

**EAST AYRSHIRE OFFICER LOCALITY GROUP FOR
CHILDREN AND YOUNG PEOPLE****TUESDAY 16 NOVEMBER 2010 – 1400 HOURS****ROBERT BURNS SUITE, BURNS MONUMENT, KAY PARK, KILMARNOCK****NOTE OF MEETING****PRESENT:**

Janie Allen, Principal Officer, Early Education & Childcare Services, EAC
Angie Bennett, Leisure Development Manager, EAC
Kay Gilmour, Head of Service: Community Support, EAC (Chair)
Sharon Hardie, Health Promotion Manager (East)
Katie Kelly, CHP Facilitator
Maureen Murray, Dietetic Lead – Integrated Services (East), NHS
Cathy Roarty, Lead Public Health Practitioner, NHS
Sharon Robertson, Secretary to Head of Service: Community Support
Joanne Sharp, Health Care Manager, Children's, Women's & Sexual Health Services, NHS
Andrew Smith, NHS Ayrshire & Arran (*Representing Carol Fisher*)
Danny Stuart, Local Authority Liaison Officer, Strathclyde Police
Liam Wells, Team Manager (Addictions), EAC

INVITED TO ATTEND:

Stuart Bates, Service manager (Corporate Parenting), EAC
Andrew Macdonald, Planning & Development Manager, EAC
Anne Marie Ward, East Ayrshire Drugs Partnership, EAC

APOLOGIES:

Geoff Crow, Housing Needs Officer, EAC
Carol Fisher, Health Care Manager, Specialist Mental Health Services, NHS
Ann Gow, Associate Nurse Director – Primary Care, NHS
Jim Lyon, Senior Manager, Authority Wide Services, EAC
Donna McKee, Clinical Nurse Manager – Early Years, NHS
Andrew Sutherland, Head of Service: Schools, EAC
Susan Taylor, Head of Service: Children & Families & Criminal Justice, EAC

NON ATTENDANCE:

Michael Baird, Strathclyde Police
Vera Cairns, Acting Community Midwife Manager (East)
Jacqui McCall, Primary Care Manager – Medical East Ayrshire, NHS
Karen McCracken, Housing Options Manager, EAC
James Scott, Group Commander – Head of Community Safety, Strathclyde Fire

FOR INFORMATION ONLY

Amanda Coultard, Assistant Director – Planning, NHS
May Dunsmuir, Scottish Children's Reporter
Karen Wallace, Scottish Children's Reporters
Eunice Johnstone, Planning Manager, NHS

		ACTION
1.	<u>WELCOME</u>	
	KG welcomed all to the meeting.	
2.	<u>MINUTE OF LAST MEETING AND MATTERS ARISING</u>	
	KK to contact Ruth Campbell who will be invited to attend the January meeting to deliver a presentation on Improving Maternal and Infant Nutrition: A Framework.	KK
3.	<u>PRESENTATION</u>	
	<p><u>DRAFT MATERNITY STRATEGY</u></p> <p>JS delivered a presentation on the above. The same presentation was presented to the NHS Board in September and a 3 month consultation period currently stands with comments to be sent to Joanne Sharp or Steven Sheach by the end of January.</p> <p>New Maternity Framework to be launched in the next couple of weeks.</p> <p>Vision Statement is – “Delivering Excellence in Maternity Care”.</p> <p>Discussion followed with the following being highlighted:</p> <ul style="list-style-type: none"> • LW raised the priority of addiction. • Action 8 under Addiction – potential for ADP to consider relevant issues. • KG - Helpful cross cutting themes across the Strategy. Drug misuse, teenage pregnancy; smoking in pregnancy. • National drivers supporting what has been done locally re smoking and alcohol use during pregnancy – none at all. • Child Protection issues also a factor in relation to babies staying in hospital longer. • KK – good timing in relation to maximising the CHP opportunity about overlap and what can be done in partnership. KK asked to share reporting and monitoring arrangements. Annual Report would be helpful to tie in with the Action Plans or SOA. • JS stressed that Ayrshire are good at recording figures which may account for our higher figures. • KG to tie in with Eddie in Relation to ADP. 	KG
	<u>BUSINESS ITEMS</u>	
1.	<u>HEALTH AND WELLBEING ACTION PLAN – CATHY ROARTY</u>	
	<ul style="list-style-type: none"> • Amendments need to be submitted by end of the month. KK Needs to finalise by next week. • Important to reflect relationship between adult services and children. • Good examples of Partnership activity is still ongoing, however, in light of budgets it is difficult to fully commit to actions. • Equalities group will scan all of the plans. • KK advised that an Equallies Health Group will be established to look at all 4 plans and to weed out all overlaps and to make it the best plan in relation to resources. 	

