



COMMUNITY PLANNING UPDATE AND JOINT OFFICERS' GROUP WORKPLAN 2008/09

BOARD MEETING: 26 JUNE 2008

1. PURPOSE OF REPORT

- 1.1 To update the Community Planning Partnership (CPP) Board on developments in relation to Community Planning.

2. JOINT OFFICERS' GROUP WORKPLANS 2008/09

- 2.1 Attached at Appendix 1 for consideration is the draft Joint Officers' Group (JOG) Workplan 2008/09, including residual actions from the 2007/08 workplan, which are still current.
- 2.2 It is proposed that progress against the JOG workplan be reported to both CPP Board and JOG meetings on a six monthly basis.

3. RISK MANAGEMENT FRAMEWORK

- 3.1 Attached at Appendix 2 is the East Ayrshire Community Planning Risk Register for 2008/09.
- 3.2 Action is taken on an ongoing basis, as appropriate, to mitigate all risks. CPP Board members are requested to review the Risk Register and identify any current risks not included.
- 3.3 Risks identified and associated with the development of the Partnership's draft Single Outcome Agreement have been included within the Risk Register.

4. CONSULTATION AND ENGAGEMENT

Residents' Survey

- 4.1 At the Core Partners' Group meeting of 11 December 2007, Partners endorsed the proposal to increase the frequency of the Residents' Survey from four-yearly to three-yearly.
- 4.2 Invitations to tender were requested in January 2008, with a closing date of 8 February 2008. Thirteen expressions of interest were received and tender submissions were requested by 20 March 2008. Tender submissions were evaluated prior to selection interviews being conducted on 17 April 2008 with two companies.
- 4.3 Lowland Market Research Ltd has been awarded the contract to undertake the East Ayrshire Residents' Survey 2008. It is anticipated that the Survey will be completed by September/October 2008.

5. INTEGRATED IMPACT ASSESSMENT

Mapping Exercise

- 5.1 At the joint JOG/Lead Officers' Group meeting of 31 March 2008, the finalised Integrated Impact Assessment (IIA) was endorsed for use across all Partner agencies subject to the adjustments that may be required in light of operational experience.
- 5.2 It was agreed that, as a final task, the IIA Working Group would map out the policies, strategies, functions and plans for which an impact assessment is required and prioritise those which should be implemented in the first year, 2008/09.
- 5.3 The IIA Working Group met on 7 May 2008 and agreed that there should not be an attempt to go back and impact assess current policies/strategies/service improvements/ major capital programmes but rather that impact assessments should be implemented as they are developed or reviewed.
- 5.4 The following process was proposed for the consideration of JOG members and was agreed at the JOG meeting of 27 May 2008. Services across the Partner Agencies are remitted to identify:
- policies/strategies/service improvements/ major capital programmes which are either currently being developed or will be developed in 2008/09;
 - principal policies/functions which have not been recently reviewed and are not due to be reviewed before 2011, and where IIA is particularly relevant;
 - major capital programmes; and
 - policies/strategies/service improvements/ major capital programmes for 2009/10 and 2010/11.
- 5.5 The returns from this audit should then be mapped against the requirement to impact assess utilising the IIA Tool and prioritised for action in year 1 and subsequent years.
- 5.6 Partners will require to identify how this exercise will be co-ordinated within their organisations, as appropriate. Within Council, for example, it has been agreed that lead responsibility for this activity will lie with Martin Rose, Head of Personnel Services, who has responsibility for the equalities agenda, and will be driven forward by Departments and through the Equalities Strategy Group which is chaired by the Chief Executive.

Training

- 5.7 In addition, the IIA Working Group was tasked with identifying proposals in respect of the implementation of multi-agency training for IIA, whether in-house or commissioned, for consideration at the JOG meeting of 27 May 2008.
- 5.8 It was proposed and agreed that an initial session will be required for senior managers in respect of raising awareness of the need for IIA in the context of the equalities agenda and associated legislation, and providing an overview of the IIA tool. The potential to commission this work from an outside consultant will be investigated by the Council's Head of Personnel.

