



COMMUNITY PLAN UPDATE

BOARD MEETING: 30 JULY 2009

1. PURPOSE OF REPORT

- 1.1 To update the Community Planning Partnership (CPP) Board on developments in relation to Community Planning.

2. RISK MANAGEMENT FRAMEWORK

- 2.1 Attached for information at Appendix 1 is the updated East Ayrshire Community Planning Risk Register for 2009/10.
- 2.2 Action is taken on an ongoing basis, as appropriate, to mitigate all risks. CPP Board members are requested to review the Risk Register and identify any current risks.

3. JOINT OFFICERS' GROUP WORKPLAN

- 3.1 Attached at Appendix 2 for information and noting is the 2009/10 Joint Officers' Group (JOG) Workplan. Progress against planned outputs is highlighted in white on black for ease of reference.

4. PARTNERSHIP ASSESSMENT SCORECARD

- 4.1 As Board members will recall, Rocket Science Consultancy was commissioned in 2005 to develop a bespoke Partnership Assessment Scorecard (PAS) to allow the effectiveness of partnership working through Community Planning in East Ayrshire to be measured.
- 4.2 The results of the PAS have been utilised to inform the preparation of future workplans and annual performance reports for Community Planning. In addition, they have supported Partner organisations in identifying and addressing training needs overall and within their individual organisations in relation to working within a Community Planning framework.
- 4.3 The PAS allowed Community Planning Partners to monitor their progress in fulfilling their statutory duty under the Local Government in Scotland Act 2003 to participate in the Community Planning process. Furthermore, reviewing the effectiveness of partnership activity was a recommendation contained within Audit Scotland's Community Planning – An Initial Review document.
- 4.4 The PAS exercise was initially undertaken in March 2006 and repeated on an annual basis up to March 2008.
- 4.5 Following the evaluation of the PAS in September 2008, at its meeting on 27 January 2009, the JOG agreed to utilise the 'SurveyMonkey' online survey tool in the future for the implementation of the annual PAS exercise. Arrangements to ensure that the 2009 PAS exercise was progressed were taken forward by the Community Planning and Partnership Unit.

- 4.6 In addition, at its meeting on 24 March 2009, the JOG endorsed the revised PAS question set, which was adapted from the PAS questionnaire used in previous years.

Partnership Assessment Scorecard Implementation 2009

- 4.7 In March 2009, the identified Managers within relevant Partner organisations reviewed and revised the nominated 'Scorer Group' for their organisation. As in previous years, this process was managed by the Community Planning and Partnership Unit.
- 4.8 The PAS was scored by all 'Scorer Groups' between 22 April and 12 June 2009. Scorer Groups for 2009 had been reduced from eight to six following the refocusing of East Ayrshire Community Health Partnership within NHS Ayrshire and Arran and the transfer of local enterprise companies to Scottish Enterprise, leaving a small number of staff operating in the local area. The views of Partner agencies, including Scottish Enterprise, Skills Development Scotland and Strathclyde Partnership for Transport, continue to be represented through the Partnership groups.
- 4.9 A total of 389 individuals within the identified Scorer Groups had an opportunity to participate in the PAS 2009, with 236 (61%) individuals completing and returning the scorecard, including 97 (41%) participants who were new scorers this year.

Partnership Assessment Scorecard Results

- 4.10 Attached for information are the following:
- Appendix 3: Combined Results for all 'Scorer Groups' 2009;
 - Appendix 4: Top level results by 'Scorer Group', detailing 2009 results;
 - Appendix 5: 'Scorer Group' information for 2009, including number of scorers.
- 4.11 Partners have access to a wider range of information in respect of their organisations' scores through their identified 'Scorer Group' Managers and are requested to consider this information, and implement an action plan in respect of identified issues, as appropriate.

PAS 2008 – Agreed Priorities

- 4.12 Following the PAS exercise in 2008, the issues detailed below were identified as priorities to be addressed through the JOG Workplan:
- Awareness of Local People; and
 - Awareness of Partners' Operational Staff.

Awareness of Local People

- 4.13 Improving the 'Awareness of local people' was addressed through a range of mechanisms. In addition to strengthening and increasing community representation in community planning decision making, the establishment of the four new Local Community Planning Forums from 1 April 2008 was effective in promoting awareness of Community Planning in local communities. In addition, the Community Planning and Partnership Unit's Consultation and Engagement staff, in

conjunction with members of the Federations of Community Groups, continued to deliver presentations to Community Councils, which have been well received by local people. The first Community Planning Partnership Awards Ceremony, held on 26 March 2009, to honour East Ayrshire's 'local heroes' for their tireless work towards making life better within their local communities, raised the profile of Community Planning locally, and 'The Work That They Do' booklet, which is currently being prepared highlighting the work of the community and voluntary groups involved, will further improve the awareness of local people.

