



## Draft - Minutes of East Ayrshire CHP Forum

Wednesday 15 December 2010 at 2.00pm in Room 1, Council HQ, Kilmarnock

### 1. WELCOME AND INTRODUCTIONS

- 1.1 **Present** Mrs Rita Miller, Chair  
Mrs Mary Ballantyne, Carers Sub Group Rep  
Dr Iain Brown, PPF  
Mrs Vicki Brown, CVO  
Mr Jim Crichton, Director of Mental Health Services  
Mrs Brenda Emmerson, Chair Carers Sub Group  
Mrs Nicola Pirie, Area Pharmaceutical Professionals Committee  
Mr Archie Pryce, EA North Communities Federation  
Dr David Richardson, EA Locality Group GP Lead  
Mrs Susan Wilson, Area Nursing & Midwifery Professional Cttee
- In Attendance** Mr Eddie Fraser, Chair Locality Group Adult  
Mrs Kay Gilmour, Chair Locality Group Children  
Mrs Jean Hendry, Healthcare Manager  
Ms Katie Kelly, CHP Facilitator  
Mrs Joanne Sharp, Healthcare Manager  
Ms Pauline Sharp (Minutes)
- 1.2 **Apologies** Mrs Liz Moore, Healthcare Director  
Mr Ian Smith, Coalfield Communities Federation  
Mr Ronald Stevenson, Area Optical Professional Committee  
Mr Ian Willians, Area Dental Professional Committee  
Mrs Mandy Yule, Healthcare Director – Integrated Care & Partner Services

### 2. MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the 27 October 2010 meeting were considered an accurate account of events and approved by the Forum.

#### 2.2 Matters Arising

2.2.1 Item 4.2 Towards a Mentally Flourishing Ayrshire & Arran (TAMFA&A)

Mrs Miller commented on the likelihood of a full residents' survey being

carried out in 2011 and suggested that she enquire at the Community Planning Partnership Board on 16 December 2010.

RM

**1<sup>st</sup> Bullet point** – Mrs Emmerson enquired what the process was for the Carers Sub Group to be involved in TAMFA&A.

2.2.2 **2<sup>nd</sup> Bullet point** – Mrs Emmerson sought clarification on the process for EA CHP picking up on the mental wellbeing of carers. Both Mr Crichton and Mr Fraser advised there is increasing investment in different carer services along with broader ranges of support, to help build resilience and strength. Mrs Ballantyne raised the issue of young carers and their particular set of needs. Mr Fraser advised Social Services, through the Royal Trust, have undertaken initiatives targeted at young carers but acknowledged there was always room for improvement. This work will be built on by the release of the new Young Carers Strategy. Mrs Miller suggested the Carers Sub Group approach the OLGs to examine the links.

BE

2.2.3 **5<sup>th</sup> Bullet point** – Mrs Gilmour advised she had contacted Mrs Susan Taylor on the involvement of the Carers Sub Group in a meeting regarding available support for young carers. As yet she had no reply but would let Mrs Emmerson know as soon as she heard.

KG

#### 2.2.4 **Item 11 Carers Sub Group Update**

**4<sup>th</sup> Bullet point** – Mrs Emmerson asked who the responsible person would be for devising a protocol for the involvement of carers in training. Mr Fraser advised, to begin with, he would talk with the Carers Sub Group to discuss their issues.

EF

### **3. DRAFT MATERNITY STRATEGY**

3.1 Mrs Sharp provided a powerpoint presentation (please see appendix 1 attached). The new Strategy will run from 2010-15 and is a review of the 2002 Maternity Strategy, which had been the first in Scotland. The new Strategy takes into account a whole range of new local and national priorities and strategic drivers. It also takes into account the content of the Scottish Maternity Framework. Along with the background paper, a copy of the Maternity Strategy and a copy of the Fact File, which provides information on how NHS Ayrshire & Arran are performing in relation to the rest of Scotland, had been distributed. The vision of the Strategy is “Delivering excellence in maternity care in Ayrshire & Arran”.

3.2 Among the areas highlighted by Mrs Sharp were:

- Statistics for comparison on total births by deprivation status, rate of live births, percentages for low birth weight and length of stay.

