



Minutes of East Ayrshire CHP Committee meeting

held on Monday 2 November 2009 at 9.30 am in Committee Room 2, East Ayrshire Council Headquarters, London Road, Kilmarnock

- Present** Dr Allan Gunning, Acting Chair (NHS Ayrshire and Arran)
Dr Carol Davidson (NHS Ayrshire and Arran)
Mrs Rita Millar (NHS Ayrshire and Arran)
Councillor John MacKay (East Ayrshire Council)
- In Attendance** Mrs Mandy Yule, Health Care Director, Integrated Care and Partner Services (NHS Ayrshire and Arran)
Mr Eddie Fraser, Head of Service, Community Care (East Ayrshire Council)
Ms Katie Kelly, East Ayrshire CHP Facilitator
Ms Joanne Atkinson, Programme Manager, Integrated Resource Framework (NHS Ayrshire and Arran)
- Apologies** Councillor Drew Filson (East Ayrshire Council)
Councillor Elaine Dinwoodie (East Ayrshire Council)
Councillor Douglas Reid (East Ayrshire Council)
Mrs Kay Gilmour (Chair, Locality Group Children, East Ayrshire Council)
- Welcome** Dr Gunning welcomed everyone to the meeting.

Before the meeting began, Committee members paid a visit to the Risk Management Centre. Dr Gunning thanked Charlie Mallon for accompanying members on the visit which was very informative.

1. Minutes of the Previous Meeting held on Monday 24 August 2009

The Committee approved the minutes.

2. Matters Arising

2.1 Item 5, Single Outcome Agreement - Ms Kelly circulated copies of the

Community Planning Partnership Single Outcome Agreement's final Annual Performance Report for 2008/09, which was submitted to the Scottish Government in September.

3. East Ayrshire Children and Young People's Service Plan Performance Report 2008/09

Ms Kelly gave a report on the annual review of the 2008/11 Children and Young People's Service Plan published within East Ayrshire. Ms Kelly outlined the Plan's key priority areas which reflected the Scottish Government's vision for children and young people, "getting it right for every child". Good partnership working had taken place throughout the year and young people's views were being sought to influence the Plan.

The Committee welcomed the holistic approach being taken towards children's and young people's wellbeing in East Ayrshire. The Committee noted that NHS Ayrshire and Arran's Child Health Strategy would also be employed as a key driver by the Officer Locality Group for Children alongside the Children and Young People's Service Plan.

4. Partnership Assessment Scorecard and Continuous Improvement Plan

Ms Kelly informed the Committee of the results of the Partnership Assessment Scorecard for 2009 which evaluated the Partnership's work throughout the year. Ms Kelly outlined the consultation process that had taken place this year. A number of issues had been highlighted in relation to awareness of key stakeholders, information sharing/communication, shared vision and staff roles. Ms Kelly proposed areas for improvement for the coming year. The Committee approved the Plan subject to the following additions being made.

- NHS/East Ayrshire Council corporate/local induction – should highlight important partnerships such as CHPs and community planning.
- Need to strengthen links and raise awareness with GP practices of the work of the CHP e.g. through protected learning time.

5. Resource Transfer

Mr Fraser sought the Committee's endorsement of the proposed use of resource transfer allocation available to East Ayrshire Council to purchase eight additional care home placements in East Ayrshire. The Committee endorsed the proposal.

6. East Ayrshire CHP Interim Performance Template

Ms Kelly presented this exceptions report and detailed progress achieved, highlighted areas of good performance and how risks are being managed.

The Committee noted and was encouraged by the progress being made. Committee members expressed concern about the numbers of drug and alcohol related hospital admissions. Following discussion, the Committee agreed that further support could be sought, possibly through the Alcohol and Drugs Partnership (ADP), to address these and other related issues (e.g. alcohol misuse).

Committee requested that, in view of the current low uptake rates, breastfeeding should be added to the report in order to highlight the potential difficulty of achieving the stated target in the SOA.

Discussion took place around the use of community equipment sites and equipment across Ayrshire including looking at best practice in other areas, and the Committee will be kept up-to-date with progress.

7. Potential Service Development Opportunities at East Ayrshire Community Hospital (EACH)

Mr Fraser outlined potential service development opportunities which had arisen at EACH following a review of current in-patient requirements. Planned developments could include community dental services and a day care service for older people. The Committee supported these partnership proposals and requested that further feedback should be provided once detailed architectural planning discussions have taken place.

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8. Primary Care Strategy Consultation Draft Template

Ms Kelly presented East Ayrshire CHP Partnership's formal response to the Primary Care Strategy consultation which had been submitted on a template provided by the Primary Care Development Directorate. A robust consultation had taken place, coordinated by the CHP Forum and a range of views had been put forward. Committee commended the Forum on taking forward the consultation process and approved the Partnership's response which would be submitted subject to any final views from elected members at a meeting with the Primary Care Directorate later today.

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9. Integrated Resource Framework (IRF) Briefing Paper

Mrs Atkinson attended the meeting to update members on the current position in relation to the Integrated Resource Framework. A first cut financial analysis had been completed in July. An IRF steering group had been set up with representation from the CHPs, the three Local Authorities and NHS Ayrshire and Arran to provide input into the Framework. The steering group had agreed that some additional analysis/work would be undertaken which should be completed by December.

NHS Ayrshire and Arran had been chosen as one of four national test sites. Mrs Atkinson outlined plans to submit a Project Initiation Document by 30 November and Organisational Development plan by 31 December and an Implementation Plan by 28 February 2010. Arrangements should be implemented by 1 April 2010. The CHP Forum and Officer Locality Groups would be heavily involved in taking this work forward. An IRF stakeholder event would be held on 13 November. Mrs Atkinson would keep the Committee up-to-date with progress.

The Committee noted the considerable challenges involved in taking this important work forward and offered to provide any support needed.

10. H1N1 Influenza

Mr Fraser outlined plans, which would begin next week, for the H1N1 vaccination programme in East Ayrshire. The Committee noted.

11. Officer Locality Group for Children and Young People – draft minutes of the meeting on 9 September 2009

The Committee noted.

12. Officer Locality Group for Adults and Older People – draft minutes of the meeting on 11 September 2009

Mr Fraser noted that discussion had taken place about medicines waste and that this issue would be raised at a conference for older people later this month. The Committee noted.

13. East Ayrshire CHP Forum – draft minutes of the meeting on 28 September 2009

Mrs Miller reported discussions on medicines waste and the primary care strategy. Forum members had agreed that the primary care strategy reporting template had been useful.

14. Any Other Business

- 14.1 Mr Fraser noted that national Scottish Index of Multiple Deprivation data had just been published which indicated that East Ayrshire had the third highest level of multiple deprivation in Scotland. The Committee expressed concern at the data and requested that a report giving an analysis of these results should be brought to the next meeting. **KK**
- 14.2 Committee agreed that it would be useful to visit Rosebank Resource Centre in the new year. **KK**

15. Date and Time of the Next Meeting

Monday 1 February at 9.30 am, Meeting Room One, Strathlea (House One), Holmes Road, Kilmarnock