- 5.9 It is proposed that the IIA training will be delivered in-house on a multi-agency basis through the Council's Corporate Training Team. Participants will comprise relevant practitioners and policy officers, with the initial tranche focusing as a priority on those involved in developing or reviewing the policies/strategies/service improvements/ major capital programmes, which are identified as requiring to be impact assessed in 2008/09.
- 5.10 It is envisaged that the training for training staff will be undertaken during the summer of 2008, with a rolling programme of IIA training commencing in the autumn.

6. FAIRER SCOTLAND FUND

- 6.1 The Board will recall that following the funding recommendations agreed in respect of the Fairer Scotland Fund (FSF) programme at its special meeting on 10 June 2008, an unallocated balance of £3,955 in 2008/09 remained available for future allocation. Members will also recall their recommendation at the meeting to exit the Finance and Development Officer/Admin Worker project from the FSF. It is proposed, therefore, that the remainder of the FSF unallocated balance in 2008/09 be transferred to support these posts for one month while alternative arrangements are concluded by the Lead Department, as appropriate.
- 6.2 At its meeting of 13 December 2008, the former CPP Board recommended that 2008/09 would be an appropriate time to commission an independent evaluation of East Ayrshire Carers Centre, which would assist to establish future core funding requirements and provide a future strategic direction, and a standardised set of outcomes for this service. It is proposed, therefore, that up to £20,000 be made available from the Community Planning Development Fund to commission an independent evaluation of the Carer and Young Carer Support project.

7. RECOMMENDATIONS

- 7.1 The Community Planning Partnership Board is requested to:
- i) note the contents of the draft JOG Workplan 2008/09 and agree to receive six-monthly updates on progress;
 - ii) review the Risk Register and identify any current risks;
 - iii) note that Lowland Market Research Ltd has been awarded the contract to undertake the East Ayrshire Residents Survey 2008;
 - iv) note the proposed process for identifying and prioritising policies/strategies/service improvements/ major capital programmes where an Integrated Impact Assessment requires to be undertaken;
 - v) note the proposals in respect of the implementation of multi-agency training for IIA;
 - vi) approve the financial allocations at paragraphs 6.1 and 6.2; and
 - vii) otherwise, note the content of the report.

Fiona Lees
Chief Executive
East Ayrshire Council
16 June 2008



COMMUNITY PLANNING PARTNERSHIP SERVICE PLAN
JOINT OFFICERS' GROUP
WORK PLAN 2008/09

JOINT OFFICERS' GROUP WORK PLAN 2008/09 AIMS AND ACTIONS

AIM 1: To further mainstream Community Planning practice and principles

- Action 1.1 Ensure the effective implementation of the Community Planning Partnership Single Outcome Agreement
- Action 1.2 Further develop shared premises and shared management arrangements
- Action 1.3 Further explore opportunities for shared services
- Action 1.4 Continue to raise awareness of Community Planning and staff roles in relation to the Community Plan across Partner agencies
 - Ensure that staff in all Partner agencies are aware of the content and relevance of the Community Plan in relation to their remit
 - Build organisational capacity in Partner agencies

AIM 2: To ensure a robust partnership structure for Community Planning

- Action 2.1 Develop and implement appropriate schemes of delegation

AIM 3: To ensure effective partnership working

- Action 3.1 Implement the findings of the annual Partnership Assessment Scorecard (PAS) exercise
- Action 3.2 Evaluate the effectiveness of the Partnership Assessment Scorecard
- Action 3.3 Implement the Partnership Assessment Framework
 - Continue to rationalise plans, strategies and structures

AIM 4: To ensure effective joint community consultation and engagement

- Action 4.1 Ensure ongoing and effective consultation with and the ongoing engagement of representative organisations in the Community Planning process
- Action 4.2 Implement activity of Residents' Panel Annual Consultation Schedule 2008/09
 - Prepare an annual consultation plan 2008/09
- Action 4.3 Develop a local compact/partnership agreement with each of the Federations of Community groups for 2008/09
- Action 4.4 Raise awareness of Community Planning and its benefits in the wider community