Awareness of Partners' Operational Staff

- 4.14 To raise awareness of Partners' operational staff, a range of 'Quick Word About' documents continued to be prepared and circulated in relation to Community Planning related topics. In addition, the Community Planning website continued to provide a useful resource for staff in terms of awareness raising and provision of information. 'The Work That We Do' booklet was prepared and distributed to highlight how a range of staff across the Partner agencies and community representatives contribute to Community Planning through their daily activity.

PAS 2009 – Issues for consideration

- 4.15 The revisions to the PAS question set for 2009 mean that it has not been possible to make a comparison with scores from the previous years. Consequently, it is proposed that the 2009 PAS results will provide a new baseline for the purpose of comparison as we go forward.
- 4.16 Highlighted below, for noting, are the top five average scores in 2009.

Sub-topic	Topic	Score
Delivering the right services for communities	Community Engagement	3.7
Personal Awareness	Awareness	3.6
Understanding the needs of different groups	Community Engagement	3.5
Making a difference	Impact	3.4
Awareness of Partners' Strategic Staff	Awareness	3.4

- 4.17 Highlighted below are the sub-topics, which received an aggregated score of 2.5 or less in the PAS 2009 exercise.

Sub-Topic	Topic	Score
Awareness of Key Stakeholders	Awareness	2.5
Sharing Information	Structures & Processes	2.4
Targeting additional mainstream financial resources	Structures & Processes	2.4
Awareness of Local People	Awareness	2.2

- 4.18 At the meeting of 14 July 2009, JOG members considered the issues above and recommended that the following sub-topics be addressed as part of the JOG Workplan during 2009/10:

- Awareness of local people;
- Awareness of key stakeholders; and
- Awareness of Partners' operational staff.

LOCAL COMMUNITY PLANNING FORUMS

- 5.1 The next round of Local Community Planning Forums will be convened in September 2009, as follows:

Forum	Topic	Date and Venue
Northern, Southern, Central South and Central South Local Community Planning Forums - Joint Meeting	<ul style="list-style-type: none">• Joint event with the Children and Young People's Forum• Focus on Substance Misuse, specifically Alcohol, Drugs and the Licensing Forum	Friday 11 September 2009 Grand Hall, Kilmarnock 10.30 am to 1.00 pm

- 5.2 Operational staff from partner organisations will be invited to participate, as appropriate, in the Forum meeting.

6. RECOMMENDATIONS

- 6.1 The Community Planning Partnership Board is requested to:

- i) review the Risk Register and identify any current risks;
- ii) consider and endorse the sub-topics recommended for action by the Joint Officers' Group ;
- iii) note that the next Local Community Planning Forum will be a joint event with the Children and Young People's Forum on 11 September 2009; and
- iv) otherwise, note the content of the report.

Elizabeth Morton
Depute Chief Executive/Executive Director of Corporate Support
East Ayrshire Council
15 July 2009

Priority	Related Action in JOG Workplan/Thematic Action Plans	Progress	Mitigating Controls	Responsibility	Reporting Date	Current Status
Risk 1	Impact of economic recession on planned actions and outcomes					
	Delivering Community Regeneration Action Plan Aims 1 - 8	Delivering Community Regeneration Action Plan developed and being implemented Multi-agency Employment Task Force established Council has ring fenced significant resources to tackle overall community regeneration agenda	CPP Board and individual partner agencies monitoring activity/progress	Community Planning Partnership Board Action Plan Working Group - Delivering Community Regeneration Partner Agencies	Quarterly	High
Risk 2	The Community Planning Partnership Single Outcome Agreement will not be effectively implemented across the Partner organisations					
	JOG Action 1.1 : Ensure the effective implementation of the CPP Single Outcome Agreement (SOA)	CPP SOA 2008-2011 developed and signed off by all Partners. Formal sign off by John Swinney, MSP, Cabinet Secretary for Finance and Sustainable Growth on 2 July 2008. Updated CPP SOA submitted to Scottish Government February 2009 and signed off by all Partners. Formal sign off by Stewart Stevenson, MSP, Minister for Transport, Infrastructure and Climate Change to be held on 23 July 2009. SOA Interim Report considered and endorsed by the CPP Board on 20 April 2009.	CPP Board will drive forward the development of the SOA and ensure effective roll out and reporting across partner agencies. SOA included as a standing item at all CPP Board meetings.	Community Planning Partnership Board All partners	Quarterly	Medium

