

**EAST AYRSHIRE**

**COMMUNITY PLANNING PARTNERSHIP BOARD: 16 DECEMBER 2010**

**COMMUNITY PLANNING UPDATE**

**Report by the Chief Executive, East Ayrshire Council**

**1. PURPOSE OF REPORT**

- 1.1 To update the Community Planning Partnership (CPP) Board on developments in relation to Community Planning.

**2. RISK MANAGEMENT FRAMEWORK**

- 2.1 Attached for information at Appendix 1 is the East Ayrshire Community Planning Risk Register for 2010/11.
- 2.2 Action is taken on an ongoing basis, as appropriate, to mitigate all risks. CPP Board members are requested to review the Risk Register and identify any current risks.

**3. JOINT OFFICERS' GROUP WORKPLAN**

- 3.1 As agreed by the CPP Board of 23 September 2010, the 2010/11 Joint Officers' Group (JOG) Workplan, highlighting progress against planned outputs, will be updated and accessible for information on an ongoing basis in the Members Area of the Community Planning Website at [www.eastayrshirecommunityplan.org](http://www.eastayrshirecommunityplan.org).
- 3.2 Progress against the 2010/11 Research, Information and Performance Group Workplan will also be made available in this way.

**4. SINGLE OUTCOME AGREEMENT**

**SOA Annual Performance Report 2009/10**

- 4.1 The Community Planning/Single Outcome Agreement (SOA) Annual Performance Report 2009/10 was approved by the CPP Board at its meeting on 23 September 2010 and submitted to the Scottish Government by the due date of 30 September 2010. Initial comments from Derek Feeley, our Scottish Government Liaison Director, have been positive in this regard and formal feedback is currently awaited.
- 4.2 The full Community Planning/SOA Annual Performance Report 2009/10 and the Annual Report Summary are available for download from the Community Planning website at [www.eastayrshirecommunityplan.org](http://www.eastayrshirecommunityplan.org).

**SOA Development**

- 4.3 Work will be taken forward with a range of partners and key stakeholders in 2010/11 to further review and update our SOA within the context of the Community Planning Four-yearly Review process for implementation from 1 April 2011.

- 4.4 In addition, further work will be taken forward to facilitate, develop and refine future performance reporting of progress in respect of the SOA outcomes, including further alignment with Community Planning performance reporting.

## **5. COMMUNITY PLANNING RESIDENTS' SURVEY 2011**

- 5.1 As you will recall, it was agreed at the Community Planning Partnership (CPP) Board meeting of 23 September 2010 to endorse the proposal to commission the Residents' Survey 2011, including the refreshment of the Residents' Panel in the commission. In addition, Partners agreed to consider how the commission could be resourced on a partnership basis.
- 5.2 However, no Partner contributions were identified to assist in meeting the cost of the Partnership Survey, which it is estimated would be in the region of £40,000 - £50,000, which is not surprising in the context of the current financial climate in which difficult decisions require to be made by all Partners about where resources will have the biggest impact in addressing the needs of communities.
- 5.3 Unfortunately, in the context of the unprecedented financial position in which the Council is currently operating, it was unable to justify allocating such a sum at this time. As a consequence, it is proposed that the commission should not be progressed at present but rather should be reconsidered in the new financial year.
- 5.4 Currently, progress in respect of nine local indicators in the updated Single Outcome Agreement (SOA) is measured by the results of the Community Planning Residents' Survey. To ensure effective reporting in this regard Lowland Market Research has been funded to carry out updated research on the SOA indicators by end March 2011.
- 5.5 Proposals in respect of the commission of the Residents' Survey, including the refreshment of the Panel, will be brought back to a future meeting of the CPP Board for consideration in the context of the financial situation at that time.

### **Review of the Residents' Survey Question Set**

- 5.6 In anticipation of the Survey going ahead at a later date, the existing question set will be updated. Consequently, Partners are requested to ensure that any proposed amendments or additions are forwarded to Helen Sinclair, Community Planning Officer, on [helen.sinclair@east-ayrshire.gov.uk](mailto:helen.sinclair@east-ayrshire.gov.uk).

## **6. COMMUNITY PLANNING AWARDS**

- 6.1 As the Board will recall, members took the decision to go ahead with the planned Community Awards Ceremony in 2011 but to organise on a reduced scaled. The Community Planning Awards Ceremony 2011, which will recognise the contribution that the community and voluntary sector play in the delivery of community planning locally will be held on Wednesday 16 March 2011. It is anticipated that the venue will be the Council Chambers, London Road Headquarters, Kilmarnock.
- 6.2 Board members are requested to note the date. Further information will be forwarded in due course.

