

**AYRSHIRE COMMUNITY PARTNERSHIP LOCALITY  
OFFICER GROUP - ADULTS**

**MINUTES OF MEETING HELD ON FRIDAY 11 SEPTEMBER 2009 AT 1405  
HOURS IN THE DANNY COFFEY SUITE, NORTH WEST AREA CENTRE,  
WESTERN ROAD, KILMARNOCK**

**PRESENT:** Eddie Fraser, Head of Service: Community Care; Linda McCartan, Community Health Development Manager; John Pickering, Area Housing Manager; Helen McGee, Service Manager - Area Services; Alison Findlay, Service Manager - Adults; Andy Macdonald, Performance and Development Manager, all East Ayrshire Council; Susan Wilson, Public Health Practitioner; Sharon Hardie, Health Promotion Manager; Katie Kelly, Community Health Partnership Facilitator; Linda Boyd, Health Care Manager - Mental Health Services; Carol Fisher, Health Care Manager - Mental Health Services; Lesley Steel, Prescribing Advisor; Dr David Richardson; Ed Clifton, Health Economist; Jean Hendry, Healthcare Manager - Approving Balance of Care/LTCM; and Louise Benson, Head of Profession - Nutrition and Dieticians, all NHS Ayrshire and Arran.

**ATTENDING:** Lynn Young, Administrative Officer, East Ayrshire Council

**APOLOGIES:** Marie Currie, Healthcare Manager - Older People and Vulnerable Adults; Jane Duffy, Service Manager - Sensory Impairment and Independent Living; Mary McGinn, Associate Nurse Director; and Cathy Roarty, Lead PHP.

**CHAIR:** Eddie Fraser, Head of Service: Community Care, East Ayrshire Council, Co-Chair.

**ORDER OF BUSINESS**

1. The Chair, at his discretion agreed to alter the items of business and consider Agenda Item 3, Options for Future Use of East Ayrshire Community Hospital as the first item on the Agenda.

**OPTIONS FOR FUTURE USE OF EAST AYRSHIRE COMMUNITY HOSPITAL**

2. There was submitted a joint report dated September 2009 (circulated) by the Head of Service: Community Care, East Ayrshire Council and the Healthcare Manager - Improving Balance of Care/LTCM, NHS Ayrshire and Arran and the East Ayrshire Community Health Partnership - Scoring Grid (circulated at the meeting) which considered options for future use of accommodation in East Ayrshire Community Hospital;

Jean Hendry, then introduced Ed Clifton, Health Economist, NHS Ayrshire and Arran and advised that Ed was present to assist with the option appraisal scoring grid.

Jean Hendry then provided an overview of the report and advised that the outcome of the bed review was unknown at present, and would be available in approximately two weeks, however the report identified two services for potential provision at the East Ayrshire Community Hospital site, namely Community Dental Service, comprising independent dental practitioners and community dentists; and East Ayrshire Council Day Service for Frail Older People. Jean Hendry then requested that the Officer Locality Group consider the benefits of providing each service on the East Ayrshire Community Hospital Site. She further advised that the exercise was not an option appraisal scoring exercise, rather a benefit realisation exercise in order to support the overall decision-making structure.

Ed Clifton, then gave an overview of the six assessment criteria, namely: evidence of needs; sustainability/ability to adopt; accessibility; integrated/support shifting the balance of care; health and social care needs; and enable recruitment and retention. He then advised that these could be amended or increased accordingly.

Following lengthy discussion on the fixed assessment criteria, and the benefits of providing the Community Dental Health Service and the East Ayrshire Council's Day Service for Frail Older People within the East Ayrshire Community Hospital Site, the group addressed the following:-

- (i) that with regards to the Community Dental Service, that the Independent Dental Practitioners take a reasonable proportion of NHS patients, and it was agreed to build this into any future option for the Community Dental Service; and

- (ii) that with regards to accessibility criteria, that the following wording be incorporated into the assessment criteria “further opportunities to develop models of care”.

Having noted the above points, Jean Hendry requested that the group consider any additional options that could be provided at the East Ayrshire Community Hospital site and it was agreed that there were no further options available.

Jean Hendry then advised that funding had been secured for the Community Dental Service and the Chair advised that funding for the East Ayrshire Council Day Service for Frail Older People could be made available in East Ayrshire Council's Capital Resources for 2010/2011.

Following further discussions it was agreed:-

- (i) that the two services identified for potential provision at the East Ayrshire Community Hospital Site, namely Community Dental Service, comprising individual dental practitioners and community dentists; and East Ayrshire Council Day Service for Frail Older People were both viable options and as such, the Officer Locality Group would support the provision of both services within the East Ayrshire Community Hospital site;
- (ii) that if, when the outcome of the bed review within East Ayrshire Community Hospital was known and if the available space identified would only accommodate one of the abovementioned services, then the Officer Locality Group would be happy to participate in an option appraisal at this stage; and
- (iii) that Jean Hendry report back to a future meeting of the Officer Locality Group - Adults on the outcome of the bed review and the available space within East Ayrshire Community Hospital site.

Doctor David Richardson left the meeting at this point.

### **ORDER OF BUSINESS**

3. The Chair at his discretion agreed that agenda items 10, (1) and (6) respectively, be considered; and that the remaining items be considered at a future meeting of the Locality Officer Group.

### **DUPLICATION OF ACTIVITIES ACROSS SUB-GROUPS**

4. Discussion took place regarding the level of duplication of activities on a pan-Ayrshire basis, and it was agreed to provide evidence of any duplication of activity to Katie Kelly, Community Health Partnership Facilitator to consider.

### **MINUTE OF LAST MEETING**

5. The minutes of meeting held on 1 July 2009 were submitted and approved as a correct record.

#### **5.1 MATTERS ARISING**

##### **5.1.1 Prisoner Health Needs Assessment**

It was noted that Kilmarnock Prison would no longer be housing the 60 young offenders.

### **MEDICINES WASTE**

6. The group received a presentation by Lesley Steel, Prescribing Advisor, NHS Ayrshire and Arran on medicine waste within NHS Ayrshire and Arran.

Following questions on the presentation, it was agreed that Lesley Steel contact members of the Locality Officer Group direct, in order that the presentation be rolled to frontline staff within both NHS Ayrshire and Arran and East Ayrshire Council.

### **SHIFTING THE BALANCE OF CARE IMPROVEMENT FRAMEWORK**

7. Jean Hendry circulated, for discussion at the next meeting of the Locality Officer Group - Adults, an information matrix highlighting SBC changes with respect to shifting the balance of care improvement framework.

The meeting terminated at 1555 hours.