



COMMUNITY PLANNING UPDATE

BOARD MEETING: 30 APRIL 2009

1. PURPOSE OF REPORT

- 1.1 To update the Community Planning Partnership (CPP) Board on developments in relation to Community Planning.

2. RISK MANAGEMENT FRAMEWORK

- 2.1 Attached for information at Appendix 1 is the East Ayrshire Community Planning Risk Register for 2009/10.
- 2.2 Action is taken on an ongoing basis, as appropriate, to mitigate all risks. CPP Board members are requested to review the Risk Register and identify any current risks.

3. JOINT OFFICERS' GROUP WORKPLAN

- 3.1 Detailed below for consideration and endorsement are the key issues, which it is proposed will be taken forward in the Joint Officers' Group Workplan 2009/10.

- **Mainstreaming of Community Planning practice and principles/Effective reporting**
 - Ensure the effective implementation of the Community Planning Partnership Single Outcome Agreement
 - Streamline community planning performance reporting systems
 - Further develop shared premises and shared management arrangements
 - Further explore opportunities for shared services
 - Continue to raise awareness of Community Planning and staff roles in relation to the Community Plan across Partner agencies
- **Effective partnership working**
 - Implement the findings of the annual Partnership Assessment Scorecard (PAS) exercise
 - Implement the Partnership Assessment Framework
- **Effective joint community consultation and engagement**
 - Ensure the effective operation of the Local Community Planning Forums
 - Ensure ongoing and effective consultation with and the ongoing engagement of representative organisations in the Community Planning process
 - Utilise the Residents' Panel effectively
 - Raise awareness of Community Planning and its benefits in the wider community
- **Co-ordinated approach to sourcing, analysing and disseminating data and statistical information**
 - Continue to source and analyse information/data to allow the impact of Community Planning to be measured and to inform service delivery

- Further enhance joint systems for data collection, management, analysis and dissemination of key statistics, and the commissioning of research

- **Robust approach to risk management**

- Maintain and monitor a Community Planning Risk Register.

3.2 Progress against actions in this regard will be presented to every second meeting of the CPP Board.

4. MID TERM REVIEW OF THEMATIC ACTION PLANS

4.1 In the context of changing national priorities such as the move to a Community Planning Single Outcome Agreement (SOA), and the consequent requirement to facilitate reporting arrangements, the CPP Board considered it timely to radically review the thematic Action Plans and consider how they could potentially be rationalised as part of the Mid Term Review of Community Planning, which required to be implemented by 1 April 2009.

4.2 Consequently, at the Board meeting of 26 June 2008, Partners endorsed the following revisions to the current six thematic Action Plans:

- Amalgamation of the Improving Health and Eliminating Poverty Action Plans to form an **Improving Health and Wellbeing Action Plan** with lead responsibility sitting with the Community Health Partnership.
- Amalgamation of the Promoting Community Learning Action Plan with the education elements of the Improving Opportunities Action Plan to form a **Promoting Lifelong Learning Action Plan** with lead responsibility sitting with the Council's Educational and Social Services.
- Amalgamation of the Improving the Environment Action Plan and elements of the Improving Opportunities Action Plan to form a **Delivering Community Regeneration Action Plan** with lead responsibility sitting with the Council's Department of Corporate Support.
- The **Improving Community Safety Action Plan** to continue with lead responsibility sitting with Strathclyde Police.

4.3 At the Community Planning Joint Officers'/Lead Officers' Group meeting of 15 July 2008, Lead Officers were remitted to develop the three new Action Plans for implementation from 1 April 2009. In addition, Strathclyde Police, as lead agency for the Improving Community Safety Action Plan, was remitted to implement a Mid Term Review of the Action Plan by this date.

4.4 As part of the review process, Lead Officers were remitted to ensure robust links to the agreed National and Local Outcomes in the SOA in the revision and further development of the Action Plans.

4.5 As remitted by the CPP Board, JOG members reviewed the new Action Plans and the Mid Term Review of the Improving Community Safety Action Plan documentation and facilitated sign off with their respective organisations for implementation by 1 April 2009. Subsequently, the documentation was endorsed at the JOG/Lead officers' Group meeting of 24 March 2009.

4.6 The documents will now be designed and printed, prior to circulation. In the interim, the new Action Plans and the Mid Term Review of Community Safety can be

downloaded from the Community Planning website at www.eastayrshirecommunityplan.org.

- 4.7 Detailed below is a high level summary of the activity, which will be driven forward through the revised Action Plans over the period 2009-11.