- Demographic Drivers.
- Stakeholder involvement.
- Future priorities
- How the Strategy will be delivered.

3.3 Mrs Sharp advised the NHS Board had ratified the Strategy and challenged them to compare statistics wider afield than just Scotland. They were currently in the process of engaging with as many people as possible on the content and in particular the priority areas and Action Plan.

3.4 The Forum asked if data was available to establish whether particular areas within Ayrshire & Arran had higher teenage pregnancy rates. Mrs Sharp reported a piece of work was being carried out but, due to the nature of the information, confidentiality was required. The Forum held discussion on the following areas:

- Education work in communities of interest.
- Monies released by the Alcohol & Drugs Partnership used to employ an Alcohol Education Co-ordinator working within schools.
- Need for partnership work to improve young peoples' awareness of how they can access sexual health information.
- Peer support for young mums and dads eg encouraging development of parenting skills.

3.5 Mrs Miller thanked Mrs Sharp and commended the vast amount of work undertaken and information included in the Strategy. All members were encouraged to pass on their comments to Ms Kelly or Mr Stephen Sheach, Planning Manager, Ailsa Hospital, Dalmellington Road, Ayr KA6 6AB by 28 January 2011.

#### **4. CHP LEAD OFFICERS PERFORMANCE REPORT**

4.1 Ms Kelly advised the papers were for the information of the Forum. These reports are provided on a quarterly basis on the Health and Wellbeing Action Plan, identifying the Lead Officers responsible for areas and the actions being taken.

4.2 She highlighted, in particular the information in the section "Best and Innovative Practice":

- Lesley Fowler from the MEND team was featured in the Glasgow Herald in terms of her innovative work with Children and Young People.
- Kenny Milne, the PPF Co-ordinator, had been shortlisted for an Ayrshire Achieves Aware for his innovative work with Children and

Young People from Yipworld.com. Unfortunately he had not been successful.

- East Ayrshire Community Hospital has been successful in securing funding from the NHS Endowment Fund to develop Hospital Radio.
- The Community Health Improvement Partnership (CHIP) has received an extremely positive external evaluation in relation to the Lifestyle Referral Programme. The research found that the LRS has supported individuals to reduce their weight, BMI, resting heart rate, consumption of alcohol and blood pressure and increased their physical activity levels.

4.3 Mrs Emmerson enquired when the deadline would be for the task the Carers Sub Group had been given of progressing the East Ayrshire Carers Action Plan and also local Implementation of the National Carers Strategy “Caring Together”. Ms Kelly advised the end of March 2011.

## **5. COMMUNITY HEALTH IMPROVEMENT PARTNERSHIP – REDUCTION IN FUNDING**

5.1 Mr Fraser advised that following the concerns raised by Mr Smith at the previous EA CHP Forum, on the possible reduction in CHIP provision due to funding issues, there has been discussion at the EA CHP Committee and OLG for Adult and Older People. Paper 4 was outlining the current situation, Section 3 detailed the Key Services and Performance, Section 4 Outcomes and Section 5 was looking at the total cost of the service and how it is split. The OLG had come up with a solution to the funding by working with partners across the CHP.

5.2 Dr Richardson advised discussion had been held at the EA GP Locality Group with great disappointment being expressed about the possible reduction in this vital service. The Group acknowledged the difficult financial climate and had discussed options. One suggestion they were enquiring about was the use of referral vouchers to allow people to access lifestyle support.

5.3 Mr Fraser emphasised the importance of considering how CHIP can help the CHP deliver their priorities in shifting the balance of care and targeting people eg in risk of admission to hospital. The Forum were encouraged by the positive moves and viewed the CHIP service as a great resource in a predominantly elderly rural population.

## **6. ENGAGING WITH CHILDREN AND YOUNG PEOPLE**

6.1 Mrs Gilmour advised the first paper was a summary and sets out East Ayrshire’s engagement with young people. She informed the Forum the Children & Young Peoples’ Representative Forum (C&YPR Forum) is supported by elected members and EA Council officers. They meet

regularly and agree topics they want to address. Some of these can be dealt with, others there is a need to enter into discussion with partners and on some where there is no possible solution at least they have been aired. For the first time this year the C&YPR Forum were involved in the budget consultation and this being a very effective discussion. The paper also described the Continuous Opportunities for Gathering & Sharing (COGS). Mrs Gilmour had presented the Forum with a previous paper on this process.

