



LOCAL COMMUNITY PLANNING FORUMS

BOARD MEETING: 26 JUNE 2008

1. PURPOSE OF REPORT

- 1.1 To present the Community Planning Partnership (CPP) Board with an update on actions arising from the first round of Local Community Planning Forums.

2. BACKGROUND

- 2.1 CPP Board members will recall that as a result of the review of consultation and engagement implemented during 2007/08, Council and its Community Planning Partners agreed to establish four new Local Community Planning Forums from 1 April 2008.
- 2.2 The geographical make up of the Forums is consistent with the boundaries of Multi-Member wards, as follows:
- Northern Local Community Planning Forum: Wards 1 and 6;
 - Central North Local Community Planning Forum: Wards 2 and 4;
 - Central South Local Community Planning Forum: Wards, 3 and 5; and
 - Southern Local Community Planning Forum: Wards 7, 8 and 9.
- 2.3 To shape the overall development of the Forums and inform the agenda for each Forum in 2008/09, a two day 'Working Together Learning Together' event was convened on 1 and 3 April 2008. The agreed annual plan arising from this event is attached as an appendix to this report.
- 2.4 The first round of Local Community Planning Forums was held in May 2008, with the following topics being the overall theme for discussion:
- Northern Local Community Planning Forum – 22 May 2008. Topic: Sport and Leisure for Young People.
 - Southern Local Community Planning Forum – 27 May 2008. Topic: Tourism.
 - Joint Central North and Central South Local Community Planning Forum – 28 May 2008. Topic: Regeneration.
- 2.5 This report summarises the key actions arising from these sessions.

3. KEY ACTIONS FROM SOUTHERN LOCAL COMMUNITY PLANNING FORUM AND WAY FORWARD

- 3.1 Detailed in the table below are the key actions arising from the Southern Local Community Planning Forum, highlighting Lead Officers and timescales.

Key Issue(s) Addressed	Action	Lead Officer(s)	Timescales
Marketing; product knowledge	Information event at Dumfries House during Antiques Roadshow in July and thereafter consider feasibility of East Ayrshire Tourist Fair	Tourism Promotion Adviser; Arts and Museums; Countryside Services	Short
Product knowledge	Visit by Southern Forum Representatives to Auchinleck House and Dumfries House	Head of Democratic Services	Short
Business Forum	Consider opportunities to engage tourism businesses with the Ayrshire Chamber Tourism Forum	Tourism Promotion Adviser	Medium
Signage	Audit of existing brown signs and update where necessary	Head of Planning and Economic Development; and Head of Roads and Transportation	Long
Marketing	Develop and implement a marketing plan	Tourism Promotion Adviser	Long
Marketing; product knowledge; cross-selling	Create website to be used for information and marketing including opportunities for business to business engagement	Tourism Promotion Adviser	Long
Marketing; product knowledge	Develop a brochure marketing East Ayrshire	Tourism Promotion Adviser	Long

- See note 1 for definition of timescales.

4. KEY ACTIONS FROM THE JOINT CENTRAL NORTH AND CENTRAL SOUTH LOCAL COMMUNITY PLANNING FORUM AND WAY FORWARD

4.1 Detailed in the table below are the key actions arising from the joint Central North and Central South Local Community Planning Forum, highlighting Lead Officers and timescales.

Key Issue s) Addressed	Action	Lead Officer(s)	Timescales
Parking <ul style="list-style-type: none"> • Implications for Town Centre parking • Implications for residents bordering Town Centre • Need for 'Park 'n' Ride' 	Continue to monitor and review the parking strategy addressing issues as they arise	Head of Roads & Transportation	Ongoing

Key Issue s) Addressed	Action	Lead Officer(s)	Timescales
Exhibition of local produce	Kilmarnock Town Centre Liaison Group to consider promoting local produce in the context of the Christmas Market and implement as appropriate	Head of Planning and Economic Development and Kilmarnock Town Centre Liaison Group	Medium
Encourage business growth including <ul style="list-style-type: none"> • Employability and apprenticeships • Transport to Rowallan and Moorfield, for example, Wheels to Work 	<ul style="list-style-type: none"> • Develop a comprehensive employability programme • Pilot 'Wheels to Work' project in the north of the Authority and consider roll-out thereafter 	<p>Head of Planning and Economic Development</p> <p>Head of Roads & Transportation and Coalfield Community Transport</p>	Medium to Long Term
Better use of existing facilities such as parks and leisure facilities	<ul style="list-style-type: none"> • Develop and implement a marketing plan for East Ayrshire • Develop a brochure marketing Kilmarnock and the wider East Ayrshire area 	Head of Planning and Economic Development	Long
Ensure appropriate links to opportunities such as the Commonwealth Games		Head of Planning and Economic Development	Long
Signage - need for Town Centre finger point signage	Implement a strategy for Town Centre signage	Head of Planning and Economic Development	Long
Better maintenance and improved image: <ul style="list-style-type: none"> • Town Centre • Parks 	<ul style="list-style-type: none"> • Review and implement improved strategy for litter collection in Town Centre including better use of enforcement powers • Review the role of the Parks Service in order to continue to enhance and improve the attractiveness of parks within the area 	<p>Executive Director of Neighbourhood Services</p> <p>Head of Leisure</p>	<p>Medium</p> <p>Medium</p>

