

EAST AYRSHIRE

COMMUNITY PLANNING PARTNERSHIP BOARD

MINUTES OF MEETING HELD ON WEDNESDAY 30 SEPTEMBER 2009 AT 1400 HOURS IN THE DOWER HOUSE, DEAN CASTLE, KILMARNOCK

PRESENT: Councillor Douglas Reid; Fiona Lees, Chief Executive, East Ayrshire Council; Alan Gunning, Director Policy, Planning and Performance, NHS Ayrshire and Arran; Neil Francis, Director Innovation, Commercialisation and Industries Delivery, Scottish Enterprise; Chief Superintendent William Fitzpatrick, Divisional Commander, Strathclyde Police; Craig Cook, Area Commander, Strathclyde Fire and Rescue; Ian Smith, Chair, Coalfield Communities Federation; Rita Miller, Community Health Partnership; Brian Cameron, Area Manager, Skills Development Scotland; Heather Dunk, Principal, Kilmarnock College, John Walls, Community Planning Officer, Strathclyde Partnership for Transport.

ATTENDING: Gwen Barker, Community Planning and Partnership Manager; Robin Gourlay, Head of Facilities Management; John Griffiths, Head of Leisure; and Lynn Young, Administrative Officer, all East Ayrshire Council.

APOLOGIES: Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support, East Ayrshire Council; Wai-Yin Hatton, Chief Executive, NHS Ayrshire and Arran; Alan Murray, Community Planning Manager, Strathclyde Partnership for Transport; and John McFadzean, Convenor, East Ayrshire North Communities Federation.

CHAIR: Councillor Douglas Reid, East Ayrshire Council.

ORDER OF BUSINESS

1. The Chair agreed to alter the order of business and consider Agenda Items 9, National Food Policy; 8 Commonwealth/Commonwealth; and 3 MERGE Presentation as the first items on the Agenda, following Agenda Item 2, Minutes of the last meeting.

MINUTES OF PREVIOUS MEETING

2. There were submitted and approved as a correct record, the Minutes of the meeting of the East Ayrshire Community Planning Partnership Board held on 30 July 2009 (circulated).

SCOTLAND'S NATIONAL FOOD AND DRINK POLICY

3. There was circulated a report dated 22 September 2009 (circulated) by the Executive Director of Educational and Social Services, East Ayrshire Council, which advised of the National Food and Drink Policy launched by the Scottish Government in June 2009 and its importance to the work of East Ayrshire's Community Planning Partnership.

It was agreed:

- (i) to note the development of Scotland's first National Food and Drink Policy and how Community Planning Partners could contribute to its future implementation;
- (ii) to note that it was anticipated that future targets for Food and Drink would be developed nationally, the implications of which would require to be considered locally from a community planning perspective; and
- (iii) otherwise, to note the contents of the report.

2014 COMMONWEALTH GAMES – GLASGOW – DISCUSSION PAPER: OPPORTUNITIES FOR PARTNERS IN AYRSHIRE AND ARRAN

4. There was submitted (i) a report dated 22 September 2009 (circulated) by the Chief Executive, NHS Ayrshire and Arran, on how the Community Planning Partnership could contribute to health improvement in underpinning the Scottish Legacy following the Games; (ii) “On Your Marks”, a Games Legacy for Scotland brochure; and (iii) a report dated 3 June 2009, for information only, submitted by the Executive Director of Neighbourhood Services on New Sporting Futures – 2014: Charter for Sport ((ii) and (iii) circulated at the meeting).

The Head of Leisure, East Ayrshire Council, advised Members of the “On Your Marks” Legacy from both a National and an East Ayrshire perspective, and invited a member of the Community Planning Partnership Board to join him at a workshop to discuss the Legacy at a meeting on 26 October 2009 in Edinburgh.

It was agreed:

- (i) that those interested in attending the Workshop on 26 October should contact the Community Planning Partnership Manager direct;
- (ii) after the Workshop on the 26 October, to establish a short term working group to explore the opportunities afforded to East Ayrshire as a result of the Commonwealth Games; and
- (iii) otherwise, to note the contents of the report.

MERGE PRESENTATION

5. There was received a presentation by Fiona Skilling, Linzi Galbraith and Alfie McCurdie from Merge on the training packages that were offered by Merge.

The Chair then thanked Fiona, Lynsey and Alfie for a worthwhile presentation.

It was agreed that partner agencies would give consideration to how the training pack could be utilised to raise awareness of the needs and aspirations of people with a Learning Disability.

COMMUNITY PLANNING PARTNERSHIP SINGLE OUTCOME AGREEMENT – FIRST ANNUAL REPORT

6. There was submitted a report dated 17 September 2009 (circulated) by the Chief Executive, East Ayrshire Council, which presented for consideration and endorsement the first Annual Performance Report (2008/09) in respect of the East Ayrshire Community Planning Partnership Single Outcome Agreement (SOA).

It was agreed:

- (i) to note that the updated Community Planning Partnership Single Outcome Agreement had been “signed off” by the Scottish Government on 23 July 2009;
- (ii) to note that the first Single Outcome Agreement Annual Performance Report on progress made in 2008/09 required to be submitted to Scottish Government by 30 September 2009;
- (iii) to endorse the first Annual Report, attached at Appendix 1 to the report, subject to minor textual amendments for submission to the Scottish Government;
- (iv) to note the proposals to work towards the integration of reporting on the Community Plan Action Plan Annual Performance Report with the Single Outcome Agreement reporting process, where possible;

- (v) to agree to convene a special briefing meeting on the Single Outcome Agreement and consider the development of an improvement plan to ensure effective progress continues to be made; and
- (vi) otherwise, to note the contents of the report.

