

For Approval of EA CHP Committee



## Minutes of East Ayrshire CHP Committee meeting

held on Monday 1 February 2010 at 9.30 am in Room 1, Strathlea House, Kilmarnock

### 1. ATTENDANCE

**Present**

Councillor Drew Filson - Chair (East Ayrshire Council)  
Dr Carol Davidson (NHS Ayrshire and Arran)  
Councillor Elaine Dinwoodie (East Ayrshire Council)  
Dr Allan Gunning (NHS Ayrshire and Arran)  
Mrs Rita Millar (NHS Ayrshire and Arran)  
Councillor John MacKay (East Ayrshire Council)  
Councillor Douglas Reid (East Ayrshire Council)

**In Attendance**

Ms Anna Aitken Information Manager (East Ayrshire Council)  
Ms Alison Crawford, Schools Alcohol Education Co-ordinator (East Ayrshire Council)  
Mr Eddie Fraser, Head of Service, Community Care (East Ayrshire Council)  
Mrs Kay Gilmour (Chair, Locality Group Children, East Ayrshire Council)  
Ms April Masson, Wellbeing Co-ordinators (East Ayrshire Council) – Visitor  
Mr Andy Macdonald, Service Manager Performance & Development (East Ayrshire Council)  
Mrs Mandy Yule, Health Care Director, Integrated Care and Partner Services (NHS Ayrshire and Arran)  
Ms Katie Kelly, East Ayrshire CHP Facilitator

**Apologies**

No apologies.

### 2. MINUTES OF THE PREVIOUS MEETING + MATTERS ARISING

- 2.1 The Committee approved the minutes of the meeting held on 2 November 2009 as an accurate record.
- 2.2 All matters arising were covered in the agenda.

### **3. YOUNG PEOPLE AND ALCOHOL REPORT**

3.1 Ms Crawford highlighted the main points from the paper which updated the Committee on the progress in tackling drug and alcohol misuse in children and young people. As the Alcohol Co-ordinator she had conducted research across 500 S1 to S6 pupils relating to alcohol, drugs, tobacco and PSE. The results were being analysed by NHS Ayrshire & Arran Addiction Services and would be available by the week beginning 8 February. This data would be used to inform the use of resources for the needs of young people in East Ayrshire. Among other areas where work is being carried out there is:

- In partnership with the University of Edinburgh, Health Scotland and Her Majesty's Inspectors of Education devising a framework for schools to use in the development of materials for Health and Wellbeing.
- Variety of partners to produce a holistic education pack.

3.2 Among the successes Ms Crawford discussed were the pilot Alcohol Awareness programme run by the British Institute of Innkeepers in which Councillor Filson was involved. Also the dance workshops involving FLAVA, semi-finalists from the TV show Britain's Got Talent promoting safety and responsibility, raising awareness of drug and alcohol related crime and helping to promote self expression and communication skills. Currently the Alcohol and Drugs Partnership is developing a comprehensive alcohol and drugs strategy which will incorporate the Alcohol and Drugs Pledge, as well as other alcohol and drug activities contained within other plans. Future plans include the initiative "Match Fit" run in conjunction with Kilmarnock Football Club and the use of plasma screens in schools by the Substance Misuse Resource Team.

3.3 The discussion was opened out to the Committee. Among the points discussed were:

- What was being done to target hard to reach children? Ms Crawford advised once the data was received clarity on how resources will be best targeted will inform such decisions.
- How to measure outcomes, link to SOA and ensure the excellent work being carried out is having the right impact. Mrs Davidson encouraged Ms Crawford to work with her staff in Public Health in order to further develop a systematic approach to evaluation
- Mrs Gilmour also suggested that Ms Crawford should contact the Community Learning and Development team to link to their existing evaluation mechanisms.

3.4 The Committee thanked Ms Crawford for her presentation and considered

the variety of work being undertaken was very commendable.

#### **4. ALCOHOL AND DRUG PARTNERSHIP – SPENDING PROPOSALS**

- 4.1 Mr Fraser updated the Committee on proposals to spend additional alcohol resources considered by the Alcohol and Drug Partnership in December 2009. The proposals and indicative costs were detailed. The EA CHP Committee supported these proposals but wanted to see evaluation built in right at the beginning of the process.