AIM 5: To develop the role of Elected Members/Partner Agency Board Members in Community Planning

- Action 5.1 Ensure an effective and appropriate role for Elected Members/ Partner Agency Board Members in the Community Planning process

AIM 6: To ensure a co-ordinated approach to sourcing, analysing and disseminating data and statistical information

Action 6.1 Continue to source and analyse information/data to allow the impact of Community Planning to be measured and to inform service delivery

Action 6.2 Further enhance joint systems for data collection, management, analysis and dissemination of key statistics, and the commissioning of research

AIM 7: To ensure a robust approach to risk management

Action 7.1 Maintain and monitor a Community Planning Risk Register

AIM 8: To ensure that the principle of equality underpins all policy and strategy development

Action 8.1 Implement Integrated Impact Assessment (IIA)

AIM 1: To further mainstream Community Planning practice and principles.

ACTION 1.1		TARGET	TIMESCALE	LEAD PARTNER
Ensure the effective implementation of the Community Planning Partnership Single Outcome Agreement		An increase in joint planning and resourcing of common priorities An increase in the mainstreaming of initiatives which meet strategic priorities	2008/09 and ongoing	JOG
BASELINE POSITION 1 April 2008	ACTUAL OUTPUTS 07/08	OUTCOME	COMMENTS	
Draft Community Planning Single Outcome Agreement (SOA) developed Fairer Scotland Fund resources allocated	SOA developed in the context of Community Planning Fairer Scotland Fund resources allocated in line with strategic priorities	Strategic response to short term funded initiatives		

ACTION 1.2		TARGET	TIMESCALE	LEAD PARTNER
Further develop shared premises and shared management arrangements		Maximisation of resources and improvement of service delivery through shared premises and shared management arrangements	2007/08 and ongoing	JOG/Co-location Board/Shared Services Group
BASELINE POSITION 1 April 2008	PLANNED OUTPUTS 08/09	OUTCOME	PROGRESS	
Range of co-location initiatives established: <ul style="list-style-type: none"> • Dalmellington Area Centre • Drongan Resource centre • Rankinston Health Centre • North West Kilmarnock Area Centre 	Crosshouse Resource Centre progressed Further co-location opportunities identified Exercise undertaken to identify benefits/impact/efficiencies of co-location Opportunities for shared budgets/management arrangements to be explored	Shared management opportunities maximised Opportunities for shared budgets maximised		

ACTION 1.3		TARGET	TIMESCALE	LEAD PARTNER
Further explore opportunities for shared services		Maximisation of resources through shared services	2007/08 and ongoing	JOG/Shared Services Group
BASELINE POSITION 1 April 2008	PLANNED OUTPUTS 08/09	OUTCOME	PROGRESS	
<p>Range of shared services/shared purchasing arrangements/areas of joint activity in place, including</p> <p>Pre-retirement and First Aid Training jointly procured and delivered</p> <p>Scotland's Mental Health First Aid Training jointly delivered</p> <p>Shared services website for training established to allow the sharing of training materials</p>	<p>Shared training opportunities identified and implemented</p> <p>Further opportunities for shared services explored</p>	Resources maximised and service delivery improved through shared services		

