



Draft - Minutes of East Ayrshire CHP Forum

Wednesday 21 April 2010 at 2pm in Committee Room, Strathlea House, Kilmarnock

1. WELCOME AND INTRODUCTIONS

- 1.1 **Present**
- Mrs Rita Miller, Chair
 - Ms Louise Benson, Allied Health Professionals
 - Mrs Vicki Brown, CVO
 - Mr Jim Crichton, Director of Mental Health Services
 - Mr Stuart Donnelly, APF
 - Mrs Liz Moore, Healthcare Director
 - Dr William McAlpine, Area Medical Professional Committee
 - Mrs Nicola Pirie, Area Pharmaceutical Professionals Committee
 - Dr David Richardson, Chair Officers Locality Group
 - Mrs Joy Rollie, PPF
 - Mr Ian Smith, Coalfield Communities Federation
 - Mrs Susan Wilson, Area Nursing & Midwifery Professional Cttee
 - Mrs Mandy Yule, Healthcare Director – Integrated Care & Partner Services
- In Attendance**
- Mrs Kay Gilmour, Chair Locality Group Children
 - Ms Katie Kelly, CHP Facilitator
 - Mr Kenny Milne, PPF Co-ordinator
 - Mrs Cathy Roarty, Lead Public Health Practitioner
 - Ms Pauline Sharp (Minutes)
- 1.2 **Apologies**
- Mr Iain Brown, PPF
 - Ms Noreen Caldwell, Scottish Health Council
 - Mr Eddie Fraser, Chair Locality Group Adult
 - Mr Archie Pryce, EA North Communities Federation
 - Mr Ronnie Stevenson, Area Optical Professional Committee
 - Mr Ian Willians, Area Dental Professional Committee
- 1.3 **Welcome**
- Mrs Vicki Brown was welcomed to her first meeting as the new CVO representative.

2. MINUTES OF THE PREVIOUS MEETING

- 2.1 The minutes of the 10 February 2010 meeting were considered an

accurate account of events and approved by the Forum.

2.2 Matters Arising

2.2.1 All matters arising were covered in the agenda.

3. TOWARDS A MENTALLY FLOURISHING AYRSHIRE & ARRAN

3.1 Mrs Roarty provided a powerpoint presentation (please see appendix 1 attached) on NHS Ayrshire & Arran's strategy to promote mental health and reduce mental health problems. She advised this strategy had been approved by NHS Ayrshire & Arran Board in October 2009 and was very much focussing on mental wellbeing. The objectives could only be accomplished by working in partnership and building on existing good practice locally.

3.2 Mrs Roarty outlined current actions including the development of draft action plans. An event had been held on 25 March in the Park Hotel with a series of presentations outlining the concepts and looking at what the priorities should be. It had been agreed to adopt 3 priorities instead of 2 these being "Looked after and Accommodated Young People" (including carers and families) and "Learning Disabilities" as the vulnerable groups. The prison population, who experience a higher level of mental illness, had also been adopted as a priority. Mrs Miller advised the Forum of the discussions at the previous NHS Board meeting where agreement had been decisively taken to provide adequate continuing funds, even in the current financial climate, to support a vastly improved Children and Adolescents Mental Health Service (CAMHS).

3.3 Mrs Roarty also highlighted and explained the Warwick-Edinburgh Mental Wellbeing Scale which included 14 statements (which are being possibly reduced to 7) that make up a list of indicators people are asked to complete. Members also discussed the link of this work with SIMD and the SOA.

3.4 The EA CHP Forum approved the OLGs agreeing a set of partnership actions for mental wellbeing and ensuring the implementation of the strategy with its Community Planning partners through a presentation to the Joint Officers Group. The Forum noted the content of the report and wished to receive and consider progress updates in relation to the implementation of the strategy.

4. PPF WORKING ARRANGEMENTS

4.1 A draft copy of the EA PPF Working Agreement with the EA CHP had been tabled for the Forum's approval. This was an update following the change in the CHP structure. One difference from the previous agreement

was the inclusion of the election of at least 2 additional members to take up the roles of being replacement CHP Forum representatives in the event of their absence to ensure that the PPF is always represented at the CHP Forum. The Forum agreed and approved the PPF working agreement.

- 4.2 Mr Milne advised the PPF had held a very successful event on the morning of 21 April 2010 and they considered the EA CHP Forum was a really valuable way of engaging with the NHS and the wider network.

5. BRITISH DENTAL ASSOCIATION POLICY ON CHPS

- 5.1 Mr Willians had been stranded abroad due to flight cancellations. It was decided to defer this item until the next meeting.

6. INTEGRATED RESOURCE FRAMEWORK – ADULTS WITH COMPLEX CARE NEEDS

- 6.1 Ms Kelly provided an update on where the team were currently. The 3 people seconded to the team were Mr Jarrett, Mrs McCreath and Mrs Kerr who had provided the EA CHP Committee with a presentation. They had started in January 2010 with the development work comprising 2 phases 1) Explicit mapping of patient and locality level cost and activity information for health and adult social care, to provide a detailed understanding of existing resource profiles for partnership populations and 2) Protocols that describe agreed and transparent methods to allow resources to flow between partners, following the patient to the care setting that delivers the best outcomes. The project currently is in the very early stages of Phase 2 with focus groups involving staff and the third sector being a key players within this agenda.

- 6.2 Ms Kelly agreed to keep the Forum up to date with progress and arrange for the team to attend and provide members with a presentation. Ms Kelly also to e-mail out a newsletter for members information.

