

EAST AYRSHIRE**COMMUNITY HEALTH PARTNERSHIP FORUM – 31 AUGUST 2011****SINGLE OUTCOME AGREEMENT ANNUAL PERFORMANCE REPORT 2010/11****1. PURPOSE OF REPORT**

- 1.1 To present to the Community Health Partnership (CHP) Forum the annual performance report on health related outcomes to be included in the East Ayrshire Community Planning Partnership Single Outcome Agreement (SOA) Annual Performance Report 2010/11.

2. SINGLE OUTCOME AGREEMENT

- 2.1 The CHP Forum will recall that Community Planning Partners in East Ayrshire prepared a three-year SOA (1 April 2008-31 March 2011) from the outset, which was approved and signed off by all Community Planning Partners and by the Scottish Government, on 2 July 2008.
- 2.2 The Forum will also be aware that following endorsement by all Community Planning Partners our updated SOA was approved by the Scottish Government on 16 June 2009, with the overall Ministerial sign off on 23 July 2009.
- 2.3 In respect of the 2010/11 position, a full consolidated annual performance report will be presented to the CPP Board in September 2011 prior to submission to the Scottish Government.
- 2.4 The Forum will be aware that the SOA for the three year period 2008 – 2011 concluded at 31 March 2011 and that the updated SOA for 1 April 2011 to 31 March 2014 has been developed in the context of the Four-yearly Review of the Community Plan progressed in 2010/11 to ensure alignment with agreed strategic priorities and high level outcomes.

3. EAST AYRSHIRE COMMUNITY PLANNING/SOA ANNUAL PERFORMANCE REPORT 2010/11**Annual Performance Report 2010/11**

- 3.1 A comprehensive and consolidated Annual Performance Report will be prepared to meet the requirements of the guidance in respect of reporting on Single Outcome Agreements provided by the Scottish Government by the end of September 2011. This report has been presented to the CHP Committee for consideration and endorsement, in respect of the health related outcomes for inclusion in the consolidated SOA Annual Performance Report.

Components of the Annual Performance Review

- 3.2 The Concordat Oversight Group (COG) agreed how reporting in respect of Single Outcome Agreements should be taken forward as follows:
- “The SOA Annual Report will be a factual statement covering progress against national and local outcomes. The report will be made in September each year, on the basis of data available from the previous financial year. The COG has issued a template which Councils and CPPs should use in presenting this information and one table should be used for each national outcome.
 - The Annual Review is a qualitative assessment designed to provide the Council, the CPP and the Scottish Government with information about the effectiveness of the SOA approach”.

SOA/Community Planning Action Plan Annual Performance Report 2009/10

- 3.3 The CHP Forum will recall that the CPP Board agreed that SOA and Community Plan Action Plan reporting should be aligned for 2010/11. Consequently, to facilitate more streamlined and integrated reporting, revised reporting templates based on the Scottish Government’s SOA template were prepared by the Community Planning and Partnership Unit (CPPU) for issue to appropriate Lead Officers and dissemination to identified data/information providers within departments/agencies. Prior to issue, the reporting templates were populated to reflect relevant information included in the SOA Outcome Templates (as at July 2010) and the Community Plan Action Plans (2009-2011).
- 3.4 The information requested from Council departments/Partner agencies to complete the reporting templates and meet the requirements of the guidance includes:
- narrative on progress in improving the delivery of the National Outcome;
 - progress at 31 March 2011 on local outcomes;
 - progress at 31 March 2011 in respect of Community Plan actions and outputs;
 - narrative on progress on local outcomes, including a description of the benefits and changes in outcome terms to the quality of people’s lives, and a summary of the relevant Community Plan outputs; and
 - narrative on progress in relation to the Fairer Scotland Fund Programme linked to relevant local outcomes.
- 3.5 In addition, local examples of good practice and new ways of working arising from the Community Planning/SOA process were requested from partners/departments to inform the annual performance report.
- 3.6 Completed templates required to be signed off by relevant Lead Officers and returned to the CPPU by 6 May 2011 to facilitate the preparation of an interim summary report based on information available at that time to provide an early opportunity to report performance to our communities, by highlighting a sample of achievement taken forward through activity in our Community Plan Action Plans (2009-11). This was endorsed by the CPP Board of 30 June 2011. Further work has been progressed to

validate and ensure the completeness of the information contained within the returns over the summer period.

- 3.7 Reporting template returns in respect of all health related outcomes have been provided and approved by NHS Ayrshire and Arran's Policy, Performance and Planning Team and co-ordinated by the CHP Facilitator.
- 3.8 The CPPU will co-ordinate the annual returns provided by the Council and Partner agencies, and prepare the consolidated SOA/Community Planning Action Plan Annual Report as appropriate for consideration by Cabinet, Partner Agencies and the CPP Board, prior to submission to the Scottish Government, as appropriate.
- 3.9 Draft reports on progress for health related local outcomes under relevant National Outcomes are attached for the Committee's consideration at Appendix 1 as follows:
- National Outcome 5: Our children have the best start in life and are ready to succeed.
 - National Outcome 6: We live longer, healthier lives.
 - National Outcome 7: We have tackled the significant inequalities in Scottish society.
 - National Outcome 11: We have strong, resilient and supportive communities where people take responsibility for their own actions and how they affect others.
- 3.10 Subject to approval, the information will be included in the consolidated SOA Annual Performance Report 2010/11, which subsequently will be presented to the CHP Committee, on the 3rd October, for noting.
- 3.11 The following table provides the agreed timescales for annual reporting in respect of the SOA to meet the requirements of the CPP Board and the Scottish Government.

Action	Timescale
Submission of residual annual reporting information by Lead Officers from departments/Partner agencies to complete a full return	June–September 2011
CPPU to prepare a consolidated Community Planning/SOA Annual Report 2010/11	July–September 2011
Feedback from Partner agencies and key stakeholders, including the Community Health Partnership (CHP) Committee on health related outcomes	August-September 2011
Feedback from Elected Members at Elected Members' Seminar	24 August 2011
Annual Report presented to Council, Partner Agency Boards and the CHP Committee	End August–September 2011
Annual Report presented to the CPP Board for final endorsement	29 September 2011
Annual Report submitted to the Scottish Government	30 September 2011

RESIDENTS' PANEL SURVEY QUESTIONNAIRE

- 4.1 The CHP Forum will be aware that progress in respect of nine local indicators in our updated SOA is measured by the results of the Community Planning Residents' Survey; the results of the 2008 Residents' Survey informed our first SOA Annual Report 2008/09.
- 4.2 It had been anticipated that the results of the Community Planning Residents' Survey 2011, which was scheduled for implementation in March 2011, would inform the 2010/11 SOA Annual Performance Report. Subsequently, however, it was agreed that the Residents' Survey 2011 would be postponed.
- 4.3 Consequently, to ensure that Community Planning Partners could fulfil the SOA annual reporting requirements to the Scottish Government for 2010/11, Lowland Market Research consultancy was commissioned to progress a face to face survey of one thousand residents across East Ayrshire's communities during March 2011. The questionnaire was specifically based on nine indicators in the SOA, progress on which would have been informed by the results of the Residents' Survey 2011.

5. RECOMMENDATIONS

- 5.1 The CHP Forum is requested to:
 - note that the SOA Annual Performance Report on progress made in 2010/11 requires be submitted to the Scottish Government by the end of September 2011
 - note the reporting templates in respect of health related outcomes for inclusion in the consolidated SOA Annual Performance Report

Shiona Johnston
East Ayrshire CHP Facilitator
August 2011