Priority	Related Action in JOG Workplan/Thematic Action Plans	Progress	Mitigating Controls	Responsibility	Reporting Date	Current Status
Risk 3	Governance and monitoring – unable to demonstrate resources allocated are spent efficiently and effectively on Community Planning priorities					
	<p>Action 1.5: Ensure an effective and appropriate role for Elected Members/ Partner Agency Board Members in the Community Planning process</p> <p>Action 1.3: Further explore opportunities for shared services, aligned or shared budgets</p>	<p>Performance and finance reports presented routinely to CPP Board and relevant Committees</p> <p>Strategic Review of the Council's revenue budget implemented</p>	<p>Established systems/structures in place to ensure effective governance and control</p>	<p>All partners</p> <p>Executive Head of Finance</p>	<p>Quarterly</p> <p>Annually</p>	<p>Medium</p>
Risk 4	A strategic approach to partnership may not have been developed, leading to partnership 'overload', ineffective use of staff time, partnership activity not contributing to strategic priorities and gaps and/or duplication in partnership arrangements. Costs of staff input to partnership working not assessed					
	JOG Action 3.2 Implement the Partnership Assessment Framework (PAF)	PAF implemented as part of Mid Term Review of Community Planning and for new partnership activity	All new partnerships reviewed for effectiveness and overall impact	Joint Officers' Group	6 monthly	Low
Risk 5	Partner agencies not fully utilising the National Standards for Community Engagement					
	JOG Action 4.1: Ensure the effective operation of the Local Community Planning Forums	<p>2008/09 series of Local Community Planning Forums implemented and actions progressed</p> <p>Reference group established and operating effectively</p> <p>2008/09 evaluation of Local Community Planning Forums indicated high levels of satisfaction with the process</p> <p>2009/10 programme developed and 1st round of Forums convened</p>	<p>Local Community Planning Forum support team established to ensure a co-ordinated response to Forum planning</p> <p>National Standards adopted as a minimum level for engagement</p>	All partners	6 monthly	Low

BELOW THE LINE RISKS		
Below the Line Risk	Action Taken	Date Removed from Risk Register
None		
RISKS REMOVED FROM THE REGISTER		
Lack of Civic Leadership/Strategic Leadership	New administration in place following the local elections in May 2007	September 2007
The level of funding available 2008/09 and beyond will not support or sustain existing service levels or allow for new developments	Range of projects mainstreamed Fairer Scotland Fund resources allocated to Community Planning Partners in East Ayrshire and review of project activity linked to strategic direction carried out and actions implemented	April 2008
Community Planning activity and processes are not mainstreamed	Community Planning routine item on team meetings Range of development and awareness sessions organised Partnership Assessment Scorecard implemented and actions progressed	May 2008

Below the Line Risks to be Monitored

Last updated: 15 July 2009



***COMMUNITY PLANNING PARTNERSHIP SERVICE PLAN
JOINT OFFICERS' GROUP
WORK PLAN 2009/10***

JOINT OFFICERS' GROUP WORK PLAN 2009/10 AIMS AND ACTIONS

- AIM 1: To ensure the effective implementation of Community Planning activity and CPP Board priorities**
- Action 1.1 Ensure the effective implementation of the Community Planning Partnership Single Outcome Agreement
- Action 1.2 Further develop shared premises and shared management arrangements
- Action 1.3 Further explore opportunities for shared services, aligned and shared budgets
- Action 1.4 Continue to raise awareness of Community Planning and staff roles in relation to the Community Plan across Partner agencies
- Ensure that staff in all Partner agencies are aware of the content and relevance of the Community Plan in relation to their remit
 - Build organisational capacity in Partner agencies
- Action 1.5 Ensure a continued, effective and appropriate role for Elected Members/Partner Agencies in the Community Planning process.
- AIM 2: To ensure effective performance reporting**
- Action 2.1 Streamline Community Planning performance reporting
- AIM 3: To ensure effective partnership working**
- Action 3.1 Implement the findings of the annual Partnership Assessment Scorecard (PAS) exercise
- Action 3.2 Implement the Partnership Assessment Framework
- Continue to rationalise plans, strategies and structures
- AIM 4: To ensure effective joint community consultation and engagement**
- Action 4.1 Ensure the effective operation of the Local Community Planning Forums
- Action 4.2 Ensure ongoing and effective consultation with and the ongoing engagement of representative organisations in the Community Planning process
- Action 4.3 Utilise the Residents' Panel effectively
- Action 4.4 Raise awareness of Community Planning and its benefits in the wider community
- AIM 5: To ensure a co-ordinated approach to sourcing, analysing and disseminating data and statistical information**
- Action 5.1 Continue to source and analyse information/data to allow the impact of Community Planning to be measured and to inform service delivery
- Action 5.2 Further enhance joint systems for data collection, management, analysis and dissemination of key statistics, and the commissioning of research
- AIM 6: To ensure a robust approach to risk management**
- Action 6.1 Maintain and monitor a Community Planning Risk Register

