

**DRAFT EAST AYRSHIRE OFFICER LOCALITY GROUP FOR CHILDREN
AND YOUNG PEOPLE**

**MINUTES OF MEETING HELD ON TUESDAY 22 JUNE 2010 AT 1200 HOURS IN
MEETING ROOM 1, EAST AYRSHIRE COUNCIL HEADQUARTERS, LONDON
ROAD, KILMARNOCK**

PRESENT: Joanne Sharp, Healthcare Manager; Katie Kelly, Community Health Partnership Facilitator; Cathy Roarty, Public Health Practitioner; Maureen Murray, Dietetic Lead, East Ayrshire; Sharon Hardie, Health Promotion Manager; Donna McKee, Clinical Nurse Manager; Carol Fisher, Healthcare Manager; Ann Gow, Assistant Nurse Director, Primary Care, all NHS Ayrshire and Arran; and Jim Lyon, Senior Manager, Children and Families; April Masson, Community Health and Wellbeing Co-ordinator; Liam Wells, Team Manager, Educational and Social Services; Geoff Crow, Housing Needs Officer; and Angie Bennett, Leisure Development Manager, all East Ayrshire Council; and Danny Stuart, Local Authority Liaison Officer, Strathclyde Police.

ATTENDING: Sharon McHarg, Administrative Officer.

APOLOGIES: Janie Allen, Principal Officer, Early Education and Childcare; Karen McCracken, Housing Options Manager; Andrew Sutherland, Head of Service: Schools; Kay Gilmour, Head of Service: Community Support; Joyce Campbell, Service Officer, Planning and Review; Andy Macdonald, Service Manager, Performance and Development, all East Ayrshire Council; and Mary McGinn, **(title)**, NHS Ayrshire and Arran.

CHAIR: Joanne Sharp, Healthcare Manager, NHS Ayrshire and Arran.

WELCOME

1. The Chair welcomed everyone in attendance.

MINUTES OF PREVIOUS MEETING

2. There was submitted and approved as a correct record, Minutes of previous meeting held on 11 May 2010, subject to the following amendment:-
 - Page 4, paragraph 5(iv) change to “agreed that Joanne Sharp would arrange a presentation on Maternity Strategy Group to the OLG in September 2010 once the strategy is out for consultation”.

**YEAR 2 PROGRESS REPORT ON SERVICE LEVEL AGREEMENT BETWEEN
EAST AYRSHIRE COUNCIL AND NHS AYRSHIRE AND ARRAN FOR THE
PROVISION OF CHILDREN'S HEALTH IMPROVEMENT SERVICES
(RECREATION PARTNERSHIP SERVICE)**

3. There was submitted a report dated June 2010 (circulated) by Angie Bennett, the Leisure Development Manager, East Ayrshire Council which updated on progress of the Recreation Partnership Services in providing Children's Health Improvement Services following the mainstreaming of the initiative in 2008 and completion of the second year of the Service Level Agreement between East Ayrshire Council and NHS Ayrshire and Arran.

The Group:-

- (i) noted the progress of the Recreation Partnership Service in respect of all aspects of the SLA;
- (ii) agreed to provide feedback prior to 14 August 2010 on potential areas for inclusion in future service priorities that would add value to the work of the Community Health Partnership; and
- (iii) noted the excellent work being carried out.

ORDER OF BUSINESS

4. The Chair, at her discretion, agreed to alter the order of business to that as shown below.

EARLY YEARS CONSULTATION

5. Ann Gow, Assistant Nurse Director, Primary Care, advised the group that the consultation for the Early Years Framework was almost complete and that two Project Workers had offered to give a talk on the consultation to NHS Ayrshire and Arran.

Following discussion, it was agreed:-

- (i) that the two Project Workers be asked to present information on an Ayrshire-wide basis rather than attending three separate meetings; and
- (ii) otherwise, to note the position.

NURSING REVIEW

6. Ann Gow, Assistant Nurse Director, Primary Care, advised the group that a paper was due to be issued on 19 July 2010 regarding the Nursing Review and would look at bringing together 12 teams/virtual teams across the area into clusters with each team having a team leader.

The group noted:-

- (i) that as no service was being taken away, this was not a formal consultation and was just an opportunity to look at how the service was managed; and
- (ii) otherwise, to note the position.

