

EAST AYRSHIRE

COMMUNITY PLANNING PARTNERSHIP BOARD

COMMUNITY PLAN FOUR YEARLY REVIEW – UPDATE ON PROGRESS

Report by the Chief Executive, East Ayrshire Council

1. PURPOSE

- 1.1 To update the Community Planning Partnership (CPP) Board on progress in relation to the Community Plan Four-yearly Review and associated timescales.

2. BACKGROUND

- 2.1 Community Planning Partners have given a commitment to carrying out a review of the Community Plan and related thematic Action Plans on a four-yearly basis. The current Review requires to be carried out over 2010/11 to ensure that an updated Community Plan and revised set of Action Plans are ready for full implementation by 1 April 2011.
- 2.2 In addition, to ensure structures continue to be 'fit for purpose', it was agreed that a review of operating arrangements and structures for Community Planning should also take place.
- 2.3 A three-stage review process was agreed, summarised as follows:

Stage 1 – January – June 2010

- Review of the Community Plan, including the Vision, Aims, Aspirations, Strategic Priorities and themes. In addition, a review of local and national policy direction and Community Planning operating arrangements and structures will be carried out. **Completed**

Stage 2 – July – December 2010

- The preparation of an updated Community Planning Review Supplement – **In progress**
- The development of new thematic Action Plans – **In progress**
- Fairer Scotland Fund Review - **Completed.**

Stage 3 – January – March 2011

- Formal endorsement of the Community Planning Review Supplement and thematic Action Plans. Single Outcome Agreement updated.
- Equality Impact and Strategic Environmental Assessments.

3. COMMUNITY PLAN FOUR-YEARLY REVIEW: STAGE 2

- 3.1 The Strategic Priorities and associated Local Outcomes for 2011-2015 were agreed by the CPP Board on 24 June 2010. Subsequently, four thematic seminars were convened in August/September 2010 to initiate the process of developing Action

Plans to explicitly demonstrate delivery against the agreed Strategic Priorities and Local Outcomes.

- 3.2 Short term working groups have been meeting since the seminars in August/September 2010 to refine work streams and activity, and develop related actions under the agreed Local Outcomes for each of the four themes of the Community Plan. The outcome of this work was to be submitted to Community Plan thematic Action Plan Lead Officers by the end of October 2010.
- 3.3 Thereafter, Lead Officers were remitted to co-ordinate the returns in respect of the Local Outcomes relevant to the theme for which they have responsibility and ensure that finalised draft Action Plans were submitted to the Community Planning and Partnership Unit (CPPU) by the end of November 2010 for consideration.
- 3.4 In early December 2010, the draft Action Plans will be reviewed by the CPPU to ensure that they are robust and 'fit for purpose' going forward. Amendment/clarification will be sought from Lead Officers and Action Plan Working Groups, as appropriate.
- 3.5 Subsequently, consultation on revised Action Plans will be undertaken with community representatives, Elected Members and key stakeholders in early 2011 prior to submission to the CPP Board and individual Partner agency committees/boards, as appropriate, for endorsement.
- 3.6 Detailed below are the timescales for completion of the Community Plan Four-yearly Review and endorsement of the Community Plan Review Supplement, new thematic Action Plans and the updated Community Planning Partnership Single Outcome Agreement (SOA) by the CPP Board and the committees/boards of Partner agencies, as appropriate.

Action	Lead Responsibility	Timescale	Status
Chief Officers' Seminar	CPPU	January 2010	Completed
Consultation on Vision, Aims, Aspirations, Strategic Priorities and themes with all stakeholders	CPPU	February – May 2010	Completed
Review of local and national policy direction	CPPU	March/April 2010	Completed
Review Community Planning operating arrangements and structures	CPP Board JOG CPPU	April/May 2010 Endorsed September 2010	Completed
Endorsement of Strategic Priorities and Local Outcomes	CPP Board	June 2010	Completed
Convene thematic Action Plan Seminars to kick start development of Action Plans	CPPU/Lead Officers	August/early September 2010	Completed
Development of Action Plans	Lead Officers Thematic Action Plan Working Groups	October/ November 2010	In progress
Submission and review of draft Action Plans	Lead Officers	End November 2010	In progress
Development of Community Plan Review Supplement	CPPU	December 2010/ January 2011	In progress

Action	Lead Responsibility	Timescale	Status
Completion of Strategic Environmental Assessment	Lead Officers/Action Plan Working Groups/CPPU	December 2010/ January 2011	<i>In progress</i>
Development of updated SOA	CPPU	January-March 2011	
Consultation on revised Action Plans with community representatives, Elected Members and key stakeholders	Lead Officers/Action Plan Working Groups/CPPU	Early 2011	
Consideration of Community Plan Action Plans and SEA by Consultation Authorities	Consultation Authorities/CPPU	January/ February 2011	
Completion of Equalities Impact Assessments	Lead Officers/Action Plan Working Groups/CPPU	January/ February 2011	
Consideration of Community Plan Supplement and new Action Plans by JOG	JOG	February 2011	
Consideration of Community Plan Supplement and new Action Plans by JOG	JOG	February 2011	
Endorsement of Community Plan Review Supplement, new Action Plans and SOA	CPP Board Cabinet	March 2011	
Endorsement of Community Plan Review Supplement, new Action Plans and SOA	CPP Board Cabinet	March 2011	

4. COMMUNITY PLANNING PARTNERSHIP BOARD CHIEF OFFICERS' EVENT

4.1 As agreed at the CPP Board of 23 September 2010, a CPP Board Chief Officers' Event was convened on Thursday 9 December 2010 to consider the joint/shared commitments, which will be necessary to driving forward the strategic agenda over the period 2011-15. The outcome of which will be reported to a future Board meeting.

5. RECOMMENDATIONS

5.1 The Community Planning Partnership Board is requested to:

- i) note the current position in respect of the Community Plan Four-yearly Review;
- ii) note the timescales for the completion of the Review; and
- iii) otherwise note the content of the report.

Fiona Lees
Chief Executive
East Ayrshire Council
1 December 2010