ACTION 1.4	TARGET	TIMESCALE	LEAD PARTNER
<p>Continue to raise awareness of Community Planning and staff roles in relation to the Community Plan across Partner agencies</p> <p>Ensure that staff in all Partner agencies are aware of the content and relevance of the Community Plan in relation to their remit</p> <p>Build organisational capacity in Partner agencies</p>	<p>Mainstreaming of community planning practice and principles within all Partner organisations</p>	<p>2008/09</p>	<p>JOG</p>
BASELINE POSITION 1 April 2008	PLANNED OUTPUTS 08/09	OUTCOME	PROGRESS
<p>Range of topic specific 'A Quick Word Abouts' documents produced and circulated</p> <p>Multi-agency Aspirational Learning Programme 2006/07 implemented</p> <p>Standard presentation prepared and delivered highlighting key issues and achievement through Community Planning and delivered across Partner agencies</p> <p>Community Planning Bulletin distributed</p> <p>Community Planning website reviewed and updated</p> <p>'The Work That You Do' booklet developed in respect of Council staff</p>	<p>Topic specific 'A Quick Word About' documents prepared and circulated</p> <p>Themed events organised addressing crosscutting issues</p> <p>Community Planning Bulletins produced and distributed</p> <p>Community Planning website reviewed and updated</p> <p>Multi-agency Aspirational Learning programme 2008/09 implemented</p>	<p>Community Planning practice mainstreamed within all Partner organisations</p>	

AIM 2: To ensure a robust partnership structure for Community Planning.

ACTION 2.1	TARGET	TIMESCALE	LEAD PARTNER
Develop and implement appropriate schemes of delegation	Appropriate schemes of delegation developed to ensure the business of all Community Planning structures is progressed effectively	2008/09	
BASELINE POSITION 1 APRIL 2008	PLANNED OUTPUTS 08/09	OUTCOME	PROGRESS
Operating Arrangements for community Planning Partnership developed	Operating Arrangements for Community Planning Partnership implemented	All Community Planning structures underpinned by appropriate schemes of delegation	

AIM 3: To ensure effective partnership working.

ACTION 3.1	TARGET		TIMESCALE	LEAD PARTNER
Implement the findings of the annual Partnership Assessment Scorecard (PAS) exercise	Monitoring of the effectiveness of partnership working within the context of Community Planning		2008/09	JOG
BASELINE POSITION 1 April 2008	PLANNED OUTPUTS 08/09	OUTCOME	PROGRESS	
<p>Partnership Assessment Scorecard developed and implemented 2006, 2007 and 2008</p> <p>Key actions taken forward in 2007/08:</p> <ul style="list-style-type: none"> • Awareness of Partners' Operational Staff <ul style="list-style-type: none"> – 'A Quick Word About' documents prepared and circulated – Community Planning Bulletin produced and circulated – Multi-agency Aspirational Learning Programme implemented – 'The Work That You Do' booklet prepared for Council staff • Awareness of Local People <ul style="list-style-type: none"> – Awareness raising presentations developed and delivered to Community Council and community organisations • Community influence: CPP decisions <ul style="list-style-type: none"> – Four Local Community Planning Forums established • Engaging with communities on strategies and plans <ul style="list-style-type: none"> – Four Local Community Planning Forums established 	<p>Consider and implement key findings of 2008 annual Partnership Assessment Scorecard. Key actions to be taken forward in 2008/09:</p> <ul style="list-style-type: none"> • Awareness of Partners' Operational Staff • Awareness of Local People 	<p>Effectiveness of Community Planning increased</p>		

ACTION 3.2		TARGET	TIMESCALE	LEAD PARTNER
Evaluate the effectiveness of the Partnership Assessment Scorecard (PAS)		Monitoring of the effectiveness of partnership working within the context of Community Planning	2008/09	JOG
BASELINE POSITION 1 April 2008	PLANNED OUTPUTS 08/09	OUTCOME	PROGRESS	
Partnership Assessment Scorecard developed and implemented 2006, 2007 and 2008	Evaluation of Partnership Assessment Scorecard undertaken Effective mechanism for monitoring the effectiveness of partnership working established for 2008/09 onwards	Effectiveness of Community Planning increased		