AIM 1: To ensure the effective implementation of Community Planning activity and CPP Board priorities.			
ACTION 1.1	TARGET	TIMESCALE	LEAD PARTNER
Ensure the effective implementation of the Community Planning Partnership Single Outcome Agreement	<p>An increase in joint planning and resourcing of common priorities</p> <p>An increase in the effective management and reporting against planned outcomes</p>	2009/10 ongoing and	JOG
BASELINE POSITION 1 April 2009	PLANNED OUTPUTS 2009/10	OUTCOME	PROGRESS
<p>Community Planning Single Outcome Agreement (SOA) developed and signed off by Scottish Government</p> <p>Fairer Scotland Fund resources for 2008/09 allocated in line with strategic priorities</p>	<p>Joint sign off of revised SOA by Community Planning Partners and Scottish Government</p> <p>Key strategic priorities identified, linked to the SOA</p> <p>Production of annual SOA Performance Report</p> <p>Annual review process implemented</p> <p>Fairer Scotland Fund resources for 2009/10 allocated in line with strategic priorities</p>	Strategic response to ensuring a good quality of life for the residents of East Ayrshire	<p>Key strategic priorities identified by Partners for consideration at JOG of 14 July 2009</p> <p>Scottish Government confirmed approval of East Ayrshire's SOA 16 June 2009</p> <p>Ministerial sign off planned for 23 July 2009</p>

* Progress against planned outputs is highlighted in white on black for ease of reference.

ACTION 1.2		TARGET	TIMESCALE	LEAD PARTNER
Further develop shared premises and shared management arrangements		Maximisation of resources and improvement of service delivery through shared premises and shared management arrangements	2009/10 and ongoing	JOG/Co-location Board/Shared Services Group
BASELINE POSITION 1 April 2009	PLANNED OUTPUTS 2009/10	OUTCOME	PROGRESS	
Range of co-location initiatives established: <ul style="list-style-type: none"> • Dalmellington Area Centre • Drongan Resource Centre • Rankinston Health Centre • North West Kilmarnock Area Centre • Stewarton Area Centre 	Crosshouse Resource Centre completed Further co-location opportunities identified Opportunities for shared budgets/management arrangements to be explored	Shared management opportunities maximised Opportunities for shared budgets maximised	Discussion on shared services/shared management convened with the JOG on 14 July 2009	

ACTION 1.3		TARGET	TIMESCALE	LEAD PARTNER
Further explore opportunities for shared services, aligned and shared budgets		Maximisation of resources through shared services	2009/10 and ongoing	JOG/Shared Services Group
BASELINE POSITION 1 April 2009	PLANNED OUTPUTS 2009/10	OUTCOME	PROGRESS	
Range of shared services/shared purchasing arrangements/areas of joint activity in place, including <ul style="list-style-type: none"> • Shared services website for training established to allow the sharing of training materials • Range of shared services established 	Shared training opportunities identified and implemented Further opportunities for shared services explored	Resources maximised and service delivery improved through shared services	Discussion on shared services/shared management convened with the JOG on 14 July 2009	

ACTION 1.4	TARGET	TIMESCALE	LEAD PARTNER
<p>Continue to raise awareness of Community Planning and staff roles in relation to the Community Plan across Partner agencies</p> <p>Ensure that staff in all Partner agencies are aware of the content and relevance of the Community Plan in relation to their remit</p> <p>Build organisational capacity in Partner agencies</p>	<p>Mainstreaming of community planning practice and principles within all Partner organisations</p>	<p>2009/10</p>	<p>JOG</p>
BASELINE POSITION 1 April 2009	PLANNED OUTPUTS 2009/10	OUTCOME	PROGRESS
<p>Range of topic specific 'A Quick Word Abouts' documents produced and circulated</p> <p>Community Planning Bulletin distributed</p> <p>Community Planning website reviewed and updated</p> <p>'The Work That You Do' booklet developed and circulated in respect of Council staff</p> <p>'The Work That We Do' booklet developed and circulated in respect of partnership activity</p>	<p>Topic specific 'A Quick Word About' documents prepared and circulated</p> <p>Community Planning Bulletins produced and distributed</p> <p>Community Planning website reviewed and updated</p> <p>Themed events organised addressing crosscutting issues</p>	<p>Community Planning practice mainstreamed within all Partner organisations</p>	<p>'A Quick Word About Documents prepared as follows:</p> <ul style="list-style-type: none"> • Carers Centre Evaluation • Mid Term Review of Community Planning <p>The 'Work that They Do' booklet produced and circulated</p>