## **7. EVALUATION OF THE IMPACT OF CO-LOCATION**

- 7.1 Community Planning Partners in East Ayrshire are committed to improving the services provided to meet the needs of local people. In this regard, the Partnership has delivered a range of co-location facilities to meet the needs of partners and local communities, including Area Centres in Dalmellington, North West Kilmarnock, Stewarton and Crosshouse, Drongan Resource Centre and Rankinston Health Clinic.
- 7.2 At the CPP Board meeting of 30 September 2009, the CPP Board agreed an allocation of resources to commission an independent evaluation of co-location within East Ayrshire.

### **Progress to Date**

- 7.3 Following a robust procurement process, Blake Stevenson consultancy was appointed to undertake the evaluation.
- 7.4 The evaluation is currently being implemented, with activity to date including staff and service user surveys, and stakeholder interviews. The Final Report is due in mid December 2010/early January 2011.
- 7.5 Partners are requested to ensure the continued involvement of the staff of their respective organisations in the evaluation, as appropriate.

## **8. THIRD SECTOR INTERFACE**

- 8.1 As Board members are aware, the Council for Voluntary Organisations (CVO) East Ayrshire, the Volunteer Centre and the Local Social Economy Partnership (LSEP), supported by officers from Community Learning and Development are currently working to develop a robust Third Sector Interface.
- 8.2 Current Scottish Government funding arrangements for CVOs and the Volunteer Centre networks will cease from March 2011 to be replaced by a single pot of funding for each Community Planning Partnership area and it is expected that local arrangements in respect of the Interface will be agreed and in place by 1 April 2011.
- 8.3 A letter dated 30 July 2010 was issued to the voluntary sector and other stakeholders, including Community Planning Partnerships, detailing new arrangements for Interfaces and requiring that a clear description of governance and management arrangements, and a single delivery framework be submitted to the Scottish Government Third Sector Division by 1 November 2010 to guide the preparation of grant offers.
- 8.4 A report outlining the Delivery Framework, together with the Partnership Agreement, was considered by the Community Planning Joint Officers' Group (JOG) on 2 November 2010.
- 8.5 A number of concerns were raised by JOG members in respect of the development of the Third Sector Interface locally, which will require to be addressed by the Steering Group to allow Partners to be confident that the Interface will represent the third sector in its widest sense and, as a consequence, will be in a position to nominate an appropriate representative of the third sector to the CPP Board. In the

view of the JOG, the Partnership Agreement and Delivery Framework, as presented:

- did not demonstrate the involvement of the national and larger voluntary sector groups active locally, or local social enterprises in the development of the Interface, or provide clarity on their role as the Interface is rolled out;
- did not demonstrate that the Interface as currently proposed would have a mandate from the wider voluntary sector; and
- were not clear on the structure which would underpin the Interface and ensure the full involvement of all elements of the third sector.

8.6 Consequently, JOG members have advised that further work will be required to present a clear model and structure, which will demonstrate that the Interface is representative of and has buy in from the Third Sector as a whole; and recommend that robust governance and management arrangements, and a delivery framework, which is 'fit for purpose' be submitted to the CPP Board in March 2011 for consideration and endorsement.

## **9. RECOMMENDATIONS**

9.1 The Community Planning Partnership Board is requested to:

- i) note the update position in respect of the SOA;
- ii) note the postponement of the Residents' Survey 2011;
- iii) note the date of the Community Planning Awards 2011;
- iv) note progress in respect of the evaluation of co-location and agree to ensure the continued involvement of the staff of their respective organisations in the evaluation, as appropriate;
- v) agree to receive a report outlining the governance arrangements and delivery framework for the Third Sector Interface at the CPP Board meeting in March 2011; and
- vi) otherwise note the content of the report.

**Fiona Lees**  
**Chief Executive**  
**East Ayrshire Council**  
**1 December 2010**

## EAST AYRSHIRE COMMUNITY PLANNING RISK REGISTER – 2010/11

Priority	Related Action in JOG Workplan/Thematic Action Plans	Progress	Mitigating Controls	Responsibility	Reporting Date	Current Status
<b>Risk 1</b>	<b>Impact of economic recession on planned actions and outcomes, in particular the proposed closure of Diageo</b>					
	Delivering Community Regeneration Action Plan Aims 1-8	Delivering Community Regeneration Action Plan developed and being implemented  Multi-agency Employment Task Force established  Council has ring fenced significant resources to tackle overall community regeneration agenda	CPP Board and individual partner agencies monitoring activity/progress	Community Planning Partnership Board  Action Plan Working Group – Delivering Community Regeneration  Partner Agencies	Quarterly	<b>High</b>