Promoting Lifelong Learning

- 4.8 The new Promoting Lifelong Learning Action Plan will act as the driver for partnership working in relation to all aspects of lifelong learning and will be driven forward through the Lifelong Learning Partnership.
- 4.9 The priorities for action have been identified through consultation or needs analysis and include providing programmes, in conjunction with schools, early years services, Community Learning and Development, colleges, and voluntary organisations, which meet individual young people's needs through the Curriculum for Excellence and alternative curricular programmes, and support young people through the More Choices More Chances (MC:MC) programmes.
- 4.10 In addition, priorities which aim to divert young people from addiction will be progressed; and partners will address shared issues in relation to parenting, focusing not only on young people before they are parents but also parents themselves.
- 4.11 Partners will retain the actions relating to community capacity and the support to voluntary organisations as priorities together with providing learning programmes to improve the literacy and numeracy skills of young people and adults, with the aim of improving people's life opportunities at work, at home or in accessing public services such as health.

Delivering Community Regeneration

- 4.12 The focus of the new Delivering Community Regeneration Action Plan is on the key economic, environmental and social factors, which together contribute to community regeneration, and will be driven forward through the Delivering Community Regeneration Action Plan Working Group.
- 4.13 Key actions will include:
- making work pay by providing people with the skills and training they need to progress in or into work and realise their potential;
 - supporting new businesses and the sustainability of existing businesses;
 - ensuring a robust transport infrastructure to support economic growth and regeneration through meeting the needs of business and the workforce, as well as residents and visitors;
 - promoting tourism, and culture and leisure offerings;
 - maximising the potential for people to work by ensuring the provision of more accessible and affordable childcare;
 - developing sustainable housing solutions;
 - focusing on the physical regeneration of town centres and communities for the benefit of the people who live in them and to create the right environment for private and public investment; and

- continuing to protect our environment and respond to climate change.

Improving Community Safety

- 4.14 The Improving Community Safety Action Plan remains as a discrete Action Plan, driven forward by the Community Safety Partnership.
- 4.15 The Action Plan currently focuses on four key aims, namely to:
- tackle crime and anti-social behaviour and the fear of crime and anti-social behaviour;
 - work with young people to reduce the likelihood of them getting involved in crime and anti-social behaviour;
 - improve community safety in neighbourhoods and homes; and
 - promote child protection and the safety of vulnerable adults.
- 4.16 The four Aims continue to encompass relevant actions, which will address the issues that affect our communities in relation to community safety as we go forward over the period 2009-11.
- 4.17 The focus will remain on violent crime, anti social behaviour and vandalism and actions will be introduced as necessary to effectively tackle these issues through partnership working.
- 4.18 Diversionary activity for young people, working with young offenders and tackling alcohol and drug misuse by young people remain priorities, and actions will build on and enhance the significant success of initiatives such as New Sporting Futures, and support Community Wardens to engage with young people in their communities.
- 4.19 Fire and road safety will remain priorities and, in addition, actions will be incorporated in relation to home and personal safety.
- 4.20 There will be a greater emphasis on issues surrounding Child Protection and domestic abuse.

Improving Health and Wellbeing

- 4.21 The Improving Health and Wellbeing Action Plan will be led by the Community Health Partnership and driven forward through its revised structure, which has allowed the integration of the improving health element of the Community Plan with wider agendas, including Children and Young People's Service Planning, Early Years, Leisure and Culture, and Joint Futures arrangements for health and social care.
- 4.22 The focus of the existing Improving Health Action Plan is on improving the health of the whole population and addressing health inequalities through targeted activity.
- 4.23 The scope of the new Improving Health and Wellbeing Action Plan will be expanded to encompass the Partners' shared agenda in relation to health and will include activity in relation to:

- Health improvement - with improving the health of the whole population and addressing health inequalities remaining a priority;
- Shifting the Balance of Care – with an emphasis on partnership working to provide effective care in the community for older people, people with long term conditions, carers and people requiring rehabilitation; and
- Wellbeing – with an emphasis on financial inclusion in recognition of the impact of a benefit income, debt and an inability to access basic financial services on health and wellbeing.

5. COMMUNITY PLAN ACTION PLAN ANNUAL PERFORMANCE REPORT

- 5.1 In line with routine practice, Community Plan Action Plan Annual Performance Reports, detailing progress against projected outputs for 2008/09 for the existing six Action Plans, have been submitted to the Community Planning and Partnership Unit (CPPU).
- 5.2 Work is ongoing to finalise the Performance Reports and prepare the consolidated 6th Community Plan Action Plan Annual Performance Report to allow reporting to the Council's Cabinet and Partner Boards, as appropriate.