#

ACTION 1.5		TARGET	
Ensure a continued, effective and appropriate role for Elected Members and partner agencies in the community planning process		Continued effective governance of Community Planning	
BASELINE POSITION 1 April 2009	PLANNED OUTPUTS 2009/10	OUTCOME	PROGRESS
<p>CPP Board decision and operating arrangements reviewed April 2008.</p> <p>The Leader of the Council chairs the Community Planning Partnership Board</p> <p>Elected Members/Partner agencies participating in Local Community Planning Forums</p> <p>The Council's Governance and Scrutiny Committee review CP Performance on an annual basis.</p>	<p>Review new decision and operating arrangements April 2009</p> <p>Review membership of CPP Board</p> <p>Present annual performance report to CPP Board and appropriate partner agency structures for overall consideration and review</p>	<p>Robust governance arrangements for Community Planning</p>	<p>CPP Board reviewed its new decision and operating arrangements in April 2009 and concluded that they continued to be 'fit for purpose'</p> <p>The Principal of Kilmarnock College has been invited to participate on the CPP Board representing the interests of Higher and Further education</p> <p>CP Annual Performance Report submitted and endorsed by Council's Cabinet on 8 July 2009</p>

AIM 2: To ensure effective performance reporting.

ACTION 2.1		TARGET	TIMESCALE	LEAD PARTNER
Streamline Community Planning performance reporting		Integrate performance reporting processes	2009/10	JOG
BASELINE POSITION 1 APRIL 2009	PLANNED OUTPUTS 2009/10	OUTCOME	PROGRESS	
Individual reporting processes and different reporting timescales for Community Planning and SOA	Community Planning and SOA performance reporting integrated IT-Based Performance Management System 'fit for purpose' in respect of reporting on Community Planning and the SOA	Increased effectiveness and efficiency of performance reporting processes	Work commended to rationalise reporting and merge CP and SOA reporting for 2009/10	

AIM 3: To ensure effective partnership working.

ACTION 3.1	TARGET	TIMESCALE	LEAD PARTNER
Implement the findings of the annual Partnership Assessment Scorecard (PAS) exercise	Monitoring of the effectiveness of partnership working within the context of Community Planning	2009/10	JOG
BASELINE POSITION 1 April 2009	PLANNED OUTPUTS 2009/10	OUTCOME	PROGRESS
<p>Partnership Assessment Scorecard developed and implemented 2006-2009</p> <p>Key actions taken forward in 2008/09:</p> <ul style="list-style-type: none"> • Awareness of Partners' Operational Staff <ul style="list-style-type: none"> - 'A Quick Word About' documents prepared and circulated - Community Planning Bulletin produced and circulated - 'The Work That You Do' booklet circulated for Council staff - 'The Work That We Do' booklet prepared and circulated to staff in partner organisations • Awareness of Local People <ul style="list-style-type: none"> - Awareness raising presentations developed and delivered to Community Council and community organisations • Community influence: CPP decisions <ul style="list-style-type: none"> - Four rounds of Local Community Planning Forum meetings implemented • Engaging with communities on strategies and plans <ul style="list-style-type: none"> - Four rounds of Local Community Planning Forum meetings implemented 	<p>Results of 2009 annual Partnership Assessment Scorecard considered and key findings identified</p> <p>Activity to address identified priorities implemented</p>	<p>Effectiveness of Community Planning increased</p>	<p>PAS exercise undertaken and results analysed. Recommended priorities considered at JOG meeting of 14 July 2009</p>

ACTION 3.2		TARGET	TIMESCALE	LEAD PARTNER
Implement Partnership Assessment Framework Continue to rationalise plans, strategies and structures		Community Planning Partnership and associated partnership activity in East Ayrshire is evaluated and continues to be 'fit for purpose' Reduction in plans and strategies, which require to be developed by Partner agencies	2009/10	JOG
BASELINE POSITION 1 April 2009	PLANNED OUTPUTS 2009/10	OUTCOME	PROGRESS	
Partnership Assessment Framework developed Audit of partnership activity implemented Community Safety pilot concluded	Partnership Assessment Framework implemented for all Community Plan themes All requests for new partnerships reviewed utilising PAF and actioned appropriately	Community Plan strengthened as the overarching strategic planning document for East Ayrshire with robust links to a range of operational plans established Community Planning Partnership and associated partnership activity robust and 'fit for purpose'		

AIM 4: To ensure effective joint community consultation and engagement.