6.2 The second paper was the Annual Review 09/10 East Ayrshire's Children and Young People's Service Plan. This is a statutory process and Mrs Gilmour considered it highlighted that EA have successfully achieved what they set out to over the past 2 years. Performance indicators were attached for information. The paper also sets out the focus for the coming year to ensure there is a sustainable Children and Families Service.

6.3 Among areas discussed by the Forum were:

- Looked After and Accommodated Children – Education + Support.
- Redesign of Child and Adolescent Services.
- Alcohol and Drugs Strategy.
- As part of preparation for next plan taking the views of a wide range of young people into account.
- Support children are given when giving evidence in Court. EA Council currently working on this to meet legal specifications.

6.4 Mrs Gilmour advised a further report would be presented to the Forum near its completion in relation to the revised Children and Young People's Service Plan for 2011-2015. Mrs Miller considered the work accomplished very impressive. **KG**

## **7. ENGAGING WITH THE INDEPENDENT SECTOR**

7.1 Mrs Gilmour stated the 3 papers, on the role and remit of groups should be considered together i) Corporate Parenting, ii) Children and Young People's Support Services and iii) Early Education and Childcare. These papers are covering the same information but for different aspects of service and potential groupings of providers.

7.2 These papers are the outcome of the event held earlier in the year with a range of providers. Discussion had taken place on their involvement and how all can share practice.

## **8. EAST AYRSHIRE COUNCIL – BUDGET CONSULTATION 2011/12**

8.1 Mr Fraser encouraged all to comment on the paper by visiting the EA Council website and inputting their comments. With the CHPs

responsibility for Improving Health and Wellbeing there could be implications where associated Council departments are making changes. The report went to the EA Cabinet on 1 December 2010 and is now subject to a range of consultation. He advised the commitments laid out in the paper reflect national commitments. The paper provides a breakdown of the budget by each department within the Council. The appendices attached were important with appendix 1a) Management Actions not for consultation and appendix 1b) Changes in Delivery of Service for consultation. Following the consultation the paper would go to the EA Cabinet on 9 February 2011, Full Council on 10 February 2011 and be signed off for implementation on 1 April 2011.

8.2 The discussion was opened out to the Forum. Areas discussed included:

- Withdrawal of breakfast club from certain schools – Mrs Gilmour advised that this service had been set up to benefit specifically children who might not be provided with breakfast at home and not as a child care arrangement. It was to ensure that disadvantaged children had a good start to the day and benefit from education.
- Restructuring of Learning Disability Service and potential impact on staffing levels – Mr Fraser advised a new centre for adults with Learning Disability providing areas for drama and learning is to be built. Two traditional centres will also be retained. 3 teams will be reduced to 2 teams. He also discussed changed to the use of commissioned services eg providing support to individuals in education. These changes, he emphasised, are about using resources more smartly and redirecting staff skills. Any savings will be achieved by reducing management costs.
- Community Warden Service - Strathclyde Police have advised that their preferred model of service delivery is to employ monies available to maintain police numbers rather than Community Wardens.
- Extra weeks respite provision – Mr Fraser advised he had a briefing paper on this and that he was confident that EA Council will achieve their full respite compliment. Mrs Emmerson to ensure this is highlighted at a Carers Sub Group meeting in January.

BE

8.3 Discussion was held on the availability of similar budget information for NHS Ayrshire & Arran to ensure, that in partnership working, there was no doubling up on areas of service provision. Mr Crichton advised NHS Ayrshire & Arran's budget setting processes were different from EA Council but that they had to make a 4% efficiency saving over the coming year. Currently NHS Ayrshire & Arran are in discussions with the Area Clinical Forum for Clinical Services and the Area Partnership Forum for staff on identifying ranges of areas where efficiencies could be obtained. Mr Crichton, Mrs Moore and Mrs Yule are the main 3 Service Leads on this piece of work. He volunteered to discuss this with them and provide

information on NHS Ayrshire & Arran's proposed vision for services, although the budget details would not be complete by the next Forum meeting. **JC**

