

EAST AYRSHIRE COMMUNITY PLANNING PARTNERSHIP BOARD

**MINUTES OF MEETING HELD ON THURSDAY 26 JUNE 2008 AT 1300 HOURS IN
THE DOWER HOUSE, DEAN CASTLE, KILMARNOCK**

PRESENT: Councillor Douglas Reid and Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support, East Ayrshire Council; Wai-yin Hatton, Chief Executive, NHS Ayrshire and Arran; Neil Francis, Director Innovation, Commercialisation and Industries Delivery, Scottish Enterprise; Donald Harvey, Group Commander, Strathclyde Fire and Rescue; Alan Murray, Community Planning Manager and Sarah Gilmour, Community Planning Officer, Strathclyde Partnership for Transport; and Ian Smith, Chair, Coalfield Communities Federation.

ATTENDING: Gwen Barker, Community Planning and Partnership Manager; and Robert Beaton, Administrative Officer, East Ayrshire Council.

APOLOGY: Fiona Lees, Chief Executive, East Ayrshire Council; Frank Watters, Area Commander, Strathclyde Fire and Rescue; and Graham Piggott, Convenor, East Ayrshire North Communities Federation.

CHAIR: Councillor Douglas Reid, East Ayrshire Council.

WELCOME AND INTRODUCTIONS

1. The Chair welcomed everyone to the meeting and as there were new members in attendance invited those present to introduce themselves.

MINUTES OF PREVIOUS MEETING

2. There were submitted (circulated) and approved as a correct record, the Minutes of the special meeting of the East Ayrshire Community Planning Partnership Board held on 10 June 2008.

**PERFORMANCE INSPECTION OF SOCIAL WORK SERVICES IN EAST
AYRSHIRE**

3. There was submitted a report dated 16 June 2008 (circulated) by the Executive Director of Educational and Social Services, East Ayrshire Council which informed of a programme of preparations for the forthcoming Social Work Inspection Agency Performance Inspection of East Ayrshire Council's Social Work Service.

Following discussion, it was agreed:-

- (i) to note the actions listed in Appendix 1 as preparations for the Social Work Inspection Agency Performance Inspection;
- (ii) to participate in the inspection as required; and
- (iii) otherwise, note the content of the report.

SINGLE OUTCOME AGREEMENT

4. There was submitted a report dated 16 June 2008 (circulated) by the Chief Executive of East Ayrshire Council which presented for endorsement and 'sign off' the final draft Community Planning Partnership Single Outcome Agreement due to be submitted to the Scottish Government by 27 June 2008.

Following discussion, it was agreed:-

- (i) to endorse and 'sign off' the Community Planning Partnership Single Outcome Agreement to allow for submission to the Scottish Government by 27 June 2008;
- (ii) to express thanks to Gwen Barker, Community Planning and Partnership Manager and the Community Planning Partnership Unit together with the Council's Head of Corporate Development and Communication for their efforts in progressing the Single Outcome Agreement; and
- (iii) to receive further update reports as required.

COMMUNITY PLANNING ACTION PLAN MID-TERM REVIEW

5. There was submitted a report dated 16 June 2008 (circulated) by the Chief Executive, East Ayrshire Council, which presented for consideration and endorsement proposals to review the Community Plan Thematic Action Plans.

Following discussion, it was agreed:-

- (i) to endorse the proposals to review and rationalise the current six thematic Action Plans and the associated timescales as detailed in the report;
- (ii) to note the outcome of the review of the membership of the Action Plan Working Groups and that this work will be updated as a consequence of the proposals to develop 4 new Action Plans;
- (iii) to remit the Community Planning and Partnership Manager to seek nominations for Lead Officers for the revised Action Plan Working Groups as a result of the review;
- (iv) to remit the Community Planning and Partnership Manager to request each Action Plan Working Group to prepare a Partnership Assessment Framework document setting out its aims and objectives to ensure that the structure was as streamlined as possible;
- (v) that following a request from Ian Smith, Chair, Coalfield Communities Federation, to remit the Health and Wellbeing Action Plan Working Group to examine the impact of rising fuel costs on the health and wellbeing of East Ayrshire residents who are affected by fuel poverty; and
- (vi) otherwise, note the content of the report.

COMMUNITY PLANNING IN EAST AYRSHIRE 2007/08 ANNUAL PERFORMANCE REPORT

6. There was submitted a report dated 16 June 2008 (circulated) by the Chief Executive, East Ayrshire Council, which presented the 2007/08 Annual Performance Report for Community Planning in East Ayrshire.