ACTION 4.1	TARGET	TIMESCALE	LEAD PARTNER
Ensure the effective operation of the Local Community Planning Forums	<p>Ensure that communities are effectively consulted and engaged in the Community Planning process</p> <p>Ensure that the strategic planning and decision making of Community Planning Partners are effectively influenced by local communities</p> <p>In particular, ensure the involvement of young people in Community Planning</p>	2009/10	JOG/EAC
BASELINE POSITION 1 April 2009	PLANNED OUTPUTS 2009/10	OUTCOME	PROGRESS
<p>Four Local Community Planning Forums established linking to the Coalfield Communities Federation and East Ayrshire (North) Communities Federation</p> <p>Reference Group established</p> <p>Support Team established</p> <p>Capacity building and development programme implemented for support team</p> <p>Four rounds of Local Community Planning Forum meetings implemented</p> <p>Actions identified in respect of Forum topics and actioned as appropriate</p> <p>Mechanisms established to ensure robust links with Children and Young People's Forum</p>	<p>Local Community Planning Forum meetings convened as per Annual Plan</p> <p>Actions identified in respect of Forum topics and actioned as appropriate</p>	<p>Community engagement in the community planning process increased</p> <p>The strategic planning and decision making of Community Planning Partners effectively influenced by local communities</p>	<p>2 joint Local Community Planning Forum meetings convened in May 2009</p>

ACTION 4.2	TARGET	TIMESCALE	LEAD PARTNER
Ensure ongoing and effective consultation with, and the ongoing engagement of, representative organisations in the Community Planning process	<p>Ensure that representative organisations are effectively consulted and engaged in the Community Planning process</p> <p>Ensure that the strategic planning and decision making of Community Planning Partners are effectively influenced by representative organisations</p>	2009/10	JOG/EAC
BASELINE POSITION 1 April 2009	PLANNED OUTPUTS 2009/10	OUTCOME	PROGRESS
<p>Routine and systematic engagement of the Federations of Community Groups in the Community Planning process ensured</p> <p>Annual meeting with the voluntary sector convened</p> <p>Voluntary sector participating in Action Plan Working Groups as appropriate</p>	<p>Support provided to the Federations of Community Groups</p> <p>Annual meeting with the voluntary sector convened</p> <p>Third Sector Interface with the Community Planning Partnership established</p> <p>Appropriate voluntary sector participation in Community Planning structures/processes ensured</p>	<p>Engagement of the wider community in the community planning process increased</p> <p>The strategic planning and decision making of Community Planning Partners effectively influenced by the wider community</p>	<p>Federation support transferred to CLAD as a result of the CPPU Best Value Service Review</p> <p>Annual voluntary sector meeting held on 1 May 2009</p> <p>Work progressing to establish a Third Sector interface – update report scheduled for September 2009</p>

ACTION 4.3		TARGET	TIMESCALE	LEAD PARTNER
Utilise the Residents' Panel effectively		Ensure that the views of residents of East Ayrshire inform the strategic planning of Partner agencies	2009/10	JOG
BASELINE POSITION 1 April 2009	PLANNED OUTPUTS 2009/10	OUTCOME	PROGRESS	
Residents' Panel refreshed Annual Consultation Plan 2008/09 developed 4 Residents' Panel consultations undertaken	Annual Consultation Plan 2009/10 developed 4 Panel consultation exercises undertaken 2 Panel newsletters prepared and distributed	Understanding of local priorities and views on public service provision/satisfaction increased	Annual consultation plan developed for 2009/10 1 newsletter distributed to Panel members	

ACTION 4.4		TARGET	TIMESCALE	LEAD PARTNER
Raise awareness of Community Planning and its benefits in the wider community		Increased awareness of Community Planning and its successes in the wider community	2009/10	JOG/CPPU
BASELINE POSITION 1 April 2009	PLANNED OUTPUTS 2009/10	OUTCOME	PROGRESS	
Community Planning website established and routinely updated CP Presentation prepared and delivered to local community groups Successful Community Planning Awards event hosted by Community Planning Partners	Community Planning presentation delivered to local groups on an ongoing basis Federations of Community Groups supported to feedback outcome of Forum meetings to wider community 'The Work That They Do' booklet developed and circulated in respect of community/voluntary sector activity	Awareness in the wider community of Community Planning and its benefits increased	'The Work That They Do' booklet developed and circulated	

AIM 5: To ensure a co-ordinated and effective approach to sourcing, analysing and disseminating data/statistical information.