7. INTEGRATED RESOURCE FRAMEWORK – CHILDREN WITH COMPLEX CARE NEEDS

- 7.1 Mrs Gilmour provided an update on progress made with the Children with Complex Needs Ayrshire wide IRF led by North Ayrshire but being carried out on a pan Ayrshire basis. She advised this was a more complicated piece of work than the Adult Project with data being collected across 3 Local Authorities. The total costs were completed and a meeting was to be held the following week to discuss differences in service and agencies. Following this staff would be appointed.

- 7.2 The Forum looked forward to future updates leading to more joined up services for children by making the best use of limited resources.

Members agreed powerful messages were involved and discussed the role of Health, Social Care and Education Services in driving these forward. The Forum considered the challenge of new practices becoming business as usual and that this should not be just a project type approach.

The IRF teams will make formal recommendations to the CHP and these will be considered within the partnership context prior to the implementation phase

8. POSITIVE STARTS – EAST AYRSHIRE’S RESPONSE TO THE EARLY YEARS FRAMEWORK.

- 8.1 Mrs Gilmour had tabled the newsletter for the information of the Forum and to provide members with an example of good practice.

9. UPDATE ON THE DEVELOPMENT OF CHP CARERS FORUM

- 9.1 Ms Kelly advised the Carers Action plan has been approved and an externally facilitated Carers event will be held on 20 May. The purpose of this event is to talk to a wide cross section of carers about the plan and task them with setting up the Sub Group. Following the event it is proposed to have the Sub Group set up before the next Forum meeting in July. It is also proposed to have 2 carers attend the CHP Forum as representatives of the Sub Group. The Terms of Reference have still to be written up but it is envisaged that there is potential for this model to be used in the South and North CHPs.

10. UPDATE ON EACH

- 10.1 Ms Kelly provided an update. Developments were ongoing with the help of the PPF and a meeting was to be held on 6 May. Hospital radio is one area that is being considered and the support of endowment money through NHS Ayrshire & Arran was being pursued. BAM had recently produced proposals for the dental unit accommodation although this has still to be costed. She hoped by the end of the summer to have the final proposals for the site and allow these to go through the CHP structure.
- 10.2 Dr Richardson advised work was ongoing to establish a single point of contact for rehabilitation and enablement services within EACH. Mrs Moore encouraged all involved to ensure this was integrated with the rapid response and ADOC services.

11. UPDATE ON THE ENGAGEMENT WITH MSYPS THROUGH DIALOGUE YOUTH

- 11.1 Ms Kelly advised she had met with Margaret Gardiner following her

previous presentation to discuss a way forward. They had also had a meeting with MSYPs who have put together a proposal with a couple of options to work with the EA CHP Forum. One was to produce an information booklet entitled "Work They Do" by interviewing different members of the EA CHP membership. Ms Kelly sought the approval of the Forum to support this venture. Members considered this worth the investment as a start of something bigger and promoting the positive involvement of young people in the shaping of local services.

12. OLG CHILDREN AND YOUNG PEOPLE DRAFT 26 JANUARY MINUTES

12.1 Mrs Gilmour provided an overview of the OLG discussions which included:

- Getting it Right of Every Child (GIRFEC).
- GIRFEC/Integrated Assessment Framework.
- Organising annual seminar for children services – possibly June 2010.
- Ayrshire Advocacy Review.
- Review of Children with Disabilities.
- East Ayrshire Violence Against Women Multi Agency Partnership.
- Very successful Child Protection Inspection.

13. OLG ADULTS AND OLDER PEOPLE DRAFT 27 JANUARY MINUTES

13.1 A further meeting had been held but the Forum noted the minutes for 27 January including the discussion on:

- Work, Health and Wellbeing – presentation by Ruth Slessor on supporting people back to work.
- Options for Future Use of EACH,
- Falls Prevention and Management Progress Report.
- Ayrshire Advocacy Review.
- Mentally Flourishing Scotland.
- Joint Equipment Service.
- East Ayrshire Violence Against Women Partnership

14. PPF

14.1 Mrs Rollie advised the annual PPF event held that morning had been well attended by a cross section of the community who had a very pro-active participation in the proceedings.

15. COMMUNITIES FEDERATIONS

15.1 Updates to be provided at the next meeting by Mr Pryce and Mr Smith.

16. ANY OTHER BUSINESS

16.1 Mrs Moore raised for the Forum's attention the results of a recent audit carried out in A&E of 250 children attending with minor ailments. 55.3% of children were found to be overweight or in the obese category. Discussion was held on how the Forum might support a change in this alarming figure. Among the discussion the points highlighted were:

- Involvement of MEND and Jump Start.
- Training of A&E staff in Health Promotion.
- Appointment of Consultant Dietician in Public Health in July.
- Importance of the development of an Obesity Strategy for NHS Ayrshire & Arran.
- The statistics for bariatric surgery being out of date.
- Current work in Catrine measuring BMI in school children – roll this good practice out.

Mrs Yule, Mrs Benson and Ms Kelly agreed to meet outwith the Forum to discuss a way forward.

16.2 It was agreed by the Forum to hold a development session on Wednesday 26 May instead of the scheduled EA CHP Forum meeting. This would allow presentations to be provided on for example Rehabilitation, Employability and the IRF.

17. DATE AND TIME OF NEXT MEETING

17.1 **2.00 pm Wednesday 28 July 2010, Meeting Room 1, Strathlea House, Kilmarnock**

Signed (Chair) Date.....