5. KEY ACTIONS FROM THE NORTHERN LOCAL COMMUNITY PLANNING FORUM AND WAY FORWARD

5.1 Detailed in the table below are the key actions arising from the Northern Local Community Planning Forum.

Key Issue Addressed	Action	Lead Officer(s)	Timescales
Share Good Practice	Event in late July 2008 to bring together external funders and community groups to share information/good practice	Community Learning and Development/ Federation of Community Groups and External Funding & Employability Officer	Short
Share Good Practice	Visit by Northern Community Representatives to Darvel Improvement Group and Muirkirk Enterprise Group to share information/good practice	Community Learning & Development	Short
Support and Assistance	Identify first point of contact and support process for community and voluntary groups to support community led initiative	Depute Chief Executive/ Executive Director of Corporate Support	Medium and ongoing
Publicity & Promotion	Build on existing systems to promote and publicise activities for young people, including new innovative methods such as district news column in local papers, schools, Community Councils, Community Radio, streetsport cages	Head of Leisure	Medium and ongoing

6. SECOND ROUND OF LOCAL COMMUNITY PLANNING FORUMS

6.1 The topic for discussion at the second round of Local Community Planning Forums will be community safety and anti-social behaviour, as a consequence, a joint session will take place with all four Forums on 27 September 2008.

6.2 Work is currently underway to develop the overall programme for that event and Planning Partners are asked to ensure appropriate participation.

7. RECOMMENDATIONS

7.1 The Community Planning Partnership Board is requested to:

- i) note the actions arising from the first round of the Local Community Planning Forums and agree to assist in their implementation, where appropriate;



LOCAL COMMUNITY PLANNING FORUMS

ANNUAL PLAN 2008/09

It is proposed that a range of methods will be used to ensure that Forum members will feel confident and able to contribute their views on the topics identified at the 'Working Together Learning Together' event. Detailed below are some outline proposals in respect of how the meetings might be structured. At all joint meetings, there will be sessions where members break into their individual Forum groupings.

Local Community Planning Forum	Proposed Topic	Date
MAY 2008 MEETINGS		
Northern Local Community Planning Forum	Sport and leisure for young people <ul style="list-style-type: none"> information on what is available to young people across the area opportunity for Forum members to highlight gaps and contribute to shaping services to meet local need. 	Thursday 22 May 2008 2 pm Dunlop Public Hall 48 Main Street DUNLOP KA3 4AN
Southern Local Community Planning Forum	Tourism <ul style="list-style-type: none"> overview/presentation on tourism in the south of East Ayrshire facilitated discussion on what is needed to attract visitors to the area. 	Tuesday 27 May 2008 2 pm Patna Community Centre Doonside Avenue PATNA KA6 7LX
Central North and Central South Local Community Planning Forums - Joint Meeting	Regeneration <ul style="list-style-type: none"> overview/presentation facilitated discussion in individual Forum groups to identify the particular issues for each area and what can be done to tackle them. 	Wednesday 28 May 2008 2 pm Main Meeting Room East Ayrshire Council HQ London Road KILMARNOCK

Local Community Planning Forum	Proposed Topic	Date
AUGUST 2008 MEETINGS		
All four Forums - Joint Meeting	Community Safety/Anti-social Behaviour <ul style="list-style-type: none"> • overview/presentation(s) • opportunity to discuss the roles and activities of the various services, including Strathclyde Police, Strathclyde Fire and Rescue, Community Wardens, providers of diversionary activities, Community Justice authority • facilitated discussion in individual Forum groups on the particular issues for each area and what can be done to tackle them. 	Wednesday 27 August 2008 Venue and Time to be confirmed
NOVEMBER 2008 MEETINGS		
Central North and Central South Local Community Planning Forums - Joint Meeting	Drugs and Alcohol including access to health services <ul style="list-style-type: none"> • overview of services in the areas • opportunity for Forum members in individual Forum groups to highlight gaps and contribute to shaping services to meet local need. 	Tuesday 18 November 2008 Venue and Time to be confirmed
Northern and Southern Local Community Planning Forums - Joint Meeting	Community Regeneration <ul style="list-style-type: none"> • overview of services in the areas • opportunity for Forum members in individual Forum groups to highlight gaps and contribute to shaping services to meet local need. 	Tuesday 25 November 2008 Venue and Time to be confirmed

Local Community Planning Forum	Proposed Topic	Date
FEBRUARY 2009 MEETINGS		
<p>All four Forums - Joint Meeting</p> <p>Joint session with the Children and Young People's Forum</p>	<p>Supporting young people</p> <ul style="list-style-type: none"> • format of the meeting will be developed in conjunction with children and young people • children and young people will participate in the meeting • the meeting will include opportunities for Local Community Planning Forums to meet in their individual groups and look at their local dimension. 	<p>Date, Venue and Time to be confirmed</p>