

**EAST AYRSHIRE COMMUNITY HEALTH PARTNERSHIP**

**COMMITTEE – 1 FEBRUARY 2010**

**COMMUNITY PLANNING FOUR-YEARLY REVIEW PROCESS**

**Report by the Chief Executive**

**1. PURPOSE OF REPORT**

- 1.1 To present to CHP Committee for the proposed process for the Community Planning Four-yearly Review.

**2. BACKGROUND**

- 2.1 Community Planning Partners have given a commitment to carrying out a review of the Community Plan and related thematic Action Plans on a four-yearly basis. The next review requires to be carried out over 2010/11 to ensure that an updated Community Plan and revised set of Action Plans are ready for full implementation by 1 April 2011.
- 2.2 In addition, to ensure that they continue to be 'fit for purpose', a review of operating arrangements and structures for Community Planning should also take place.

**3. FOUR-YEARLY REVIEW PROCESS**

- 3.1 An initial scoping of the parameters of the proposed Review Process has been agreed by the Corporate Management Team at its meeting of 9 November 2009 and by the Community Planning Partnership Board on 26 November 2009. Details of the process are laid out below.

**Seminar for Chief Officers and Senior Managers**

- 3.2 The Review Process will begin with the Chief Officers Seminar which was agreed by the CPP Board on 30 September 2009. The Seminar was held on 19 January 2010 and the CPP Board Chief Officers including members of the CHP Committee and the Extended Management Teams of all Partner agencies were invited to participate. In addition, JOG members and Community Planning Lead Officers attended.
- 3.3 The seminar afforded the opportunity for these key decision makers to:
- inform the process for the Four-yearly Review of Community Planning;
  - consider emerging agendas; and importantly
  - consider the challenges presented to the CPP and individual organisation by the wider economy and reflect on the way forward, particularly in relation to how enhanced partnership working can help address these challenges.

**Four-yearly Review Process**

- 3.4 A three stage Review Process will commence in early 2010, as follows:

### **Stage 1 – January to June 2010**

- 3.5 A comprehensive review of the Community Plan, including the Vision, Aims, Aspirations, Strategic Priorities and Themes will be undertaken. This will involve wide-ranging engagement with the Partner Agencies, Elected Members, the voluntary sector and the wider community.
- 3.6 A desktop review of the local and national policy direction will also be progressed to ensure that the review and revision of the Community Plan and the associated Action Plans are informed by key local and national priorities/strategies including:
- the Council and Partner Agencies strategic priorities;
  - ‘Achieving our Potential’, the Scottish Government’s Framework to tackle poverty and income inequality in Scotland;
  - the Early Years Framework; and
  - Equally Well, the report of the Ministerial Task Force on Health Inequality.
- 3.7 The final element of Stage 1 will be a review of Community Planning operating arrangements and structures to ensure that they remain ‘fit for purpose’ as we move forward into the final four years of the current Community Plan.

### **Stage 2 – July to December 2010**

- 3.8 Stage 2 will begin with consideration of the findings of the Stage 1 review, which will be implemented, as appropriate, throughout Stage 2.
- 3.9 Informed by the findings of the Stage 1 Review Process, a Community Planning Review Supplement will be developed to supplement and update the Community Plan and the previous Review Supplement 2006/07.
- 3.10 The development of new Action Plans, if appropriate, will be progressed by Lead Officers and their thematic Action Plan working groups and co-ordinated and supported by the Community Planning and Partnership Unit, as required.
- 3.11 In addition to the above, a review of Fairer Scotland Funded programmes will be implemented.
- 3.12 Finally, work will be implemented to ensure the overall rationalisation of performance reporting arrangements in respect of community planning activity.

### **Stage 3**

- 3.13 Stage 3 will comprise formal endorsement of the Community Plan Review Supplement and the new Action Plans by the Council’s Cabinet and the CPP Board and CHP Committee.
- 3.14 Further details and timescales in respect of the Review Process will be developed and presented to the CPP Board for overall endorsement.

## **4. FINANCIAL IMPLICATIONS**

- 4.1 The costs associated with the implementation of the four-yearly review will be met from the Community Planning Partnership’s Development budget.

## **5. POLICY AND LEGAL IMPLICATIONS**

5.1 The review of the Community Plan affords the Council and its partners with an opportunity to ensure that the document continues to be 'fit for purpose' and continues to comply with the requirements of the Local Government in Scotland Act, 2003.

## **6. RECOMMENDATIONS**

6.1 CHP Committee is requested to:

- i) endorse the Review Process;
- ii) engage with the Review Process in respect of the local improving health and wellbeing agenda; and
- iii) otherwise, note the content of the report.

**Fiona Lees**  
**Chief Executive**  
**East Ayrshire Council**  
**16 November 2009**

**(Updated by CHP Facilitator 18/1/10)**

### **Background Information**

Community Plan 2003-2015  
Community Plan Review Supplement 206/07

Any person wishing to inspect the above background papers or seek further information on this report should contact Gwen Barker, Community Planning and Partnership Manager, (Tel: 01563 554602).

**Implementation Officer:** Gwen Barker, Community Planning and Partnership Manager.