

**EAST AYRSHIRE**

**COMMUNITY PLANNING PARTNERSHIP BOARD**

**MINUTES OF THE SPECIAL BOARD MEETING HELD ON TUESDAY  
29 MARCH 2011 AT 1530 HOURS IN MEETING ROOM 1,  
COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillor Douglas Reid, East Ayrshire Council; Fiona Lees, Chief Executive, East Ayrshire Council; Dr Carol Davidson, Director of Public Health, NHS Ayrshire and Arran; Joy Love, Stakeholder and Partnership Manager, Scottish Enterprise; Chief Superintendent John Thomson, Divisional Commander, Strathclyde Police; Tony Hughes, Area Commander, Strathclyde Fire and Rescue; Jean Brown, Chair, East Ayrshire North Communities Federation; Ian Smith, Chair, Coalfield Communities Federation; Colin Young, Senior Transport Planner, Strathclyde Partnership for Transport; Rita Miller, Community Health Partnership; Brian Cameron, Skills Development Scotland; and Heather Dunk, Principal and Chief Executive, Kilmarnock College.

**ATTENDING:** Gwen Barker, Community Planning and Partnership Manager; and Stuart Nelson, Administrative Officer, both East Ayrshire Council.

**APOLOGIES:** Wai-yin Hatton, Chief Executive, NHS Ayrshire and Arran; Neil Francis, Sector Delivery Director, Scottish Enterprise; and Debbie Mackie, Head of Leadership Development, Strathclyde Partnership for Transport.

**CHAIR:** Councillor Douglas Reid, Chair.

**MINUTES OF PREVIOUS MEETING**

**1.1 Approved as a Correct Record**

There were submitted and approved as a correct record, the minutes of the previous meeting of the East Ayrshire Community Planning Partnership Board held on 17 March 2011 (circulated).

**1.2 Matters Arising**

The Community Planning and Partnership Manager gave a verbal update on matters arising from the minute of the previous meeting, and it was noted that:

- (i) with regard to Item 2 “Asset Based Community Development Initiative” and “Public Reassurance”, the Community Planning and Partnership Manager advised that she had recently met with representatives of Strathclyde Police and that progress was being made to co-ordinate the range of activity being carried out in North West Kilmarnock; importantly, Planning Partners are keen to ensure that we maximise the benefit of everyone’s investment in the area and ensure that we work with the local community to deliver sustainable change for the future; and
- (ii) with regard to Item 6 (iv), in relation to arrangements for the national Audit of Community Planning Partnerships, work is progressing towards the completion and lodgement of two questionnaires to Audit Scotland, around

the themes of Economic Development and Partnership Activity, with the documentation to be submitted by 1 April 2011 and that, when available, these items would be placed on the Members' Area of the Community Planning website.

### **COMMUNITY PLAN FOUR YEARLY REVIEW**

2. There was submitted a report dated 14 March 2011 (circulated) by the Chief Executive, East Ayrshire Council, which presented for consideration and endorsement the Community Plan Review Supplement 2010/2011 and the revised thematic Action Plans covering the period 2011-2015.

It was agreed:

- (i) to endorse the Community Plan Review Supplement, subject to minor textual changes;
- (ii) to endorse the revised thematic Action Plans, subject to (a) minor textual changes; and (b) within the "Improving Community Safety Action Plan 2011 – 2015", Local Outcome 1, Action e – "Prevent Re-offending", the Action Owner being indicated as EAC – Criminal Justice and Community Justice Authority, rather than Strathclyde Police; and
- (iii) otherwise, to note the terms of the report.

### **COMMUNITY PLANNING PARTNERSHIP SINGLE OUTCOME AGREEMENT 2011- 2014**

3. There was submitted a report dated 14 March 2011 (circulated) by the Chief Executive, East Ayrshire Council which presented for consideration and endorsement, East Ayrshire Community Planning Partnership Single Outcome Agreement 2011-2014.

It was agreed:

- (i) to endorse the updated Community Planning Partnership Single Outcome Agreement, subject to minor textual changes and taking full account of paragraphs 4.11 and 4.12, for submission to the Scottish Government;
- (ii) to remit officers to continue to work across the Community Planning Partnership and with the Scottish Government and make any final residual contextual changes to the updated SOA to ensure timeous sign off;
- (iii) to receive further update reports as required; and
- (iv) arising from discussion (a) to endorse the proposal from East Ayrshire Council that an approach be made to the Scottish Government regarding the possible adjustment of the timeframe for the Single Outcome Agreement 2011–2014 to coincide with the Community Plan period of 2011-2015, and that progress on this would be reported back to the Board in due course; (b) to endorse the representations currently being pursued by East Ayrshire Council with the UK and Scottish Governments regarding the establishment of a new Enterprise Zone within East Ayrshire following the recent budget announcement by the Chancellor of the Exchequer and that a further report on progress be brought to a future meeting of the Board; and (c) to note that the Community Planning

and Partnership Manager would arrange for consideration to be given to the possibility of the data/statistical information contained within the Single Outcome Agreement Area Profile to be updated on an annual basis and that, notwithstanding, the information contained within the Area Profile would inform an update of East Ayrshire by Numbers.

### **THIRD SECTOR INTERFACE: UPDATE**

4. The Board received a verbal update by the Community Planning and Partnership Manager on discussions with voluntary sector representatives on progress in respect of the new Third Sector Interface in East Ayrshire, highlighting in particular that the establishment of the Interface had been signed off by the Scottish Government, with effect from 1 April 2011, subject to arrangements being made for the Interface to be represented on the Community Planning Partnership Board.

It was agreed:

- (i) to note the update report provided by the Community Planning and Partnership Manager;
- (ii) to agree that the Interface be represented on the Board, subject to the following conditions:
  - the Interface would seek to broaden the representation on the Interface from the voluntary sector;
  - that Interface representative(s) would participate in a short induction process in advance of the first Board meeting;
  - the Council of Voluntary Organisations/Volunteer Centre/Council and wider Community Planning Partnership would participate in a dedicated training event around Partnership Working, at a date and time to be organised;
  - that there would be a new and enhanced working relationship between Interface organisations, the Council and wider Community Planning Partnership based on mutual respect and co-operation; and
- (iii) that it be remitted to the Community Planning and Partnership Manager, in consultation with the Chair, to determine the nature of that representation and to inform Board members accordingly.

### **DATE OF NEXT MEETING**

5. Noted that the next scheduled meeting of the Board would take place on Thursday 30 June 2011 at 1400 hours in the Dower House, Dean Castle, Kilmarnock.

### **CHAIR'S REMARKS: RITA MILLER**

6. The Chair intimated that this would be the last meeting of the Board to be attended by Rita Miller as Community Health Partnership representative and, on behalf of Board Members and Officers, expressed thanks to Rita for her contribution to the work of the Board and wished her well for the future. Rita would be replaced as the Community Health Partnership representative by Alistair McKie.

The meeting terminated at 1610 hours.