

EAST AYRSHIRE

COMMUNITY PLANNING PARTNERSHIP BOARD

**MINUTES OF MEETING HELD ON THURSDAY 17 MARCH 2011 AT 1400 HOURS
IN THE COUNCIL CHAMBERS, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK**

PRESENT: Councillor Douglas Reid, East Ayrshire Council; Alex McPhee, Executive Director of Finance and Corporate Support, East Ayrshire Council; Neil Francis, Sector Delivery Director, Scottish Enterprise; Superintendent Douglas Robertson, Strathclyde Police; Tony Hughes, Area Commander, Strathclyde Fire and Rescue; Jean Brown, Chair, East Ayrshire North Communities Federation; Colin Young, Strathclyde Partnership for Transport; Rita Miller, Community Health Partnership; Brian Cameron, Skills Development Scotland; and Heather Dunk, Principal, Kilmarnock College

ATTENDING: Gwen Barker, Community Planning and Partnership Manager; and Gillian Hamilton, Administrative Officer, both East Ayrshire Council

ALSO ATTENDING: Karyn McCluskey and Tony Bone, Violence Reduction Unit.

APOLOGIES: Fiona Lees, Chief Executive, East Ayrshire Council; Wai-Yin Hatton, Chief Executive, NHS Ayrshire and Arran; Chief Superintendent John Thomson, Divisional Commander, Strathclyde Police; Iain Smith, Chair, Coalfield Communities Federation; and Debbie Mackie, Head of Leadership Development.

CHAIR: Councillor Douglas Reid, Chair.

ORDER OF BUSINESS

1. It was agreed to alter the order of business to that shown below.

ASSET BASED COMMUNITY DEVELOPMENT INITIATIVE

2. The Board heard Karyn McCluskey from the Violence Reduction Unit on the achievement of an asset based approach to reducing violence and tackling poverty and ill-health in the Beacon Estate in Cornwall. Community Planning Partners heard direct from the Beacon project at a meeting held on Friday 4 March 2011 and have been considering how they could adapt the learning from this initiative and apply it to local working practices in North West Kilmarnock and ultimately in communities across East Ayrshire.

Following full discussion, it was agreed to remit the Community Planning and Partnership Manager to arrange a meeting involving a small group of partners to progress matters.

Karyn McCluskey and Tony Bone left the meeting at this point.

MINUTES OF PREVIOUS MEETING

3. There were submitted and approved as a correct record minutes of the previous meeting of the East Ayrshire Community Planning Partnership Board held on 16 December 2010 (circulated).

MATTERS ARISING

4. The Community Planning and Partnership Manager gave a verbal update on various matters and it was noted that:
 - (i) the Scottish Government had approved the local "Change Fund" application to support the re-shaping care for older people programme;
 - (ii) the Community Planning Partnership Manager would contact NHS Ayrshire and Arran to confirm their planned take up of their financial allocation linked to the Low Carbon Vehicle Procurement Scheme, and, if NHS Ayrshire and Arran were no longer in a position to utilise this funding, the Community Planning and Partnership Manager was remitted, in consultation with the Chair, to take remedial action to ensure a full spend of the allocated resources;
 - (iii) the Shared Services agenda would be a discussion topic at the next Community Planning Joint Officers' Group; and
 - (iv) consideration was being given to third sector representation on the Board and the Community Planning and Partnership Manager would report back on progress.

COMMUNITY PLAN FOUR YEARLY REVIEW – UPDATE ON PROGRESS

5. There was submitted a report dated 4 March 2011 (circulated) by the Chief Executive, East Ayrshire Council, which provided an update on progress in relation to the Community Plan Four-Yearly Review and associated timescales.

It was agreed:

- (i) to note the current position in respect of the Community Plan Four-Yearly Review;
- (ii) to note the timescales for the completion of the Review;
- (iii) to receive the Community Plan Review Supplement, Thematic Action Plans and updated Single Outcome Agreement at the special Board meeting scheduled for 29 March 2011; and
- (iv) otherwise to note the contents of the report.