ACTION 3.3		TARGET	TIMESCALE	LEAD PARTNER
Implement Partnership Assessment Framework Rationalise plans, strategies and structures		Community Planning Partnership and associated partnership activity in East Ayrshire is evaluated and continues to be 'fit for purpose' Reduction in plans and strategies, which require to be developed by Partner agencies	2008/09	JOG
BASELINE POSITION 1 April 2008	PLANNED OUTPUTS 08/09	OUTCOME	PROGRESS	
Partnership Assessment Framework developed Audit of partnership activity implemented	Conclude pilot of Partnership Assessment Framework with Improving Community Safety theme Implement Partnership Assessment Framework for all Community Plan themes All requests for new strategies reviewed utilising PAF and actioned appropriately	Community Plan strengthened as the overarching strategic planning document for East Ayrshire with robust links to a range of operational plans established Community Planning Partnership and associated partnership activity robust and 'fit for purpose'		

AIM 4: To ensure effective joint community consultation and engagement.

ACTION 4.1	TARGET	TIMESCALE	LEAD PARTNER
Ensure ongoing and effective consultation with, and the ongoing engagement of, representative organisations in the Community Planning process	<p>Ensure that communities are effectively consulted and engaged in the Community Planning process</p> <p>Ensure that the strategic planning and decision making of Community Planning Partners is effectively influenced by local communities</p> <p>In particular, ensure the involvement of young people in Community Planning</p>	2008/09	JOG/Consultation Steering Group
BASELINE POSITION 1 April 2008	PLANNED OUTPUTS 08/09	OUTCOME	PROGRESS
<p>Four Local Community Planning Forums established linking to the Coalfield Communities Federation and East Ayrshire (North) Federation</p> <p>Support Team established</p> <p>Capacity building and development programme implemented for support team</p>	<p>Development programme implemented for Forum members</p> <p>Local Community Planning Forum priorities identified and Annual Plan developed</p> <p>Reference Group established</p> <p>Local Community Planning Forum meetings convened as per Annual Plan</p> <p>Actions identified in respect of Forum topics and actioned as appropriate</p> <p>Mechanisms established to ensure robust links with Children and Young People's Forum</p>	<p>Community engagement in the community planning process increased</p> <p>The strategic planning and decision making of Community Planning Partners effectively influenced by local communities</p>	

ACTION 4.2	TARGET	TIMESCALE	LEAD PARTNER
Implement activity of Residents' Panel Annual Consultation Schedule 2008/09 Prepare an annual consultation plan 2008/09	Ensure that the views of residents of East Ayrshire inform the strategic planning of Partner agencies	2008/09	JOG/Consultation Steering Group
BASELINE POSITION 1 April 2008	PLANNED OUTPUTS 08/09	OUTCOME	PROGRESS
Residents' Panel refreshed Annual Consultation Plan 2007/08 developed 4 Residents' Panel consultations implemented	5 Panel consultation exercises undertaken 2 Panel newsletters prepared and distributed Greater co-ordination of community consultation and engagement	Understanding of local priorities and views on public service provision/satisfaction increased	

ACTION 4.3	TARGET	TIMESCALE	LEAD PARTNER
Develop a local compact/partnership agreement with each of the Federations of Community groups for 2008/09	Federations of Community Groups effectively underpinning the Community Planning Partnership	2008/09	JOG
BASELINE POSITION 1 April 2008	PLANNED OUTPUTS 08/09	OUTCOME	PROGRESS
<p>Coalfield Communities Federation established</p> <p>East Ayrshire (North) Federation established</p> <p>Two Federations supported and developed to underpin the Community Planning Partnership</p> <p>Agreement reached with both Federations to support the development of local compacts/partnership agreements between CPP and each Federation</p>	<p>Compacts/partnership arrangements with Federations of Community groups developed</p>	<p>Community engagement in the community planning process increased</p>	<p>Initial work undertaken in 2006/07 to develop Partnership agreements to be concluded following outcome of structures review</p>

ACTION 4.4		TARGET	TIMESCALE	LEAD PARTNER
Raise awareness of Community Planning and its benefits in the wider community		Increased awareness of Community Planning and its successes in the wider community	2008/09	JOG/CPPU
BASELINE POSITION 1 April 2008	PLANNED OUTPUTS 08/09	OUTCOME	PROGRESS	
Community Planning website established and routinely updated CP Presentation prepared and delivered to local community groups	Preparation for Community Planning Awards Ceremony undertaken Community Planning presentation delivered to local groups on an ongoing basis Federations of Community Groups supported to feedback outcome of Forum meetings to wider community	Awareness in the wider community of Community Planning and its benefits increased		

AIM 5: To develop the role of Elected Members/Partner Agency Board Members in Community Planning.