6. COMMUNITY PLANNING AWARDS

- 6.1 The Community Planning Awards Ceremony 2009, which was hosted by the broadcaster, Dougie Vipond on 26 March 2009 at the Park Hotel, Kilmarnock, was considered a great success by all who attended.
- 6.2 Attended by representatives from over thirty community and voluntary groups, short listed from more than one hundred and fifty nominations, the ceremony showcased the significant achievements of all those present and provided Community Planning Partners with an opportunity to recognise the commitment and contribution of community and voluntary groups and individuals, who make a real difference to the lives of people in East Ayrshire.
- 6.3 The winners in each of the seven categories were announced on the night, as follows:
- Promoting Community Learning Award - **New Farm Loch @ 40 Committee** has worked tirelessly during 2008 and 2009 to bring residents, both young and old, together in a wide range of activities and foster community spirit.
 - Improving Opportunities Award - **Coalfield Community Transport**, the distinctive yellow buses which have provided accessible, affordable and appropriate transport for community and voluntary groups and socially or economically disadvantaged individuals in the Coalfield area since 2002.
 - Improving Community Safety Award - **The Lighthouse Foundation** offers a wide range of services that help support families and children whose lives have been affected by a loved one's addiction to alcohol or drugs.
 - Improving Health Award - **Rosalie McCluskey**, a founder member of Drongan Health Initiative and one of Drongan's most community spirited, dedicated and hard working residents.
 - Eliminating Poverty Award - **East Ayrshire Churches for Homelessness Action**, an ecumenical charity formed in 2005 to provide practical help to homeless people in East Ayrshire.

- Improving the Environment Award - **Auchinleck Gardening Club**, an initiative which promotes community horticultural events and provides learning opportunities for local residents in respect of gardening and wildlife.
- Partnership Award - **The Avenue Project**, which provides full day childcare, a sitter service and parent activity groups in the North West of Kilmarnock, allowing local parents to access employment, training or education; and has contributed significantly to improving the health of North West Kilmarnock residents.

7. PARTNERSHIP ASSESSMENT SCORECARD

- 7.1 As Board members will recall, the Partnership Assessment Scorecard (PAS) was implemented initially on 1 March 2006, with a commitment to carrying out the exercise on annual basis. In March each year, a representative sample of staff from local partner organisations has participated.
- 7.2 In addition, two 'Partnership' scoring groups were included in the exercise, the first comprising members of the strategic groups and the Federations of Community Groups and the second members of the Thematic Action Plan Working Groups.
- 7.3 Comprehensive reports on the PAS results are submitted annually to the JOG and issues of concern are included in the JOG Workplan to ensure that they are effectively addressed. Issues specific to individual partner organisations are progressed 'in house', as appropriate.
- 7.4 The contract with Rocket Science consultancy in respect of hosting the web based PAS tool was for three years to 2008, to include the PAS 2008 exercise. To inform the decision about the contract renewal, or otherwise, an evaluation of the PAS and its effectiveness in providing robust information on partnership working over time was implemented following the assessment of the PAS 2008 exercise.
- 7.5 At its meeting of 9 September 2008, the JOG remitted the Community Planning and Partnership Unit to test the 'SurveyMonkey' online survey tool for use in future PAS exercises. A test survey utilising the 'SurveyMonkey' package through participation by all members of the multi-agency Research, Information and Performance Group was progressed between 20 and 28 November 2008.
- 7.6 At its meeting of 27 January 2009, the JOG agreed to utilise the 'SurveyMonkey' online survey tool in the implementation of the annual PAS exercise. Arrangements to ensure that the 2009 PAS exercise is progressed are currently being taken forward by the Community Planning and Partnership Unit.
- 7.7 As part of the above exercise, the PAS question set was reviewed and revised by the RIP Group. Subsequently, at the JOG/Lead Officers' Group meeting of 24 March 2009, the updated PAS question set, in the main adapted from the PAS questionnaire used in previous years to ensure consistency of approach, was approved.
- 7.8 The PAS exercise 2009 will be implemented week commencing 20 April 2009. Partners will be invited to participate as members of the CPP Board and are requested to make every effort to do so to ensure that robust data is available on the effectiveness of partnership working to allow effective comparison with 2006-2008 results.