REPORT ON IT'S YOUR HEALTH PRIMARY CARE STRATEGY IMPLEMENTATION AND FEEDBACK CONSULTATION

7. Ann Gow, Assistant Nurse Director, Primary Care, advised that (i) there had been a delay in getting the implementation process underway due to different financial positions and that the report was back with Directors to consider how the strategy would be managed; (ii) the report would also be considered by a small board; and (iii) following the report being considered by Directors, it would then be issued to the CHP.

It was agreed that Ann Gow would report back to the Directors that should the CHP be required to undertake any actions, initial discussion would be required to establish whether there was the necessary capacity to progress the matter.

BREASTFEEDING DRAFT ACTION PLAN

8. There was submitted a report dated June 2010 (circulated) by the Community Health and Wellbeing Co-ordinator, East Ayrshire Council which sought approval from the OLG for East Ayrshire to take forward actions to improve breastfeeding rates within East Ayrshire.

The Group agreed to endorse the Action Plan and refer it to the CHP Committee in August 2010 for final approval to implement.

REVIEW OF SUB-STRUCTURES AND WORKING ARRANGEMENTS

9. The Community Health Partnership Facilitator advised the group that the sub-structures had been in place for approximately one year and asked the group there if there were any thoughts regarding future sub-structures.

The group agreed that Katie Kelly would arrange and facilitate a meeting with the appropriate Officers to consider the way forward.

ADDITIONAL FUNDING FOR CAMHS

10. Carol Fisher, Healthcare Manager advised that (i) the CAMHS Service had moved to a locality structure and team leaders had been appointed; (ii) that plans were underway to reduce the waiting time from 26 weeks for children; (iii) £250,000 of additional funding had been sourced for recruitment of staff nurses, charge nurses and a team leader and the aim was to make the team more robust with more people on the ground and to reduce waiting time and to afford the opportunity to work closer together in partnership; and (iv) part of the ongoing review of the three Locality Teams would be to identify where the needs were and putting capacity into areas as required.

It was agreed to note the position.

SUPPORTING IMPROVEMENT IN CHILDREN'S SERVICES

11. There was submitted a report dated June 2010 (circulated) by Head of Service: Community Support which sought to set out the scope for the establishment of two operational group sets within the context of East Ayrshire Community Health Partnership, Officer Locality Group for Children and Young People.

It was agreed:-

- (i) that Katie Kelly, in consultation with Kay Gilmour, would organise a facilitated discussion to clarify the role of each partner; and
- (ii) that a further report be submitted to the next meeting of the group.

INDEPENDENT SECTOR ENGAGEMENT

12. In the absence of Janie Allen, it was agreed that this item be continued to the next meeting of the group.

REVIEW OF CHILDREN WITH DISABILITIES

13. There was submitted a report dated June 2010 (circulated) by Cathy Roarty, Lead Public Health Practitioner which informed the group of the current position in respect of the context, approach and strategic intention for children with disabilities.

The group noted the contents of the report.

BONE HEALTH AND FALLS PREVENTION STRATEGY

14. Sharon Hardie, Health Promotion Manager advised the group that they may be required to input into the review in the Bone Health and Falls Prevention Strategy.

INFORMATION ITEMS

15. The following items were submitted for information.
- (i) Child Protection Committee - 9 March 2010;
 - (ii) Sub-Group Minutes - Early Years/Early Intervention Sub-Group - 17 March 2010; and
 - (iii) Sub-Group Minutes - GIRFEC/EIF Sub-Group - 1 June 2010.

ANY OTHER COMPETENT BUSINESS

16.1 New Structure

Donna McKee, Clinical Nurse Manager advised that the Community Nurse Review would have 17 team leaders across East Ayrshire and it was noted that the introduction of the management and support system would make a huge difference to the service.

15.2 Alternative Use of Funding - Change in Children's Services

Joanne Sharp asked the group their views regarding funding for particular posts and whether it would be appropriate for such funding proposals to come through this group.

It was agreed that Katie Kelly would prepare a paper for a future meeting regarding this and in particular, to consider the implications should one of the funding partners withdraw their funding support.

The meeting terminated at 1340 hours.