COMMUNITY PLANNING AWARENESS RAISING AND CHIEF OFFICERS' SEMINAR

7. There was submitted a report dated 22 September 2009 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support, East Ayrshire Council, which presented a range of proposals in respect of further developing the Community Planning agenda and which raised awareness of the process among operational staff.

It was agreed:

- (i) to participate in the seminar for Chief Officers and Senior Managers and that appropriate representation be made;
- (ii) to note proposals to raise awareness of staff of the Community Planning process, as appropriate to their remit; and
- (iii) otherwise, to note the content of the report.

ECONOMIC UPDATE – DIAGEO AND PARTNERS

8. The Chief Executive, East Ayrshire Council, updated the Community Planning Partnership Board on the situation with the decision taken by Diageo to close plants at Kilmarnock and Port Dundas. She advised that John Swinney MSP, Cabinet Secretary for Finance and Sustainable Growth, and his task force, as well as East Ayrshire Council's Cross Party Task Force, would keep an oversight of the situation and that the Cross Party Task Force, in particular, would now focus on providing support for Diageo employees and on the regeneration of Kilmarnock.

Brian Cameron, Skills Development Scotland, then advised the Community Planning Partnership Board that he had attended a meeting on 24 September 2009 with representatives from Diageo and the PACE team to discuss options for staff following the commencement of the first Phase of Redundancies in June 2011.

Heather Dunk, Principal, Kilmarnock College, advised that she had attended a meeting on 29 October 2009 with Skills Development Scotland and that the College intended to work in partnership with them to ensure that support was available to the Diageo employees, and that the particular needs of these individuals are met.

It was agreed to note the present position with regards to the announcement by Diageo to close the plants at Kilmarnock and Port Dundas.

FAIRER SCOTLAND FUND AND RELATED PERFORMANCE: FINANCE AND PERFORMANCE REPORT

9. There was submitted a report dated 22 September 2009 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support, East Ayrshire Council, which advised on a range of matters regarding finance and performance in respect of the Fairer Scotland Fund (FSF) and the Community Planning Challenge Fund.

It was agreed:

- (i) to note the Fairer Scotland Fund actual spend at the end of Quarter 1 by key services/projects and the allocations from the Community Challenge Fund in 2009/10;

- (ii) to note the performance information provided by the projects and the initiatives funded under the Fairer Scotland Fund Programme to reflect activity over the 2008/09 financial year;
- (iii) to endorse recommendations in respect of the project proposals provided at Appendix 2 of the report;
- (iv) to establish a Community Planning Development Fund as detailed at paragraph 6.1 of the report; and
- (v) otherwise, to note the content of the report.

COMMUNITY PLANNING UPDATE

- 10.** There was submitted a report dated 22 September 2009 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support, East Ayrshire Council, which provided an update on developments in relation to Community Planning.

It was agreed:

- (i) to note and approve the risk register as detailed at Appendix 1 of the report, with Risk 1 amended to highlight the closure of Diageo;
- (ii) to note the progress against projected outputs in the Joint Officers' Group Workplan 2009/10;
- (iii) to note progress in respect of the Research, Information and Performance Group Workplan 2009/10;
- (iv) to note the transfer of responsibility for a range of consultation and engagement activity from the Community Planning and Partnership Unit to the Council's Community Learning and Development team;
- (v) to note the outcome of the meeting in respect of Road Traffic Collisions, as detailed at section 7 of the report; and
- (vi) otherwise, to note the contents of the report.

EAST AYRSHIRE ALCOHOL AND DRUGS PARTNERSHIP

- 11.** There was submitted a report dated 22 September 2009 (circulated) by the Head of Community Care, East Ayrshire Council, which updated on arrangements for the future planning of activity in respect of alcohol and drugs in East Ayrshire via the East Ayrshire Alcohol and Drugs Partnership (ADP).

It was agreed:

- (i) to note the progress to date and the establishment of the Alcohol and Drugs Partnership, the establishment of the Alcohol and Partnership network and the Committee structure;
- (ii) to receive the final Alcohol Drug Strategy at a future meeting for consideration and endorsement;
- (iii) to receive an update on progress in respect of the Alcohol and Drugs Partnership in March 2010; and
- (iv) otherwise, to note the contents of the report.

CORPORATE PARENTING

- 12.** There was submitted a report dated 22 September 2009 (circulated) by the Head of Service: Children, Families and Criminal Justice, East Ayrshire Council, which provided an update on the implementation of the Corporate Parenting Action Plan.

It was agreed:

- (i) to note the progress being made; and
- (ii) to receive a further report in six months time.

FUTURE DISCUSSIONS AND DISCUSSION TOPIC

- 13.** It was noted that the following topic would be presented to the Board for consideration, at a date to be determined:

- Adult Protection – update.

DATE OF NEXT MEETING

- 14.** The next Board meeting will be held on Thursday 26 November 2009 at 1400 hours in Kilmarnock College, Holehouse Road, Kilmarnock.

The meeting terminated at 1345 hours.