8. RECOMMENDATIONS

8.1 The Community Planning Partnership Board is requested to:

- i) review the Risk Register and identify any current risks;
- ii) agree the proposed issues for inclusion in the JOG Workplan 2009/10;
- iii) note the endorsement of the new Action Plans and the Mid Term Review of the Improving Community Safety by the Joint Officers' Group, as remitted by the CPP Board, for implementation by 1 April 2009;
- iv) note the submission of the Community Plan Action Plan Annual Performance Reports, detailing progress against projected outputs for 2008/09 for the existing six Action Plans, and that a consolidated Annual Performance Report will be prepared to allow reporting to the Council's Cabinet and Partner Boards, as appropriate;
- v) note that the PAS exercise 2009 will be implemented week commencing 20 April 2009 and agree to participate in the exercise; and
- vi) otherwise, note the content of the report.

Elizabeth Morton
Depute Chief Executive/Executive Director of Corporate Support
East Ayrshire Council
16 April 2009

EAST AYRSHIRE COMMUNITY PLANNING RISK REGISTER – 2009/10

Priority & Current Status	Risk	Related Action in JOG Workplan	Mitigating Controls	Action Plan	Responsibility	Progress Reporting Date
1	The Community Planning Partnership Single Outcome Agreement will not be effectively implemented across the Partner organisations	Action 1.1 <ul style="list-style-type: none"> Ensure the effective implementation of the Community Planning Partnership Single Outcome Agreement 	CPP Board will drive forward the development of the SOA and ensure effective role out and reporting across partner agencies	Draft SOA due to be considered/signed off by CPP Board on 26 June 2008 - <i>Achieved Community Planning Partnership SOA developed and submitted to Scottish Government on 27 June 2008 and signed off by John Swinney MSP, Cabinet Secretary for Finance and Sustainable Growth on 2 July 2008</i> SOA will become standing item at Board meetings during 2008/09 SOA will continue to be a standing item at Board meeting in 2009/10	Community Planning Partnership Board All partners	Quarterly
2	A strategic approach to partnership may not have been developed, leading to partnership 'overload', ineffective use of staff time, partnership activity not contributing to strategic priorities and gaps and/or duplication in	Action 3.3 <ul style="list-style-type: none"> Implement Partnership Assessment Framework 	All existing and new partnerships reviewed for effectiveness and overall impact	Partnership Assessment Framework being implemented for overall review of existing and new partnership activity	Joint Officers' Group	6 monthly

Priority & Current Status	Risk	Related Action in JOG Workplan	Mitigating Controls	Action Plan	Responsibility	Progress Reporting Date
	partnership arrangements. Costs of staff input to partnership working not assessed					
3	Governance and monitoring – unable to demonstrate resources allocated are spent efficiently and effectively on Community Planning priorities	Action 5.1 <ul style="list-style-type: none"> Ensure an effective and appropriate role for Elected Members/ Partner Agency Board Members in the Community Planning process 	Established systems/structures in place to ensure effective governance and control	Performance and finance reports presented routinely to CPP Board and relevant Committees Strategic Review of the Council's revenue budget being implemented	All partners Executive Head of Finance	Quarterly Annually
4	Partner agencies not fully utilising the National Standards for Community Engagement	Action 4.1 <ul style="list-style-type: none"> Ensure ongoing and effective consultation with and the ongoing engagement of representative organisations in the Community Planning process 	National Standards adopted as a minimum level for community engagement	Roll out and evaluate Local Community Planning Forums – <i>Achieved Local Community Planning Forums established and evaluation undertaken in February 2009, which highlighted high levels of satisfaction with the process</i> Reference Group established for Local Community Planning Forums	All partners	6 monthly

- High risk – highlighted in red.

**Below the Line Risks to be Monitored
Actions removed from the Register logged**

Date Issued: 1 April 2007
Last updated: 9 April 2009

BELOW THE LINE RISKS		
Below the Line Risk	Action Taken	Date Removed from Risk Register
None		
RISKS REMOVED FROM THE REGISTER		
Lack of Civic Leadership/Strategic Leadership	New administration in place following the local elections in May 2007	September 2007
The level of funding available 2008/09 and beyond will not support or sustain existing service levels or allow for new developments	Opportunities identified by Working Group to sustain CRF/CVP 'flagship' projects Fairer Scotland Fund resources allocated to Community Planning Partners in East Ayrshire	April 2008
Community Planning activity and processes are not mainstreamed	Community Planning routine item on team meetings Range of development and awareness sessions organised Partnership Assessment Scorecard implemented	May 2008