Following discussion, it was agreed:-

- (i) to note the progress made in respect of implementing Community Planning within East Ayrshire;
- (ii) that following a request from Ian Smith, Chair, Coalfield Communities Federation, the Community Planning and Partnership Manager arranges for the Federation to be consulted on the database of vacant and derelict properties and for the Improving the Environment Action Plan Lead Officer to incorporate any relevant comments in relation to absentee landlords;
- (iii) to note and endorse the 2007/08 Annual Performance Report; and
- (iv) otherwise, note the content of the report.

LOCAL COMMUNITY PLANNING FORUMS

7. There was submitted a report dated 16 June 2008 (circulated) by the Chief Executive, East Ayrshire Council, which updated on actions arising from the first round of Local Community Planning Forums.

Following discussion, it was agreed:-

- (i) to note the actions arising from the first round of the Local Community Planning Forums and to assist in the implementation, where appropriate;
- (ii) ensure effective participation in the planning and development of the Community Safety and Anti-Social Behaviour Event due to be held 27 September 2008; and
- (iii) otherwise, note the content of the report.

Arising from the discussion of the above item, Ian Smith, Chair, Coalfield Communities Federation, requested a copy of East Ayrshire's Draft Tourism Strategy "The Way Ahead" and suggested that consideration be given to the creation of a database of community facilities to further facilitate the promotion of heritage tourism arising from Dumfries House. It was agreed that the Community Planning and Partnership Manager would progress both these issues.

REPORTS FOR NOTING, IMPLEMENTATION AND ENDORSEMENT

STRATHCLYDE FIRE AND RESCUE – EAST AYRSHIRE STRATEGIC ASSESSMENT 2008

8. There was submitted and noted the Strathclyde Fire and Rescue Strategic Assessment for the East Ayrshire authority area for 2008 (circulated) by the Chief Officer, Strathclyde Fire and Rescue.

REGENERATION OUTCOME AGREEMENT ANNUAL REPORT 2007/08

9. There was submitted a report dated 16 June 2008 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support, East Ayrshire Council seeking endorsement of the Regeneration Outcome Agreement for 2007/08 Annual Report, due to be submitted to the Scottish Government by 30 June 2008.

Following discussion, it was agreed:-

- (i) to endorse the 2007/08 Annual Report, subject to minor textual amendments, for submission to the Scottish Government by 30 June 2008;

- (ii) to remit the Community Planning and Partnership Manager to commission the production of the Annual Report in an interesting and attractive format, which can be widely circulated throughout East Ayrshire; and
- (iii) otherwise, note the content of the report.

COMMUNITY REGENERATION FUND AND RELATED PROGRAMMES: FINAL OUT-TURN SUMMARY STATEMENT FOR 2007/08

10. There was submitted and noted a report dated 16 June 2008 (circulated) by the Executive Head of Finance and Asset Management, East Ayrshire Council, which advised of the final out-turn for the year 2007/08 for services within the remit of the Community Planning Partnership, namely the Community Regeneration Fund, Community Voices Programme and Community Planning Challenge Fund as at 31 March 2008.

COMMUNITY PLANNING UPDATE REPORT AND JOINT OFFICERS' GROUP WORKPLAN 2008/09

11. There was submitted a report dated 16 June 2008 (circulated) by the Chief Executive, East Ayrshire Council, which updated on developments in relation to Community Planning.

Following discussion, it was agreed:-

- (i) to note and approve the contents of the draft Joint Officers' Group Workplan 2008/09 and to receive six monthly updates on progress;
- (ii) review the Risk Register and identify any current risks;
- (iii) to note that Lowland Market Research Limited had been awarded the contract to undertake the East Ayrshire Residents' Survey 2008;
- (iv) to progress the proposed process of identifying and prioritising policies/strategies/service improvements/major capital programmes; where an Integrated Impact Assessment requires to be undertaken;
- (v) to note the proposals in respect of the invitation of multi-agency training for Integrated Impact Assessment;
- (vi) to approve the financial allocations at paragraph 6.1 and 6.2 of the report; and
- (vii) otherwise, note the content of the report.

DATE OF NEXT MEETING

12. It was noted that the next meeting will take place on Thursday 18 September 2008 at 1400 hours within the Dower House, Dean Castle, Kilmarnock.

PROMOTING COMMUNITY PLANNING

13. It was agreed to remit the Community Planning and Partnership Manager to issue appropriate press releases in the period up to the next meeting, highlighting the good news stories as a result of decisions taken by the Board and to communicate these to the residents of East Ayrshire.

Meeting terminated at 13.37 hours.