

**EAST AYRSHIRE OFFICER LOCALITY GROUP  
FOR CHILDREN AND YOUNG PEOPLE**

**MINUTES OF MEETING HELD ON WEDNESDAY 25 AUGUST 2010 AT 1130 HRS IN THE  
MULTI-PURPOSE MEETING ROOM, NORTH WEST AREA CENTRE, KILMARNOCK**

**PRESENT:**

Joanne Sharp, Health Care Manager, Children's, Women's & Sexual Health Services, NHS (Chair)  
Janie Allen, Principal Officer, Early Education & Childcare Services, EAC  
Carol Fisher, Health Care Manager, Specialist Mental Health Services, NHS  
Katie Kelly, CHP Facilitator, EAC  
Geoff Crow, Housing Needs Officer, EAC  
Donna McKee, Clinical Nurse Manager – Early Years, NHS  
April Masson, Community Health & Wellbeing Co-ordinator, EAC  
Cathy Roarty, Lead Public Health Practitioner, NHS  
Danny Stuart, Local Authority Liaison Officer, Strathclyde Police  
Susan Taylor, Head of Service: Children & Families & Criminal Justice, EAC  
Liam Wells, Team Manager (Addictions), EAC  
Sharon Robertson, Secretary to Head of Service: Community Support

**INVITED OFFICERS:**

Dorothy McAvoy, Assistant Principal Officer, Early Education and Childcare Services, EAC  
Joanne Atkinson, Integrated Resource Framework Programme Manager, NHS  
Owen Moseley, Health Economist, NHS

**APOLOGIES:**

Kay Gilmour, Head of Service: Community Support, EAC  
Angie Bennett, Leisure Development Manager, EAC  
Ann Gow, Associate Nurse Director – Primary Care, NHS  
Sharon Hardie, Health Promotion Manager (East)  
Jim Lyon, Senior Manager, Authority Wide Services, EAC  
Karen McCracken, Housing Options Manager, EAC  
Maureen Murray, Dietetic Lead – Integrated Services (East), NHS  
Andrew Sutherland, Head of Service: Schools, EAC

**NON ATTENDANCE:**

Michael Baird, Strathclyde Police  
Amanda Coultard, Assistant Director – Planning, NHS  
May Dunsmuir, Scottish Children's Reporter  
Karen Wallace, Scottish Children's Reporters  
Eunice Johnstone, Planning Manager, NHS  
Jacqui McCall, Primary Care Manager – Medical East Ayrshire, NHS  
James Scott, Group Commander – Head of Community Safety, Strathclyde Fire  
Fiona Skilling, Council for Voluntary Organisations

	PRESENTATION	ACTION
	<p><b>JS</b> opened the meeting and welcomed all in attendance. She advised the group that the meeting would open with the IRF Presentation and proceeded to introduce <i>Joanne Atkinson</i> and <i>Owen Moseley</i>. A presentation on the Integrated Resource Framework (<i>presentation slides attached</i>) followed.</p> <p>It was stressed by <b>JA</b> that the following presentation is based on the national model provided by the Scottish Government and the information portrayed in the report and presentation was based on activity and expenditure which occurred 2 years previously. Part 1 of the presentation concentrated on the financial aspect and it was highlighted by Table 1 of the Appendix to the report that there is a comparison in the needs of the three local authorities.</p> <p><b>JA</b> informed the group that the presentation had been delivered to various different groups and already high levels of feedback and additional information have been requested.</p> <p>A lengthy discussion followed with various examples and scenarios in relation to how the formula works and how it's applied.</p> <p><b>ST</b> raised the issue that the facts look very different from the figures shown by the formula being applied and it was highlighted that they do not reflect Criminal Justice figures correctly and that she would be interested in seeing the outcome using different formulas.</p> <p>It was highlighted that the figures in Table 1 are from LFR returns and that a meeting between accountants from the three local authorities would take place to determine what is used in each local authority.</p> <p>Points raised by group members:</p> <ul style="list-style-type: none"> <li>• Could different models be used to see if there would be a different outcome in allocation?</li> <li>• OLG members felt that in relation to East Ayrshire Council the findings of NRAC was not right</li> <li>• Dangerous information at current stage as not all facts are known about out with spend of NHS Ayrshire and Arran but good that there is a chance to ask questions</li> <li>• Phase 2 – would it be possible to use Arbuthnott formula bringing in employment to totally reflect EAC</li> <li>• Food for thought for CHP's</li> </ul> <p><b>JA</b> concluded that she appreciated all the questions and feedback and informed the group that she planned to progress as much as possible and will return with an updated report to the CHP's in 3-4 months time.</p> <p><b>JS</b> thanked <b>JA &amp; OM</b> on behalf of the group and welcomed a further report in the near future.</p>	