#### **5. EAST AYRSHIRE OLDER PEOPLE’S CONFERENCE REPORT**

- 5.1 The Annual East Ayrshire Older Peoples Conference had taken place on 17 November 2009 in the Park Hotel. Mr Fraser advised this was becoming an important part of engaging with older people with Mr Gerry Cassidy, a member of the East Ayrshire Elderly Forum Chairing the event. Over 100 people had attended and had been quite positive about services provided, although there were issues about the wellbeing agenda and prevention work.
- 5.2 The Committee discussed the importance of prevention work, the possible role of the voluntary sector and the necessity of getting away from a dependency culture. The need to have a systematic approach was emphasised. The Committee noted the draft Older Peoples Strategy would be presented to the CHP for consideration and wider consultation through the CHP Forum and OLG.

#### **6. INTEGRATED RESOURCE FRAMEWORK (IRF) REPORT**

- 6.1 This paper provided an update on progress associated with the IRF and Appendix 1 the detailed Project Initiation Document (PID). EA CHP were focusing on low volume high cost packages of care for adults. Mr Fraser outlined the specific areas of Resource Management, Service Management and Organisational Development/Management of Transformational Change to deliver these outcomes. He detailed the work being accomplished regarding different types of care eg telecare and the secondment of Jackie Kerr and Janette McCreath to support this. He also noted the recognition of the good work being accomplished from Scottish Government and their funding until the end of March 2011.
- 6.2 The Committee agreed the partnership approach to service redesign and endorsed the EA PID.

#### **7. CARERS ACTION PLAN**

- 7.1 The Carers Action Plan had been approved by the EA Council Cabinet in December 2009. On reflecting on the national policy to engage with carers

as key partners the CHP considered there required to be a formal link to the CHP in some way. It was agreed to form a sub group that would report to the CHP Forum. Challenges were discussed including the importance of involving and supporting young people to be a vital part of that group. Members considered a streamlined set of sub groups reporting to the Forum would strengthen the CHP structure.

- 7.2 The EA CHP Committee endorsed the plan and agreed to the establishment of a carers' representative body that would be formally linked to the CHP as a sub group of the CHP Forum. The Chair of the CHP Forum would have within their remit the responsibility for facilitating the establishment of the subgroup.

## **8. SIMD 09 REPORT**

- 8.1 Mr Macdonald and Ms Aitken provided a powerpoint presentation (see appendix 1 attached) on the results of the Scottish Index for Multiple Deprivation (SIMD) for EA CHP for 2009. It was considered the findings of SIMD 09 provided further evidence of the linkages between deprivation and health and the gap between the most and least disadvantaged population groups in EA. Discussion was held by the Committee on the table outlining the standardised mortality ratios per ward and the possible contributory factors to these statistics. Also discussed were links with prevention and employment. The importance of establishing a method of measuring quality and outcomes at the beginning of any new initiative was also highlighted to ensure the best resource utilisation and the best practice was achieved.
- 8.2 The Committee wished the OLGs and subgroups to consider the report due to the implication for services design and delivery. Members endorsed the undertaking of further joint work across the CHP and through Community Planning arrange to identify detailed implications of the SIMD 09 in relation to tackling health inequalities within EA and requested a further report on the implications for planning and delivery of services be presented at a future meeting.

## **9. EAST AYRSHIRE COMMUNITY PLANNING FOUR YEARLY REVIEW PROCESS**

- 9.1 Ms Kelly provided an update for CHP members on the review to be carried out over 2010/11 for implementation in April 2011. A Chief Officers Seminar was held on 19 January 2010 allowing all partners to participate. There will be a 3 stage process with stage 3 comprising the formal endorsement of the Community Plan Review Supplement and the new Action Plans by the EA Council's Cabinet, the CPP Board and the EA CHP Committee.
- 9.2 The Committee endorsed the Review process and agreed to engage with the

Review process in respect of the local improving health and wellbeing agenda.