ACTION 5.1		TARGET	TIMESCALE	LEAD PARTNER
Ensure an effective and appropriate role for Elected Members/Partner Agency Board Members in the Community Planning process		Elected Members/Board Members effectively and appropriately involved in the Community Planning process	Ongoing	JOG
BASELINE POSITION 1 April 2008	PLANNED OUTPUTS 08/09	OUTCOME	PROGRESS	
Partnership Assessment Framework developed, clarifying the role of Elected Members and others in partnership activity Local Community Planning Forums developed involving Elected Members	Effective participation of Elected members in Local Community Planning Forums supported Range of reports presented to appropriate Committees/Partner Boards	Elected Members/ Partner Agency Board Members appropriately involved in Community Planning process ensuring effective scrutiny		

AIM 6: To ensure a co-ordinated and effective approach to sourcing, analysing and disseminating data/statistical information.

ACTION 6.1	TARGET	TIMESCALE	LEAD PARTNER
Continue to source and analyse information/data to allow the impact of Community Planning to be measured and to inform service delivery	Information/data available to measure the impact of Community Planning and inform service delivery	2008/09	JOG/Research, Information and Performance Group
BASELINE POSITION 1 April 2008	PLANNED OUTPUTS 08/09	OUTCOME	PROGRESS
Research, Information and Performance Group (RIP Group) established Draft Community Planning Partnership Single Outcome Agreement developed East Ayrshire by Numbers updated and issued to all Partners. Pocket Guide version published	Community Planning Partnership Single Outcome Agreement finalised Data sharing protocol implemented	Robust information available to measure the impact of Community Planning	

ACTION 6.2		TARGET	TIMESCALE	LEAD PARTNER
Further enhance joint systems for data collection, management, analysis and dissemination of key statistics, and the commissioning of research		Ensure a joint approach to data collection, management, analysis and the dissemination of key statistics, and the commissioning of research	2008/09	JOG/ Research, Information and Performance Group
BASELINE POSITION 1 April 2007	PLANNED OUTPUTS 08/09	OUTCOME	PROGRESS	
<p>Research, Information and Performance Group (RIP Group) established</p> <p>East Ayrshire by Numbers available and updated on Community Planning website</p> <p>Comprehensive information/data available on Community Planning website</p> <p>Analysis of key statistics in relation to the Single Outcome Agreement implemented jointly</p>	<p>Structures for data sharing streamlined and joint arrangements strengthened</p> <p>East Ayrshire by Numbers routinely updated on Community Planning website</p> <p>Comprehensive information/data available and routinely updated on Community Planning website</p> <p>Analysis of key statistics carried out jointly and information disseminated appropriately</p>	Robust research and information systems established	<p>East Ayrshire by Numbers updated and issued to all Partners. Pocket Guide version published</p> <p>East Ayrshire by Numbers available on CP website</p> <p>CP key statistics information currently being piloted on website</p>	

AIM 7: To ensure a robust approach to risk management.

ACTION 7.1		TARGET	TIMESCALE	LEAD PARTNER
Maintain and monitor a Community Planning Risk Register		Ensure that identified risks are appropriately managed	Ongoing	JOG/Core Partners' Group
BASELINE POSITION 1 April 2008	PLANNED OUTPUTS 08/09	OUTCOME	PROGRESS	
Community Planning Risk Register routinely reviewed and appropriate action taken	Risk Register considered at CPP Board/JOG meetings and appropriate action implemented to mitigate risk	Risks identified and appropriately managed and mitigated	CP Risk Register established and routinely reviewed at CPP Board (previously Core partners' Group) and JOG	

AIM 8: To ensure that the principle of equality underpins all policy and strategy development.