ACTION 5.1	TARGET	TIMESCALE	LEAD PARTNER
Continue to source and analyse information/data to allow the impact of Community Planning to be measured and to inform service delivery	Information/data available to measure the impact of Community Planning and inform service delivery	2009/10	JOG/Research, Information and Performance Group
BASELINE POSITION 1 April 2009	PLANNED OUTPUTS 2009/10	OUTCOME	PROGRESS
<p>Research, Information and Performance Group (RIP Group) operating</p> <p>Community Planning Partnership Single Outcome Agreement endorsed by partners and signed off by Scottish Government</p> <p>Data sharing protocol agreed</p>	<p>Information analyst recruited to drive forward the agenda</p> <p>Statistical information provided to inform the annual Community Planning and SOA Performance Reports</p> <p>Improved equalities data developed</p>	<p>Robust information available to measure the impact of Community Planning</p>	

ACTION 5.2		TARGET	TIMESCALE	LEAD PARTNER
Further enhance joint systems for data collection, management, analysis and dissemination of key statistics, and the commissioning of research		Ensure a joint approach to data collection, management, analysis and the dissemination of key statistics, and the commissioning of research	2009/10	JOG/ Research, Information and Performance Group
BASELINE POSITION 1 April 2009	PLANNED OUTPUTS 2009/10	OUTCOME	PROGRESS	
<p>Research, Information and Performance Group (RIP Group) operating</p> <p>East Ayrshire by Numbers available and updated on Community Planning website</p> <p>Comprehensive information/data available on Community Planning website</p> <p>Analysis of key statistics in relation to the Single Outcome Agreement implemented jointly</p>	<p>Information analyst recruited to drive forward the agenda</p> <p>Structures for data sharing streamlined and joint arrangements strengthened</p> <p>East Ayrshire by Numbers routinely updated on Community Planning website</p> <p>Comprehensive information/data available and routinely updated on Community Planning website</p> <p>Analysis of key statistics carried out jointly and information disseminated appropriately</p>	Robust research and information systems established		

AIM 6: To ensure a robust approach to risk management.				
ACTION 6.1		TARGET	TIMESCALE	LEAD PARTNER
Maintain and monitor a Community Planning Risk Register		Ensure that identified risks are appropriately managed	Ongoing	CPP Board
BASELINE POSITION 1 April 2009	PLANNED OUTPUTS 2009/10	OUTCOME	PROGRESS	
Community Planning Risk Register routinely reviewed and appropriate action taken	Risk Register considered at CPP Board meetings and appropriate action implemented to mitigate risk	Risks identified and appropriately managed and mitigated	Ongoing	

East Ayrshire Community Planning Partnership Partnership Assessment Scorecard - Combined Results 2009

Sub-topic	Topic	2009 Average Score
Delivering the right services for communities	Community Engagement	3.7
Personal Awareness	Awareness	3.6
Understanding the needs of different groups	Community Engagement	3.5
Making a difference	Impact	3.4
Awareness of Partners' Strategic Staff	Awareness	3.4
Awareness of Decision Makers	Awareness	3.1
Structures and opportunities	Community Engagement	3.1
Joint Monitoring Framework	Impact	3.0
Ownership	Ownership & Commitment	3.0
Engaging with communities on strategies and plans	Community Engagement	2.9
Shared Vision	Ownership & Commitment	2.9
Delivery	Ownership & Commitment	2.9
Community influence: CPP decisions	Community Engagement	2.9
Effective structures and processes	Structures & Processes	2.8
Providing training and support	Community Engagement	2.8
Awareness of Partners' Operational Staff	Awareness	2.8
Understand how to contribute	Structures & Processes	2.8
Joint Resourcing	Ownership & Commitment	2.7
Communication	Structures & Processes	2.7
Staff Roles	Ownership & Commitment	2.7
Awareness of Key Stakeholders	Awareness	2.5
Sharing Information	Structures & Processes	2.4
Targeting additional mainstream financial resources	Structures & Processes	2.4
Awareness of Local People	Awareness	2.2

East Ayrshire Community Planning Partnership
Partnership Assessment Scorecard - Partners and Combined Results 2009