## **9. CVO**

9.1 **Move of Premises** - Mrs Brown advised the CVO were moving premises to the Belford Mill. In the first stage they would be occupying the ground floor and providing training and meeting rooms, admin and IT support and a hot desk for their associated groups. They are also proposing to display art and crafts for sale. In the second stage of their move they will also occupy the first and second floor of the building. It is proposed that the centre will be a third sector hub. All partners were encouraged to contact her if they were looking for accommodation. Mrs Brown to keep the Forum up to date with developments. **VB**

9.2 **Digital Outreach for the Digital Switchover** – The CVO are working with the CVS and Digital UK to provide information on the switchover. An information event will be held on 7 January 2011 in the North West Area Centre. The criteria for help includes all over 75, people with disabilities, anyone in a care home more than 6 months and anyone blind or partially sighted. The PPF, Carers and Federations were encouraged to cascade this information down.

9.3 **Surgeries** – Mrs Brown had arranged a number of surgeries to engage with Community Groups. Unfortunately due to the weather these had been cancelled. She was in the process of re-arranging.

## **10. CARERS SUB GROUP UPDATE**

10.1 Mrs Emmerson advised they also had cancelled meetings due to the weather. Mrs Moira Oliphant, Scottish Government Carers Group is willing to come to speak to the Carers Sub Group along with the EA CHP Forum. It was agreed to look into this further and possibly arrange a combined meeting associated with a future EA CHP Forum date. **KK**

10.2 Mrs Oliphant had queried whether the Carers Sub Group should be part of the EA CHP Committee. Ms Kelly advised that the NHS Ayrshire & Arran CHP structure was slightly different from other Scottish models and that the Forum was the group for the wide community interest.

10.3 Mrs Emmerson advised she was a member of Carers Scotland and that the Chair of the last 8 years had resigned. She had been asked to Chair but had declined. Mrs Katherine Bingham, a member of the EA Carers Sub Group, had been recently appointed to this post of Chair.

## **11. COMMUNITIES FEDERATIONS UPDATES**

- 11.1 **Coalfield Communities Federation** – Update to be provided at the next Forum meeting.
- 11.2 **EA North Communities Federation** – Mr Pryce advised the Federation had held a discussion on the budget consultation at their meeting on Monday 13 December. They had expressed great disappointment on the impact the proposals would have on East Ayrshire. As a Federation they held the view that macro changes Ayrshire-wide should also be considered eg one Education Service across the 3 Local Authorities before possible cuts to services.

## **12. PPF UPDATE**

- 12.1 Dr Brown advised that they also had cancelled their recent meeting due to bad weather. He advised thought that they are in discussion with Mrs Margaret Gardiner, Dialogue Youth regarding health improvement initiatives for young people. He would keep the Forum updated.

**IB**

## **13. EA CHP COMMITTEE – DRAFT 22 NOVEMBER MINUTES**

- 13.1 Noted.

## **14. OFFICER LOCALITY GROUP FOR CHILDREN AND YOUNG PEOPLE – DRAFT 16 NOVEMBER MINUTES**

- 14.1 Noted.

## **15. OFFICER LOCALITY GROUP FOR ADULTS AND OLDER PEOPLE – DRAFT 17 NOVEMBER MINUTES**

- 15.1 Noted.

## **16. EA GP LOCALITY GROUP – 24 NOVEMBER MINUTES**

- 16.1 Dr Richardson advised he was now tabling the EA GP Locality Group minutes to allow any issues to be highlighted and therefore, go to the CHP Committee and NHS Board. Otherwise they were for the information of the EA CHP Forum.

## **17. ANY OTHER BUSINESS**

- 17.1 **EA CHP Forum Meeting Schedule 2011** – Noted.
- 17.2 **Proposed New GP Facility, New Cumnock** – The EA CHP Forum noted the paper.

17.3 **EA CHP Coordinator** – Mrs Miller advised this possibly could be Ms Kelly's last meeting and that interviews for her post were being held on 16 December. Ms Kelly was moving on within EA Council to take up a wider remit in Neighbourhood Services

**18. DATE AND TIME OF NEXT MEETING**

**2.00 pm Wednesday 16 February 2011, Meeting Room 1, Council HQ, Kilmarnock**

Signed (Chair) ..... Date.....