ACTION 8.1	TARGET	TIMESCALE	LEAD PARTNER
Implement Integrated Impact Assessment (IIA)	Ensure that equalities issues are appropriately considered and addressed in the development of policy and strategy	2008/09	JOG
BASELINE POSITION 1 April 2008	PLANNED OUTPUTS 08/09	OUTCOME	PROGRESS
IIA Tool developed, tested and evaluated	Multi-agency training developed and implemented Policies/strategies/service developments/functions/capital programmes audited and prioritised for impact assessment Rolling programme of impact assessments implemented	IIA tool appropriately utilised in the development and review of relevant policies and strategies in Partner organisations	

EAST AYRSHIRE COMMUNITY PLANNING RISK REGISTER – 2008/09

Priority & Current Status	Risk	Related Action in JOG Workplan	Mitigating Controls	Action Plan	Responsibility	Progress Reporting Date
1.	The Community Planning Partnership Single Outcome Agreement will not be effectively implemented across the Partner organisations	Action 1.1 <ul style="list-style-type: none"> Ensure the effective implementation of the Community Planning Partnership Single Outcome Agreement 	CPP Board will drive forward the development of the SOA and ensure effective role out and reporting across partner agencies	Draft SOA due to be considered/signed off by CPP Board on 26 June 2008 SOA will become standing item at Board meetings during 2008/09	Community Planning Partnership Board All partners	Quarterly
2	A strategic approach to partnership may not have been developed, leading to partnership 'overload', ineffective use of staff time, partnership activity not contributing to strategic priorities and gaps and/or duplication in partnership arrangements. Costs of staff input to partnership working not assessed.	Action 3.3 <ul style="list-style-type: none"> Implement Partnership Assessment Framework 	All existing and new partnerships reviewed for effectiveness and overall impact	Partnership Assessment Framework being implemented for overall review of existing and new partnership activity	Joint Officers' Group	6 monthly
3	Governance and monitoring – unable to demonstrate resources allocated are spent efficiently and effectively on Community Planning priorities	Action 5.1 <ul style="list-style-type: none"> Ensure an effective and appropriate role for Elected Members/ Partner Agency Board Members in the Community Planning process 	Established systems/structures in place to ensure effective governance and control	Performance and finance reports presented routinely to CPP Board and relevant Committees Strategic Review of the Council's revenue budget being implemented	All partners Executive Head of Finance	Quarterly Annually

Priority & Current Status	Risk	Related Action in JOG Workplan	Mitigating Controls	Action Plan	Responsibility	Progress Reporting Date
4	Partner agencies not fully utilising the National Standards for Community Engagement	Action 4.1 <ul style="list-style-type: none"> Ensure ongoing and effective consultation with and the ongoing engagement of representative organisations in the Community Planning process 	National Standards adopted as a minimum level for community engagement	Roll out and evaluate Local Community Planning Forums Reference Group established for Local Community Planning Forums	All partners	6 monthly

- High risk – highlighted in red.

Below the Line Risks to be Monitored
Actions removed from the Register logged

Date Issued: 1 April 2007
Last updated: 19 May 2008

BELOW THE LINE RISKS		
Below the Line Risk	Action Taken	Date Removed from Risk Register
None		
RISKS REMOVED FROM THE REGISTER		
Lack of Civic Leadership/Strategic Leadership	New administration in place following the local elections in May 2007	September 2007
The level of funding available 2008/09 and beyond will not support or sustain existing service levels or allow for new developments	Opportunities identified by Working Group to sustain CRF/CVP 'flagship' projects Fairer Scotland Fund resources allocated to Community Planning Partners in East Ayrshire	April 2008
Community Planning activity and processes are not mainstreamed	Community Planning routine item on team meetings Range of development and awareness sessions organised Partnership Assessment Scorecard implemented	May 2008