

EAST AYRSHIRE

COMMUNITY PLANNING PARTNERSHIP BOARD

**MINUTES OF MEETING HELD ON THURSDAY 18 MARCH 2010 AT 1430 HOURS
IN THE ROBERT BURNS SUITE, BURNS MONUMENT CENTRE, KAY PARK,
KILMARNOCK**

PRESENT: Councillor Douglas Reid; Fiona Lees, Chief Executive, East Ayrshire Council; Wai-Yin Hatton, Chief Executive, NHS Ayrshire and Arran; Neil Francis, Director Innovation, Commercialisation and Industries Delivery, Scottish Enterprise; Superintendent Douglas Robertson, Strathclyde Police; Craig Cook, Area Commander, Strathclyde Fire and Rescue; John McFadzean, Convener, East Ayrshire North Communities Federation; Ian Smith, Chair, Coalfield Communities Federation; Alan Murray, Community Planning Manager, Strathclyde Partnership for Transport; Rita Miller, Community Health Partnership; and Heather Dunk, Principal, Kilmarnock College.

ATTENDING: Gwen Barker, Community Planning and Partnership Manager; and Lynn Young, Administrative Officer, both East Ayrshire Council.

APOLOGIES: Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support, East Ayrshire Council; Brian Cameron, Area Manager, Skills Development Scotland and Chief Superintendent William Fitzpatrick, Divisional Commander, Strathclyde Police.

CHAIR: Councillor Douglas Reid, East Ayrshire Council.

MINUTES OF PREVIOUS MEETING

1. There were submitted and approved as a correct record, the Minutes of the meeting of the East Ayrshire Community Planning Partnership Board held on 26 November 2009 (circulated).

MATTERS ARISING

2. Economic Update – Diageo and Partners

The Community Planning Partnership Manager advised that there had been a successful meeting held on Friday 12 March 2010 with local politicians, business and community representatives, Community Planning Partners and Diageo which resulted in a number of long term and short term actions identified which are in the process of being consolidated into a report to be presented to the Kilmarnock Task Force on 1 April 2010.

PRESENTATION

3. The Community Planning members received a presentation from Heather Dunk, Principal, Kilmarnock College on Kilmarnock College's recent changes and strategic priorities. The Board formally acknowledged the significant achievement made by the College in securing a first class inspection report.

Thereafter, the Chair thanked Heather for an informative presentation.

COMMUNITY PLANNING FOUR-YEARLY REVIEW

4. There was submitted a report dated 3 March 2010 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support, East Ayrshire Council, which updated on progress in relation to the Community Plan four-yearly review and presented for consideration the output of the Chief Officers' Seminar.

The Community Planning and Partnership Manager advised that a half day seminar for Elected Members was due to be held on Thursday 29 April 2010 in this regard and that the Local Community Planning Event on 11 May 2010, which would ensure participation in the four-yearly review, would be extended to include representatives from the Community and Voluntary Sector, Business Representative and the Non-Elected Members of Cabinet.

It was agreed:

- (i) to note the progress made in respect of the four-yearly review of the Community Plan;
- (ii) to note the output of the Chief Officers' Seminar and the planned route forward as detailed at paragraph 3.8 of the report and to report back to the next meeting of the Community Planning and Partnership Board; and
- (iii) otherwise, to note the contents of the report.

COMMUNITY PLANNING PARTNERSHIP 2008/09 ANNUAL REPORT – SINGLE OUTCOME AGREEMENT

5. There was submitted a report dated 9 March 2010 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support, East Ayrshire Council, which presented for consideration the Single Outcome Agreement Improvement Action Plan, which had been developed to address areas identified for improvement in the Single Outcome Agreement (SOA) Annual Performance Report 2008/09.

It was agreed:

- (i) to approve the actions identified within the consolidated Single Outcome Agreement Improvement Plan and to receive reports on progress thereafter;
- (ii) to note that work will be taken forward to review the revised Menu of Local Outcome Indicators issued by the SOLACE led Improving Local Outcome Indicators Project;
- (iii) to note and endorse the proposals to consolidate Community Planning and Single Outcome Agreement Reporting for 2009/10 and the associated timescales; and
- (iv) otherwise, to note the contents of the report.

FINANCE UPDATE

6. There was submitted a report dated 3 March 2010 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support, East Ayrshire Council, which advised on a range of matters regarding finance and performance in respect of the Fairer Scotland Fund (FSF) and the Community Planning Challenge Fund.

The Community Planning and Partnership Manager advised that in relation to paragraph 2.8 of the report, the Scottish Government's evaluation of the Campus Officers, Strathclyde Police had been issued and the evaluation was positive.