Priority	Related Action in JOG Workplan/Thematic Action Plans	Progress	Mitigating Controls	Responsibility	Reporting Date	Current Status
<b>Risk 2</b>	<b>The Community Planning Partnership Single Outcome Agreement will not be effectively implemented across the Partner organisations</b>					
	JOG Action 1.2 Ensure the effective implementation of the CPP Single Outcome Agreement (SOA)	<p>CPP SOA 2008-2011 developed and signed off by all Partners. Formal sign off by John Swinney, MSP, Cabinet Secretary for Finance and Sustainable Growth on 2 July 2008.</p> <p>Updated CPP SOA submitted to Scottish Government February 2009 and signed off by all Partners. Formal sign off by Stewart Stevenson, MSP, Minister for Transport, Infrastructure and Climate Change to be held on 23 July 2009.</p> <p>SOA Interim Report considered and endorsed by the CPP Board on 20 April 2009.</p> <p>SOA Annual Performance Report 2008/09 endorsed by the CPP Board on 30 September 2009 and submitted to the Scottish Government by the due date.</p> <p>SOA Improvement Plan developed and actions being progressed to facilitate achievement of SOA Outcomes.</p> <p>SOA Annual Performance Report 2009/10 endorsed by the CPP Board on 23 September 2010 and submitted to the Scottish</p>	<p>CPP Board will drive forward the development of the SOA and ensure effective roll out and reporting across partner agencies.</p> <p>SOA included as a standing item at all CPP Board meetings.</p>	<p>Community Planning Partnership Board</p> <p>All Partners</p>	Quarterly	<b>Medium</b>

Priority	Related Action in JOG Workplan/Thematic Action Plans	Progress	Mitigating Controls	Responsibility	Reporting Date	Current Status
		<p>Government by the due date.</p> <p>SOA to be updated as part of the Community Planning Four Yearly Review process for implementation from 1 April 2011.</p>				

Priority	Related Action in JOG Workplan/Thematic Action Plans	Progress	Mitigating Controls	Responsibility	Reporting Date	Current Status
<b>Risk 3</b>	<b>Governance and monitoring – unable to demonstrate resources allocated are spent efficiently and effectively on Community Planning priorities</b>					
	<p>Action 1.5: Ensure an effective and appropriate role for Elected Members/ Partner Agency Board Members in the Community Planning process</p> <p>Action 1.3: Further explore opportunities for shared services, aligned or shared budgets</p>	<p>Performance and finance reports presented routinely to CPP Board and relevant Committees</p> <p>Strategic Review of the Council's revenue budget implemented</p>	<p>Established systems/structures in place to ensure effective governance and control</p>	<p>All Partners</p> <p>Executive Director of Finance and Corporate Support</p>	<p>Quarterly Annually</p>	<p><b>Low</b></p>
<b>Risk 4</b>	<b>A strategic approach to partnership may not have been developed, leading to partnership ‘overload’, ineffective use of staff time, partnership activity not contributing to strategic priorities and gaps and/or duplication in partnership arrangements. Costs of staff input to partnership working not assessed</b>					
	<p>JOG Action 3.2: Implement the Partnership Assessment Framework (PAF)</p>	<p>PAF implemented as part of Mid Term Review of Community Planning and for new partnership activity</p>	<p>All new partnerships reviewed for effectiveness and overall impact</p>	<p>Joint Officers' Group</p>	<p>6 monthly</p>	<p><b>Low</b></p>

**BELOW THE LINE RISKS**

Below the Line Risk	Action Taken	Date Removed from Risk Register
None		

**RISKS REMOVED FROM THE REGISTER**

Lack of Civic Leadership/Strategic Leadership	New administration in place following the local elections in May 2007	September 2007
The level of funding available 2008/09 and beyond will not support or sustain existing service levels or allow for new developments	Range of projects mainstreamed  Fairer Scotland Fund resources allocated to Community Planning Partners in East Ayrshire and review of project activity linked to strategic direction carried out and actions implemented	April 2008
Community Planning activity and processes are not mainstreamed	Community Planning routine item on team meetings  Range of development and awareness sessions organised  Partnership Assessment Scorecard implemented and actions progressed	May 2008
Partner agencies not fully utilising the National Standards for Community Engagement	National Standards adopted by CPP Board New Local Community Planning Forums implemented and evaluated as operating effectively	June 2009

**Below the Line Risks to be Monitored**

**Last updated: September 2010**

**Due to be reviewed: December 2010**