

**EAST AYRSHIRE COMMUNITY PLANNING PARTNERSHIP BOARD**

**MINUTES OF MEETING HELD ON THURSDAY 18 SEPTEMBER 2008 AT 1400 HOURS IN THE DOWER HOUSE, DEAN CASTLE, KILMARNOCK**

**PRESENT:** Councillor Douglas Reid; and Fiona Lees, Chief Executive, East Ayrshire Council (for items 5-7); Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support, East Ayrshire Council (for items 1-4); Allan Gunning, NHS Ayrshire and Arran; Neil Francis, Director Innovation, Commercialisation and Industries Delivery, Scottish Enterprise; Colin Martin, Depute Sub-Divisional Officer, Strathclyde Police; Graham Piggott, Convener, East Ayrshire North Communities Federation; Ian Smith, Chair, Coalfield Communities Federation; Alan Murray, Community Planning Manager, Strathclyde Partnership for Transport; Rita Miller, Chair of CHP Forum/Vice-Chair of NHS Ayrshire and Arran and Joe Hoolaghan, Skills Development Scotland.

**ATTENDING:** Gwen Barker, Community Planning and Partnership Manager; and Anne Marie Carr, Senior Administrative Officer, East Ayrshire Council.

**ALSO ATTENDING:** Jeremy Quinn, Lowland Market Research (for item 4).

**APOLOGIES:** Chief Superintendent William Fitzpatrick, Strathclyde Police and Wai-Yin Hatton, Chief Executive, NHS Ayrshire and Arran.

**CHAIR:** Councillor Douglas Reid, East Ayrshire Council.

**WELCOME AND INTRODUCTIONS**

1. The Chair welcomed everyone to the meeting and as there were new members in attendance invited those present to introduce themselves.

**MINUTES OF PREVIOUS MEETING**

2. There were submitted and approved as a correct record, the Minutes of the meeting of the East Ayrshire Community Planning Partnership Board held on 26 June 2008 (circulated).

**MATTERS ARISING**

- 2.1 **Community Planning Action Plan Mid-Term Review** – The Community Planning and Partnership Manager reported, and it was noted, that Lead Officers had now been identified for all of the Thematic Action Plans and that work was ongoing to ensure updated Action Plans are in place by March 2009.
- 2.2 **Regeneration Outcome Agreement Annual Report 2007/08** – The Community Planning and Partnership Manager reported, and it was noted, that the commissioning of the annual report had now been concluded. Copies of the report were circulated at the meeting.
- 2.3 **Promoting Community Planning** – The Community Planning and Partnership Manager reported, and it was noted (i) that eight press releases had been issued to date to publicise the Good News Stories as a result of decisions taken by the Board seven of which were issued and (ii) that it was proposed to undertake a similar publicity drive early in 2009.

### **MEMBERSHIP UPDATE AND NOMINATION OF COMMUNITY PLANNING PARTNERSHIP VICE-CHAIR**

3. There was submitted a report dated 11 September 2008 (circulated) by the Chief Executive of East Ayrshire Council which advised the Community Planning Partnership Board of the recent review of the East Ayrshire Community Health Partnership and which sought approval to appoint the new representatives from the Community Health Partnership to the Board and which recommended to the Board a nomination for the position of Vice-Chair.

It was agreed:

- (i) to approve the appointment of Rita Miller to the Community Planning Partnership Board as the Non-Executive Member of the Community Health Partnership;
- (ii) to approve the appointment of Wai-yin Hatton as the Vice-Chair of the Community Planning Partnership Board;
- (iii) to note that an update on the role and operating framework for the Community Health Partnerships which had been recently endorsed by NHS Ayrshire and Arran on 25 June 2008 would be provided to the Community Planning Partnership Board in due course; and
- (iv) otherwise, note the content of the report.

### **COMMUNITY PLANNING PARTNERSHIP 2008 RESIDENTS' SURVEY RESULTS**

4. The Board received a presentation delivered by Jeremy Quinn, Lowland Market Research Ltd regarding the results of the Residents' Survey for 2008.

Following the presentation, Jeremy Quinn responded to a number of questions from Board Members and it was noted that a copy of the slides would be circulated in due course after Officers had had an opportunity to review the initial results from the survey. It was agreed that a seminar would be convened for Partner Agency Representatives and Elected Members to present the findings of the 2008 survey.

Thereafter the Chair thanked Jeremy Quinn for the informative presentation to the Board.

### **'THESE ARE OUR BAIRNS – A GUIDE FOR COMMUNITY PLANNING PARTNERSHIPS ON BEING A GOOD CORPORATE PARENT'**

5. There was submitted a report dated 11 September 2008 (circulated) by the Chief Executive, East Ayrshire Council which advised the Community Planning Partnership Board of the content of the Scottish Government publication: 'These Are Our Bairns: a guide for Community Planning Partnerships on being a Good Corporate Parent'.