## **10. H1N1 INFLUENZA**

- 10.1 On the health side the Emergency Management Team had been stood down at the end of 2009. Across the CHP area all teams are working within normal winter flu arrangements although the situation is being monitored closely. A debrief will be carried out by all services and an analysis made of lessons learned. The immunisation programme is ongoing as required by Scottish Government with an uptake of around 50% and a good uptake for children under 5 years of age. The Committee noted the good partnership work in general and also from staff in ensuring the immunisation programme was a success.

## **11. EAST AYRSHIRE COMMUNITY HOSPITAL – VERBAL UPDATE**

- 11.1 The Committee had agreed to keep this on the agenda. Ms Kelly provided an update on the latest developments:
- i. Dental Services – NHS Ayrshire & Arran dealing directly with BAM and in terms of revenue costs etc for the dental development. Committee will be provided with feedback.
  - ii. Ongoing discussions with Older People's Group to develop services in partnership for the benefit of the area. Ms Kelly, Mr Kenny Milne and Mrs Jean Hendry had a meeting with a range of community representatives in order to discuss issues and develop further links between EACH and the wider community. One area that is being looked at is Hospital Radio.
- 11.2 Mr Fraser confirmed there was an absolute commitment to partnership working in terms of day care and rehabilitation. Where day care would be located was still being discussed but overall he considered the work is developing in a very positive way.

## **12. INVOLVING THE INDEPENDENT SECTOR REPORT**

- 12.1 The paper outlined how better to engage with the voluntary private sector had been discussed at the OLG for Children and Young People the previous week. The 3 options tabled were:
- i. The development of an Independent Sector Children's Services Provider Open Forum.
  - ii. The development of an Independent Sector Children Service Provider Forum comprising of elected representatives from provider grouping/communities of interest.

- iii. The OLG to remit each of the sub groups to identify their community of interest and make appropriate arrangements for representation/consultation.

The views of the Committee were sought on how they saw the independent sector being involved and if they could identify any potential areas of conflict. The outcome of the Children's Seminar to be held will be brought back for the information of the Committee. The Committee supported the aims.

### **13. OFFICER LOCALITY GROUP FOR CHILDREN AND YOUNG PEOPLE – DRAFT 16 NOVEMBER MINUTES**

13.1 Mrs Gilmour advised a further meeting had just been held. Among the main points she highlighted were:

- i. Integrated Assessment Framework training had been completed with further training needs being identified eg assessing risks for children and young people. Posters to be circulated.
- ii. Integrated Resource Framework (IRF) – across all 3 statutory services (education, social care and health).
- iii. A recent award to the MEND Initiative and the Ayrshire and Arran Volunteering Award had been noted.
- iv. Other work progressing well with good evidence of joint working.

### **14. OFFICER LOCALITY GROUP FOR ADULTS AND OLDER PEOPLE – DRAFT 20 NOVEMBER MINUTES**

14.1 Mr Fraser also advised a further meeting had been held. The main points he highlighted included:

- i. Meeting held week beginning 25 January had discussed issues around OT, how to do things differently and drive the service forward.
- ii. Paper on National Eligibility Criteria – discussion held on options for EACH.
- iii. Talking Point Seminar.

14.2 Mr Fraser mentioned the temporary move of 10 residents from Berryknowe as a result of the adverse weather went very well and that there had been good support to accomplish this.

### **15. EAST AYRSHIRE CHP FORUM – DRAFT 2 DECEMBER 2009 MINUTES**

15.1 The EA CHP Forum meeting which had been held at EACH providing the Forum with the opportunity to have a tour of the facility and understand how the services interact. The Forum is committed to focusing on this and

ensuring the facility provides the best services for people in the community. Mrs Miller outlined the main points from the minutes including:

- i. There are 2 new members from the PPF.
- ii. Attendance of Professor Stevely.
- iii. Attendance of permanent representative from the Scottish Health Council.
- iv. Ensuring there is a Carers representation to the Forum.
- v. School Nursing in EA. Nurses themselves had looked at how the service could be provided differently.
- vi. Importance of involving young people.

**16. ANY OTHER BUSINESS**

16.1 There was no further business.

**17. DATE AND TIME OF THE NEXT MEETING**

**Monday 22 March 2010 at 3 pm, Meeting Room One, Council HQ, Kilmarnock**