Topic No.	Sub-topic	Topic	Partnership (Overall)	Partnership - Strategic	Partnership - Operational	EAC	NHS	Police	Fire
1	Personal Awareness	Awareness	3.6	4.1	4.3	3.5	2.7	3.0	3.2
2	Awareness of Partners' Strategic Staff	Awareness	3.4	3.4	4.1	3.3	2.6	2.7	4.7
3	Awareness of Partners' Operational Staff	Awareness	2.8	2.6	3.3	2.9	2.1	2.9	3.2
4	Awareness of Local People	Awareness	2.2	2.1	2.4	2.2	1.6	2.6	3.0
5	Awareness of Decision Makers	Awareness	3.1	3.5	3.5	3.0	2.3	2.7	4.3
6	Awareness of Key Stakeholders	Awareness	2.5	2.4	2.8	2.5	2.0	2.3	3.8
7	Shared Vision	Ownership & Commitment	2.9	3.2	3.5	2.8	1.9	2.9	3.8
8	Ownership	Ownership & Commitment	3.0	3.5	3.5	2.7	2.2	2.9	4.2
9	Delivery	Ownership & Commitment	2.9	3.2	3.3	2.7	2.1	2.7	4.2
10	Staff Roles	Ownership & Commitment	2.7	3.1	3.0	2.6	1.7	3.0	3.6
11	Joint Resourcing	Ownership & Commitment	2.7	3.2	3.1	2.5	1.9	3.1	4.0
12	Understand how to contribute	Structures & Processes	2.8	3.1	3.2	2.7	1.9	2.4	3.5
13	Communication	Structures & Processes	2.7	3.0	3.1	2.7	1.9	2.4	3.3
14	Targeting additional mainstream financial resources	Structures & Processes	2.4	2.7	2.6	2.4	1.6	2.0	3.7
15	Effective structures and processes	Structures & Processes	2.8	3.0	3.2	2.9	2.0	2.3	2.7
16	Sharing Information	Structures & Processes	2.4	2.7	2.7	2.3	1.8	2.3	2.8
17	Structures and opportunities	Community Engagement	3.1	3.8	3.6	2.8	2.3	2.9	3.3
18	Providing training and support	Community Engagement	2.8	3.1	3.3	2.6	2.0	2.6	3.2
19	Engaging with communities on strategies and plans	Community Engagement	2.9	3.6	3.4	2.6	2.1	2.6	3.0
20	Community influence: CPP decisions	Community Engagement	2.9	3.6	3.4	2.5	2.0	2.4	2.7
21	Understanding the needs of different groups	Community Engagement	3.5	3.9	4.1	3.1	2.6	3.6	4.5
22	Delivering the right services for communities	Community Engagement	3.7	3.8	4.3	3.6	2.7	3.7	4.4
23	Joint Monitoring Framework	Impact	3.0	3.5	3.4	2.4	2.5	4.0	3.8
24	Making a difference	Impact	3.4	4.0	3.8	3.1	2.7	3.4	4.5
Total Score			70.2	78.1	80.9	66.4	51.2	67.4	87.4

**East Ayrshire Community Planning Partnership
Partnership Assessment Scorecard - Scorer Groups 2009**

Group / Organisation Name	Scorer Detail	Possible Scorers	Actual Scorers	Number of Actual New Scorers
Community Planning Partnership Strategic Staff Group	Members of key Community Planning strategic groups, including Community Planning Partnership Board, Joint Officers' Group, Coalfield Communities Federation, East Ayrshire (North) Communities Federation and Research, Information and Performance Working Group.	56	46	18
Community Planning Partnership Operational Staff Group	Members of each thematic Community Plan Action Plan Working Group.	63	52	29
East Ayrshire Council (EAC)	A representative sample (2%) of EAC staff, not routinely involved in Community Planning.	108	72	10
NHS Ayrshire and Arran (NHS) includes Community Health Partnership)	A representative sample (2%) of NHS Ayrshire & Arran staff, not routinely involved in Community Planning and (NHS) members of Children and Adults CHP Locality groups.	144	51	27
Strathclyde Police (Police)	A representative sample (2% or 10 minimum) of Strathclyde Police staff, not routinely involved in Community Planning.	10	8	8
Strathclyde Fire and Rescue (Fire)	A representative sample (2% or 10 minimum) of Strathclyde Fire & Rescue staff, not routinely involved in Community Planning.	8	7	5
TOTAL		389	236	97

NB: Core Partner agencies with small local / regional staff groupings are included in the Strategic and Operational Staff Groups including Scottish Enterprise, Strathclyde Partnership for Transport and Skills Development Scotland.