

**EAST AYRSHIRE COMMUNITY PARTNERSHIP LOCALITY OFFICERS
GROUP - ADULTS**

**MINUTES OF MEETING HELD ON WEDNESDAY 29 SEPTEMBER 2010 AT 1000
HOURS IN THE DANNY COFFEY SUITE, NORTH WEST AREA CENTRE,
WESTERN ROAD, KILMARNOCK**

PRESENT: Alison Findlay, Senior Manager – Authority Wide Services; Andy Macdonald, Performance and Development Manager; April Masson, Community Health and Wellbeing Co-ordinator - East Ayrshire Council; Katie Kelly, CHP Facilitator; Maire Currie, Healthcare Manager Older Peoples Services; Jean Hendry, Healthcare Manager Communities and Partnerships, Linda Boyd, Healthcare Manager - Mental Health Services; Maureen Murray, Dietetic Lead - Integrated Services (East) Joyce Mitchell, Community Pharmacy Adviser- all NHS Ayrshire and Arran.

ATTENDING: Nicola Taylor, Primary Care Manager and Shiona Johnstone Rehab Coordinator NHS Ayrshire and Arran.

APOLOGIES: David Rowland, Head of Primary Care Development; Dr David Richardson, General Practitioner; Sharon Hardie, Health Promotion Manager; Carol Fisher, Healthcare Manager, Mental Health Services; Cathy Roarty, Lead Public Health Practitioner; Eddie Fraser, Head of Service: Community Care; Linda McCartan, Community Health Development Manager; John Pickering, Area Housing Manager; Helen McGee, Senior Manager - Area Services; Jane Duffy, Service Manager; and Liam Wells, Team Manager; all East Ayrshire Council

CHAIR: Jean Hendry, Healthcare Manager, NHS Ayrshire and Arran

MINUTE OF LAST MEETING

1. There was submitted, minutes of the previous meeting held on 13 August 2010.

Changes to minutes:

Item 5 Update On EACH, Reconfiguration of Inpatient Service should read... *“In progress approval in principal formal approval should be on 23 October 2010”*

MATTERS ARISING

2. East Ayrshire Integrated Resource Framework

Jim Crichton and Eddie Fraser have been given the detailed draft report with a range of actions and recommendations for consideration.

Update on EACH

Noted that NHS Finance Committee had approved recommendations on capital expenditure at EACH. Separate approval process was required regarding service model and number of inpatient beds. Maire advised that opportunity been given for improvement works to be carried out to existing inpatient wards affected by change before dental building works start.

Maire advised that an update report will be brought to next meeting. It was also agreed that an updated statement should be available for the Forum.

Hospital Radio - EACH

Noted that the application for funding would be heard by the NHS Endowments Committee on 13 October 2010.

REHAB PILOT AT EACH

3. Shiona updated the group on progress since the project began one month ago and circulated the paperwork on referral process for the pilot. Only one GP practice involved in pilot at present but there were plans to roll out to include more GP practices including Dr Richardson's practice. It had been recognised that an OT was an essential addition to the staff group and temporary funding had been identified for this.. It was discussed that the pilot could eventually extend to cover IRF, Dementia Strategy, Advocacy, telehealth/telecare.
Shiona to contact Helen McGee, Senior Manager EAC to explore Home Care referrals to localities.

YOUR HEALTH: WE`RE IN IT TOGETHER

4. Noted progress with the various Your health workstreams with regular progress reports to the monitoring board. It was agreed these reports should be shared with CHP. Katie agreed that a Project Initiation Document would be completed for the Health Profiling work stream reflecting the work underway in East Ayrshire following endorsement of the workstream by CHP Committee.

OLDER PEOPLE'S DIRECTORY – CONSULTATION AND ENGAGEMENT

5. April referred to e-mail sent out prior to meeting attaching a draft of the directory, and asked the group if they had any further contributions to make deadline is Monday 4 October at the very latest. 6500 copies of the directory will be distributed to various points in East Ayrshire for Older People to pick up a copy.

DEVELOPING THE ACTION PLANS FOR 2011-2015

6. Katie advised the group that the 1st draft of the new Action Plan had to be ready by end of October. It was vital that the Action Plan reflected the vision and specific projects and actions of the OLG and its sub groups. The first draft will be discussed at the next meeting.

OLDER PEOPLE STRATEGY

7. Noted report submitted to update progress on the development of the East Ayrshire Older People Strategy. This report would also be sent to East Ayrshire Council Cabinet.

COMMUNITY NURSING REVIEW

8. Noted consultation response date has passed although comments still welcome. Further details on next steps were expected shortly.

PAPERS FOR NOTING

9.

East Ayrshire CHP Annual Report 2009/2010

Jean Hendry thanked Katie Kelly and everyone involved in putting together the annual report. This will now be submitted to a NHS Ayrshire and Arran Board and CHP Committee.

Lead Officer Performance Update July 2010

CHP Committee recognised progress but 3 areas had been identified as needing remedial action: Breast Feeding; Teenage Pregnancy; and Hospital Admissions. The latter should be addressed by the OLG Adults and Older People

AOCB**9. Telecare/Telehealth**

Alison Findlay asked the group for feedback on the telehealth/telecare action plan by Friday 1 October 2010.

Jean asked if agreed telehealth equipment could now be purchased for East and Alison advised equipment must be compatible with Local Authority equipment. Noted that Ann Gow was discussing East arrangements further with Eddie Fraser following strategy event.