<b>NOTE OF LAST MEETING &amp; MATTERS ARISING</b>		
	<p>Page 1 – Apologies to be noted for Susan Taylor</p> <p>Page 2 – Item 5 Early Years Framework to be replaced by ‘Vulnerable Pathways’</p> <p>Page 3 – Item 10 (ii) to read .... <i>to 26 weeks for children by 2013;</i></p> <p>Page 4 – Item 16.1 to read ....<i>advise that as part of re-organisation there would be 7 team leaders across East Ayrshire....</i></p>	
<b>MATTERS ARISING</b>		
	<p>15 (ii) Community Planning Partnership to develop a mechanism/checklist in relation to the potential impact of budget reductions on partner organisations. Katie Kelly to update at future meeting.</p> <p><u>Community Nursing Review</u> Will be out shortly for comments. Fuller discussion to take place at future meeting of CHP.</p>	<p><b>KK</b></p> <p><b>DMcK</b></p>
<b>1.</b>	<b>SIMD</b>	
	Deferred until meeting in November following report to CHP Committee.	
<b>2.</b>	<b>CHILDREN AND YOUNG PEOPLE’S SERVICE PLAN 2011-2014 STRATEGY FOR CONSULTATION WITH CHILDREN AND YOUNG PEOPLE</b>	
	<p><b>DMcA</b> advised the group that the current Children and Young People’s Service Plan 2008-2011 ends at the end of March 2011. Educational &amp; Social Services are embarking on a consultation period with children from 2-21 years of age via Focus Groups, questionnaires, postcard survey and schools and early years services seeking children’s views. The consultation period runs from now until November. Results will be reported back to the OLG in December 2010. It was also asked for colleagues to encourage and support young people to participate in the consultation where possible.</p>	
<b>3.</b>	<b>YOUR HEALTH: WE’RE IN IT TOGETHER</b>	
	Deferred until September when Paul Ardin, Director of Primary Care Development will be attending to present the paper to the OLG.	
<b>4.</b>	<b>IAF PROGRESS REPORT</b>	
	<p><b>ST</b> talked through the IAF progress report and advised that the report sets out the training programme which has been brought forward. It is hoped that there will be a positive position by spring 2011.</p> <p>She also stated that people were being very positive about the IAF Framework which is a long term piece of work which recognises and focuses on one assessment/one plan/one child.</p> <p>There is a need to get people thinking collectively and the need to use systems and ways of operating collectively.</p> <p><b>ST</b> advised the group that children and families do not recognise as yet what is being done in respect of IAF.</p>	