It was agreed:

- (i) to note the FSF actual spend at the end of quarter 3 by key services/projects in 2009/10;
- (ii) to note the forecast annual spend for 2009/10;
- (iii) to note the projected underspends as identified at paragraphs 2.4 and 2.5 of the report, and remit the Community Planning and Partnership to report back to the Board the final out-turn position for 2009/10;
- (iv) to approve the continued use of FSF resources to secure the employment of the existing Campus Officers;
- (v) to note the allocations from the Small Project Development Fund;
- (vi) to remit to the Community Planning Partnership Manager, in consultation with the Chair, to develop proposals to utilise the remaining balance of the Community Planning Development Fund in 2010/11;
- (vii) to note the performance information provided under the Challenge Fund Programme; and
- (viii) otherwise, to note the contents of the report.

COMMUNITY PLANNING UPDATE

7. There was submitted a report dated 3 March 2010 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support, East Ayrshire Council, which updated on developments in relation to Community Planning.

It was agreed:

- (i) to note the risk register as detailed at appendix 1 of the report;
- (ii) to note the progress against projected output in the Joint Officers' Group workplan 2009/10;
- (iii) to note progress in respect of the Research, Information and Performance Group workplan 2009/10;
- (iv) to note the date of the visit by the Equality and Human Rights Commission, and to ensure participation, as appropriate;
- (v) to endorse the proposal to align the reporting arrangements in respect of the Community Plan and the Single Outcome Agreement, and to receive a consolidated Community Planning performance report in September 2010;
- (vi) to endorse the proposal to undertake an audit and subsequent rationalisation of working groups as part of the Community Plan four-yearly review, focusing initially on working groups involving NHS Ayrshire and Arran and East Ayrshire Council; and
- (vii) otherwise, to note the contents of the report.

THIRD SECTOR INTERFACE

8. There was submitted a report dated 3 March 2010 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support, East Ayrshire Council, presenting for consideration the structure proposed by Voluntary Sector representatives in respect of the new Third Sector Interface, together with recommendations made in this regard by the Joint Officers' Group at its meeting held on 23 February 2010.

It was agreed:

- (i) to acknowledge the work of the Steering Group to date and to the model and principle as the basis for piloting the Third Sector Interface;
- (ii) to endorse the recommendations made by the Joint Officers' Group as summarised at paragraph 3.2 of the report and the continued support required to be given to the Steering Group to ensure that issues are addressed;
- (iii) to accept a further report at a later date highlighting developments in respect of the Interface;
- (iv) to endorse the view that, at its current state of development it would not be appropriate for the Third Sector Interface to be represented on the Community Planning Partnership Board, at this time;
- (v) that the Community Planning and Partnership Manager meet with representatives from the Council for Voluntary Organisations, East Ayrshire, the Volunteers Centre and the Local Social Economy Partnership, with Officer's from Community Learning and Development to further discuss the proposed model as detailed in appendix 1 of the report;
- (vi) to recommend to the Volunteer Centre, Council of Voluntary Organisations and Local Social Economy Partnership that a merger into one organisation would be beneficial both in terms of the future strategic direction and economically; and
- (vii) otherwise, to note the contents of the report.

STRATHCLYDE FIRE AND RESCUE – FATAL INCIDENT ANALYSIS REPORT 2008/9

9. There was submitted a report dated 10 February 2010 (circulated) by the Head of Community Safety – East Ayrshire and East Renfrewshire Strathclyde Fire and Rescue which informed of the publication of Strathclyde Fire and Rescue Fatal Incident Analysis report 2008/9.

It was agreed:

- (i) to acknowledge the findings of Strathclyde Fire and Rescue Fatal Incident Analysis report 2008/9;
- (ii) that Community Planning Partners contact the Area Commander directly to obtain additional copies of the Fatal Incident Analysis 2008/9, as required;
- (iii) the Area Commander to provide clarification to Community Planning Partners on the speculation that the burning of the waste paper bins gives an effect similar to sniffing glue; and
- (iv) otherwise, to note the contents of the report.

DRAFT INTEGRATED RISK MANAGEMENT PLAN 2010-13

10. There was submitted and noted, Strathclyde Fire and Rescue's draft Integrated Risk Management Plan 2010-13, which is currently out for consultation and the response prepared on behalf of the Community Planning Partnership in this regard (both documents circulated at the meeting).

FUTURE PRESENTATION AND DISCUSSION TOPICS

11. It was noted that the following topics would be presented to the Board for consideration, at a date to be determined:
- Fairer Scotland Fund – update;
 - Adult Protection – update;
 - Corporate Parenting – update;
 - Alcohol and Drugs Partnership – update;
 - Community Health Partnership – presentation;
 - Shared Services/Arbuthnott Report – update;
 - Best value 2;
 - Partnership Assessment Scorecard Results 2010; and
 - Presentation by Strathclyde Partnership for Transport.
- 11.1 The Community Planning Four-yearly review and Single Outcome Agreement will continue to be a standing item at the CPP Board during 2010/11.

DATE OF NEXT MEETING

12. The next Board meeting will be held on Thursday 24 June 2010 at 1400 hours in Dower House, Dean Castle Country Park, Kilmarnock.

The meeting terminated at 1615 hours.