. PROGRESS REPORT

- 3.1 The STWG met on 8 February 2008 to discuss:

- the objectives of the seminar;
- the format of the seminar;
- potential participants; and
- the venue.

- 3.2 After discussion, it was agreed the broad objectives were to:

- improve thematic Action Plan Working Group members' collective understanding of Partners' transport activities;
- identify issues arising from transport related actions, namely practical day-to-day barriers to employment, accessing services and other problems impacting on the community's well-being and quality of life; and
- identify and prioritise appropriate solutions/follow-up actions for the Partnership to pursue either collectively or individually.

- 3.3 In the view of the STWG, the seminar should have an overarching theme to make the underlying purpose of the event clear. After discussion, it was agreed that the seminar should explore ***'How transport can deliver a better service and the barriers to that delivery?'***

3.4 A draft programme, which outlines the proposed structure of the seminar, is attached at Appendix 1 for the CPP Board's consideration. There are four main elements, as follows:

- Introduction: Transport – who does what? A scene setting session where representatives from SPT, East Ayrshire Council, Coalfield Community Transport and NHS Ayrshire and Arran explain their transport activities and responsibilities. This will include addressing the transport related matters contained in the East Ayrshire Local Plan.
- Workshop 1: an opportunity for the thematic Action Plan Working Group representatives to collectively discuss cross-cutting transport related issues identified in the Transport Matrix as it affects the delivery of services.
- Workshop 2: to identify actions and solutions to the issues raised.
- Workshop 3: to prioritise the actions identified in Workshop 2.

The event will close with a plenary session highlighting the day's findings and outlining the follow-up actions.

3.5 To enhance the process of prioritising the actions identified in Workshop 2, it is proposed that the PP Vote System be utilised in the final workshop to provide an opportunity for views to be recorded.

3.6 Nominations will be sought through the Lead Officers from the Action Plan Working Groups.

3.7 It is proposed that the event be held in the Park Hotel, Kilmarnock to accommodate the expected participant numbers and workshop activity. The approximate cost will be £2,000. It is proposed that the costs relating to this event be met from the balance of the Community Planning Development Fund.

3.8 The proposed date for the seminar is 13 May 2008.

Outcomes from the Seminar

3.9 By the end of the seminar, participants should have an improved awareness of:

- transport organisations' activities and responsibilities; and
- transport issues and their cross-cutting aspects across the themes.

3.10 In addition, participants will have contributed to identifying actions and solutions, as well as opportunities, for consideration by the Community Planning Partnership. Guidance will also have been given on the relative priority of future actions.

3.11 Finally, the seminar will facilitate the preparation of an action plan, which will have a positive impact on the management and implementation of projects and programmes in the Community Plan and related thematic Action Plans.

4. RECOMMENDATIONS

4.1 The Community Planning Partnership Board is requested to:

- i) consider and agree the planned approach to the seminar as set out in the report and at Appendix 1;
- ii) identify an appropriate Chair for the event; and
- iii) otherwise, note the content of the report.

John Walls
Chair, Short Term Working Group
Strathclyde Partnership for Transport
21 February 2008

EAST AYRSHIRE TRANSPORT SEMINAR

PARK HOTEL, KILMARNOCK

13 MAY 2008

DRAFT PROGRAMME

- 9.15 Registration and Coffee/Tea
- 9.45 Welcome and Introduction
- 9.50 Set the Scene: Transport - Who Does What?
- SPT: Policy and Strategy / Operations / Security
 - East Ayrshire: Transport Strategy / Operational Activities / Local Plan
 - Coalfield Community Transport
 - NHS Ayrshire and Arran / Transport Strategy / Scottish Ambulance Service
 - Set Context of Transport Matrix for Workshop 1
- 10.45 Coffee/Tea
- 11.00 Workshop 1: Address Cross-cutting Issues in the Thematic Action Plans contained in the Transport Matrix.
- 11.45 Feed Back Session
- 12.15 Workshop 2: Identify Actions/Solutions
- 13.00 Lunch
- 14.00 Facilitator Feedback – Prepare for Workshop 3 (Plenary session)
- 14.30 Workshop 3: Prioritising Actions using PP Vote System (Plenary session)
- 15.00 Coffee/Tea
- 15.15 Summing Up Session /Follow-up Action (Plenary session)
- 15.30 Close