5.	ADHD PATHWAY	
	<p>JS gave a verbal update on this workstream. Good progress is being made. Good discussions at the group with parental participation.</p> <p>Aim of the pathway is to make life easier for children who are displaying certain behaviours and can see a route where they can be referred to and support provided.</p> <p>At the last group meeting a pathway was agreed and a booklet which has been developed by North Ayrshire to help and guide parents will be broaden to use across all Ayrshire. Feedback from parents in relation to the booklet is very positive.</p> <p>Next meeting will finalise the referral information and will be a single referral form. Not deviating from the GIRFEC/IAF model.</p> <p>Agreement to the pathway. Agreement Ayrshire Wide in trying to achieve the pathway and then need to look at implementation plan with schools and Primary Care.</p> <p>KG stressed the importance of bringing this back to a future meeting of the CHP to ensure that it is rolled out successfully through partnership working. JS to action. AS stated that feedback would need to be in January.</p> <p>JS asked if an Education Rep would like to sit on the Group. KG raised that she thought that Tom Williams was linking in with the group and it was established that he was invited but does not attend. KG will link with TW in this respect.</p>	<p>JS</p> <p>KG</p>
6.	CHILDREN WITH DISABILITIES	
	<p>Two meetings have taken place. This Group links in with the Integrated Resource Framework. JS updated the group members on the background to this group which is Ayrshire-wide.</p> <p>JA stressed that it was early days and KG asked for an implementation plan to come back into the CHP.</p> <p>KK advised that Equipment Stores in relation to the three Ayrshire is progressing well. KK to contact the two other facilitators in relation to this.</p>	<p>JS</p> <p>KK</p>
7.	SOCIAL WORK SERVICE DESIGN	
	<p>KG summarised the report.</p> <p>Still on the journey of change. SB informed that the process was now going through the service redesign which is a big exercise with lots of change ahead.</p>	
8.	COMMUNITY NURSING REVIEW	
	<p>Deferred to next meeting. Discussions can be held outwith the meeting if necessary.</p>	
9.	CELL 29 (EARLY YEARS FRAMEWORK THROUGH GIRFEC HEALTH)	
	<p>JS gave a verbal update that NHS has received a letter re Early Years Framework and GIRFEC. JS to be contacted in relation to this.</p>	
10.	ENGAGING WITH CHILDREN AND YOUNG PEOPLE IN EAST AYRSHIRE	
	<p>KG summarised briefly the attached report. Recurring themes coming through – skate parks and bike parks. KG indicated that themes should be used to inform the 3 year review of the Children and Young Person’s Service Plan.</p> <p>Work required to be done with staff in respect of recording, guidelines and structures.</p>	

11.	ENGAGING WITH THE INDEPENDENT SECTOR <ul style="list-style-type: none"> • CORPORATE PARENTING • CHILDREN & YOUNG PEOPLE'S SUPPORT SERVICES • EARLY EDUCATION AND CHILDCARE 	
	<p>KG says that these groups will evolve as they progress but there is a need to have them up and running. Feedback very positive that EAC are doing this.</p> <p>CPC will also receive a report on these terms of reference. Some groups will self-select into the three forums.</p>	
	<p><u>FOR NOTING</u></p>	
	<p>1. Maternal & Early Years website www.maternal-and-early-years.org.uk</p>	
	<p>2. Meeting Schedules (Portal)</p> <ul style="list-style-type: none"> • CHP Chairs • CHP Forum • CHP Committee • CHP OLG Adults • CHP OLG Children & Young People 	