COMMUNITY PLANNING UPDATE

6. There was submitted a report dated 4 March 2011 (circulated) by the Chief Executive, East Ayrshire Council, which provided an update on developments in relation to community planning.

It was agreed:

- (i) to consider current and potential risks going forward into 2011/2012 and beyond;
- (ii) to approve the proposed reporting arrangements in respect of community planning and the Single Outcome Agreement for the period 1 April 2010 – 31 March 2011;
- (iii) to note and endorse the proposal to undertake the 2011 Partnership Assessment Scorecard (PAS) exercise in April 2011;
- (iv) to note the arrangements for the national audit of community planning partnerships;
- (v) to note the success of two local community safety initiatives in the Strathclyde Police Excellence Awards;
- (vi) to note the outcome of the Access to Science for Ayrshire event; and
- (vii) otherwise to note the contents of the report.

SKILLS DEVELOPMENT SCOTLAND – SERVICE DELIVERY AGREEMENT

7. There was submitted a report dated 4 March 2011 (circulated) by the Area Manager, Skills Development Scotland, which provided an update on plans to develop a service delivery agreement between Skills Development Scotland and East Ayrshire Community Planning Partnership for 2011/2012.

It was agreed:

- (i) to note the current position in respect of developing a Service Delivery Agreement with Skills Development Scotland;
- (ii) to receive an update on the issues arising from a workshop held on 11 March 2011 attended by community planning partners, the objective of which was to produce a draft partnership agreement that captured the needs of the local area and would help improve local service delivery;
- (iii) to remit the Joint Officers' Group to agree the Service Delivery Agreement on behalf of the Community Planning Partnership to ensure sign off and implementation early in the new financial year;
- (iv) to explore the opportunity to promote support for Small and Medium enterprises as part of the delivery agreement;
- (v) to note an opportunity provided by Kilmarnock College to involve partners in a three year project at Bowhouse Prison funded by the Robertson Trust for a transition programme to support prisoners before and after release; and
- (vi) otherwise to note the contents of the report.

FINANCE UPDATE

8. There was submitted a report dated 6 March 2011 (circulated) by the Executive Director of Finance and Corporate Support, East Ayrshire Council, which advised on a range of matters regarding finance in respect of the Fairer Scotland Fund and the Community Planning Development Fund.

It was agreed:

- (i) to note the Fairer Scotland Fund actual spend at the end of quarter three by key services/ projects in 2010/2011;
- (ii) to note the forecast spend for 2010/2011;
- (iii) to note that any Fairer Scotland Fund underspend will continue to be monitored to ensure full spend of these resources by 31 March 2011;
- (iv) to note the allocations from the Small Project Development Fund; and
- (v) otherwise to note the contents of the report.

The Community Planning and Partnership Manager further advised, in line with Scottish Government requirements, that there was a full spend of all 2008/09 and 2009/10 Fairer Scotland Fund resources.

RE-SHAPING CARE FOR OLDER PEOPLE

9. There was submitted a report dated 7 March 2011 (circulated) by the Head of Service: Community Care, East Ayrshire Council, which set out the investment and implementation strategy to utilise the resources allocated through the Change Fund in support of further progressing the Re-shaping Care agenda for older people.

It was agreed:

- (i) to note the aspirations of older people in our community and the significant challenges posed by demography and diminishing resources;
- (ii) to note the opportunity the Change Fund provides in progressing this agenda;
- (iii) to recognise that the Community Health Partnership has signed off the Change Fund submission, endorsing the general principles and approach for an East Ayrshire Change Plan, as outlined in section 5 of the report and the Change Plan appended to the report;
- (iv) to receive further reports in respect of Re-shaping Care as details of the Programme are developed; and
- (v) otherwise to note the contents of the report.

The Community Planning and Partnership Manager advised that the Change Fund application had been approved by the Scottish Government.

DATE OF NEXT MEETING

- 10.** Special Board meeting: Tuesday 29 March 2011 at 1530 hours in Meeting Room 1, Council Headquarters, London Road, Kilmarnock.

Board meeting: Thursday 30 June 2011 at 1400 hours in The Dower House, Dean Castle, Kilmarnock.

The meeting terminated at 1507 hours.