It was agreed:

- (i) to participate in a Community Planning Partnership seminar to take place in early 2009 which would consider the implication of the document 'These Are Our Bairns: a guide for Community Planning Partnerships on being a Good Corporate Parent' from an East Ayrshire perspective; and
- (ii) otherwise, note the contents of the report.

## **PROPOSALS FOR THE ALLOCATION OF ALCOHOL RESOURCES FROM AYRSHIRE AND ARRAN ALCOHOL AND DRUG ACTION TEAM**

6. There was submitted a report dated 17 September 2008 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support, East Ayrshire Council which presented to the Community Planning and Partnership Board for consideration, proposals to be submitted to Ayrshire and Arran Alcohol and Drug Action Team (ADAT) in respect of the indicative funding allocation made to Community Planning Partnerships by ADAT through NHS Boards Public Health allocation for Alcohol Misuse 2008/09.

It was agreed:

- (i) having considered the rationale and strategic content for the proposals detailed in appendix 1 of the report, that further discussions be held with the Community Planning and Partnership Manager and Health colleagues to finalise the proposed projects prior to submission to ADAT;
- (ii) to submit revised proposals detailed in appendices 2-6 to the next meeting of the Ayrshire and Arran Alcohol and Drug Action Team scheduled for 23 October 2008; and
- (iii) otherwise, note the content of the report.

### **COMMUNITY PLANNING UPDATE**

7. There was submitted a report dated 11 September 2008 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support, East Ayrshire Council which updated the Community Planning Partnership Board on developments in relation to Community Planning.

It was agreed:

- (i) to note that the Research, Information and Performance Group would now be chaired by the Community Planning and Partnership Manager;
- (ii) to note that proposals were being considered by the High Level Steering Group regarding guidance and reporting timescales for 2008/09 Single Outcome Agreement Outcome and sign-off of 2009/10 Single Outcome Agreements;
- (iii) to note the date of Thursday 26 March 2009 for the Community Planning Awards Ceremony and to approve the underwriting of the costs associated with the event until sponsorship opportunities could be explored and secured;
- (iv) to note the success of the joint Local Community Planning Forum on Community Safety and Anti-social Behaviour together with details of the next round of meetings scheduled for November 2008;
- (v) that the Community Planning and Partnership Manager give consideration to the scheduling of the Reference Group meetings as it was considered by the Federation of Community Groups that these were being held too soon after the Local Community Planning Forum events.
- (vi) to endorse the proposal to produce a 'The Work That We Do' booklet to highlight partnership working through Community Planning;

- (vii) to note the progress in respect of the Carers Centre Evaluation;
- (viii) to approve the allocation of resources identified at paragraph 8.7 of the Community Planning Challenge Fund 2008/09 and at paragraph 8.8 from the Fairer Scotland Fund in 2009/10 and 2010/11 which would be utilised to increase the existing hours of the Victim Support Assistant Co-ordinator from 16 hours to 35 hours per week; and
- (ix) otherwise, note the contents of the report.

### **SCOTTISH ENTERPRISE NEW STRUCTURE AND OBJECTIVES**

8. The Board received a presentation delivered by Neil Francis, Director, Innovation, Commercialisation and Industries Delivery, Scottish Enterprise regarding the future direction of the organisation from April 2008.

Following the presentation, Neil Francis responded to a number of questions from Board Members. Thereafter, the Chair thanked Neil Francis for the informative presentation.

### **FAIRER SCOTLAND FUND – STANDARD TERMS AND CONDITIONS OF GRANT**

9. There was submitted a report dated 15 September 2008 (circulated) by the Depute Chief Executive/Executive Director of Corporate, East Ayrshire Council which presented to the Community Planning and Partnership Board for consideration and endorsement the Standard Terms and conditions of Grant for projects and initiatives funded by the Fairer Scotland Fund.

It was agreed:

- (i) to endorse the Standard Terms and Conditions of Grant of the project and initiatives funded by the Fairer Scotland Fund; and
- (ii) otherwise, note the content of the report.

### **FAIRER SCOTLAND FUND 2008/09: BUDGETARY CONTROL REPORT**

10. There was submitted a report dated 11 September 2008 (circulated) by the Depute Chief Executive/Executive Director of Corporate, East Ayrshire Council which advised Members of the Board of the current budgetary control position and projected outturn for the year 2008/09 for the services within the remit of the Community Planning Partnership, naming the Fairer Scotland Fund and the Community Planning Challenge Fund, for the period ended 29 June 2008.

It was agreed to endorse the content of the report.

### **FUTURE AGENDA ITEMS**

11. It was reported and noted that reports on the undernoted items would be submitted to the Board at their meeting in December 2008, viz:-
- Alcohol and Drugs Pledge Update;
  - Transport Update.

### **DATE OF NEXT MEETING**

12. It was noted that the next meeting will take place on Thursday 11 December 2008 at 1400 hours within the Dower House, Dean Castle, Kilmarnock.