	<p>It was the general feeling that families don't need to know changes have been made behind doors but it was important that they experienced a positive impact of this work.</p> <p>It was stated that:</p> <ul style="list-style-type: none"> <li>• a hearts and minds approach is required to get all staff onboard</li> <li>• work to rollout in planning work with practitioners</li> <li>• need to shift gear</li> </ul> <p><b>JS</b> advised on the health 'Face' system. Currently an interim solution is in place in East/South and North Ayrshire Council's which are all slightly different.</p> <p>Data Sharing Partnership was raised and it was advised that Hugh Carswell from South Ayrshire Council, through the Senior Officers Group (Children) will present a paper on behalf of Local Authorities and Health on the need for progressing electronic sharing of Children's assessment information, asking for DSP support in progressing this. A copy of this paper will come to the OLG for information. Discussion followed on the need to ensure that electronic systems are compatible between all networks and agencies.</p>	
<b>5.</b>	<b>OUTCOMES FRAMEWORK</b>	
	<p><b>ST</b> talked to the paper in depth and highlighted good examples of initiatives happening and advised that Practitioners need a sense of what outcomes are and the tools required to achieve them.</p> <p>She also advised that the OLG and the Child Protection Committee requires to commission guidance for Practitioners and a working group would require to be established across agencies to develop this guidance. Nominations for the working group to be submitted by week ending 3 September 2010 to Susan Taylor and thereafter the Child Protection Co-ordinator will organise a meeting.</p> <p>It was highlighted that CHP were also doing work in relation to this in a planning sense and again the need to tie all of this together was discussed.</p> <p>It was decided that further discussions were required on the Outcomes Framework and the development of the Improving Health and Wellbeing Action Plans and how this fits with the Children and Young people's Service Plan.</p> <p>It was felt that this was a good piece of work which will be welcomed by Practitioners in relation to individual outcomes for the child.</p>	<p style="text-align: center;"><b>ALL ST</b></p> <p style="text-align: center;"><b>ST</b></p>
<b>6.</b>	<b>INVOLVEMENT OF INDEPENDENT SECTOR</b>	
	<p><b>DMcA</b> took the members through the paper and highlighted that this builds on work started last October by Jim Lyon to involve independent sector providers in the children's service planning process.</p> <p>Providers were invited to a seminar where they discussed a number of models for involvement and then voted on these. The preferred model was for Communities of Interest to meet together 2/3 times per year plus one meeting per year with all providers.</p>	

	<p>Main areas of consideration for this model are:</p> <ul style="list-style-type: none"> <li>• Lead Officers for Communities of Interest</li> <li>• Workload issues</li> <li>• Terms of reference – required to be agreeable to both OLG and Community of Interest Groups prior to the commencement of meetings</li> </ul> <p>Following a lengthy discussion it was decided that a further report should be submitted to a future OLG detailing:</p> <ul style="list-style-type: none"> <li>• Terms of reference</li> <li>• What groups are involved – (request was made by <b>GC</b> to ensure Women’s Aid are invited to participate)</li> <li>• Lead Officers (to be determined at a later date)</li> </ul> <p>Providers had expressed difficulty in accessing information, in response the Children and Young People’s Service Plan and the 2008-09 Review have been posted on the Community Planning Partnership webpage under Partnership Working.</p> <p>Providers also requested OLG and Sub Group notes of meeting be accessible electronically.</p> <p><b>KK</b> advised that this would not be a problem and advised <b>DMcA</b> to liaise with Cleo Cumisky to set this up.</p>	<p><b>DMcA</b></p> <p><b>DMcA</b></p>
<b>NOTING ITEMS</b>		
	<p>Equally Well went to CMT on 25 August 2010 and will be submitted to the Joint Officers Group and the CHP Committee and will be brought back to a future CHP meeting by April Masson.</p>	<p><b>AM</b></p>
<b>AOCB</b>		
	<p><u>Single Outcome Agreement</u></p> <p><b>JS</b> requested clarification on how often the Single Outcome Agreement is reviewed by the OLG and was advised that this was once a year and will be reviewed in September 2010 as it was approved by the CHP Committee on Monday 23 August 2010. It was considered that the OLG where possible should see the performance report prior to submission to the CHP committee.</p> <p>Three areas were highlighted as going in the wrong direction these being:</p> <ul style="list-style-type: none"> <li>• Breastfeeding</li> <li>• Hospital Admissions</li> <li>• Teenage Pregnancy</li> </ul> <p><b>JS</b> asked if the SOA could be circulated to the OLG prior to the next meeting on 28 September 2010 to allow discussions to take place at the meeting. <b>KK</b> advised that the SOA has not yet been signed off by the CHP Board but agreed to circulate an electronic version of the annual report as requested to allow discussion.</p>	<p><b>KK</b></p>

	<p><u>Alcohol &amp; Drugs Addiction Service</u> <b>CF</b> advised the group of a new Alcohol &amp; Drugs Addiction Service aimed at 0-18 years and will provide a further update to the group at the September meeting.</p> <p><b>LW</b> highlighted that two services relating to alcohol and drugs addiction for children and young people have been developed in 2010. This is in comparison to none last year.</p> <p>The meeting concluded with <b>JS</b> thanking all in attendance.</p>	<b>CF</b>
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