



## Draft - Minutes of East Ayrshire CHP Forum

Wednesday 10 September 2010 at 1.30pm in Council Chambers, Council HQ, Kilmarnock

### 1. WELCOME AND INTRODUCTIONS

- 1.1 **Present**
- Mrs Rita Miller, Chair
  - Ms Louise Benson, Allied Health Professionals
  - Mr Stuart Donnelly, APF
  - Mrs Brenda Emmerson, Chair Carers Sub Group
  - Mr Archie Pryce, EA North Communities Federation
  - Mr Ian Smith, Coalfield Communities Federation
  - Mrs Susan Wilson, Area Nursing & Midwifery Professional Cttee
  - Mrs Mandy Yule, Healthcare Director – Integrated Care & Partner Services
- In Attendance**
- Ms Noreen Caldwell, Scottish Health Council
  - Mr Eddie Fraser, Chair Locality Group Adult
  - Mrs Ann Gow, Assistant Director of Nursing
  - Mrs Jean Hendry, Healthcare Manager
  - Ms Katie Kelly, CHP Facilitator
  - Mr Peter Ommer, Clinical Dental Director
  - Ms Pauline Sharp (Minutes)
- 1.2 **Apologies**
- Dr Iain Brown, PPF
  - Mrs Vicki Brown, CVO
  - Mr Jim Crichton, Director of Mental Health Services
  - Mrs Kay Gilmour, Chair Locality Group Children
  - Mrs Liz Moore, Healthcare Director
  - Dr William McAlpine, Area Medical Professional Committee
  - Mrs Nicola Pirie, Area Pharmaceutical Professionals Committee
  - Dr David Richardson, EA Locality Group GP Lead
  - Mrs Joy Rollie, PPF
  - Mr Ian Willians, Area Dental Professional Committee
  - Mrs Mary Ballantyne, Carers Sub Group Rep
- 1.3 **Welcome**
- Mrs Miller welcomed Mr Ommer and Mrs Gow to the meeting. She also welcomed back Mrs Brenda Emmerson, Chair of the Carers Sub Group along with Mrs Mary Ballantyne as the official Carers representatives on the EA CHP Forum.

## **2. MINUTES OF THE PREVIOUS MEETING**

2.1 The minutes of the 21 April 2010 meeting were considered an accurate account of events and approved by the Forum.

### **2.2 Matters Arising**

2.2.1 **Item 2.2.2** – Ms Kelly would advise the Forum as soon as confirmation was received about funding from the Endowment Fund for EACH radio. **KK**

2.2.2 **Item 2.2.3 – Obesity Audit** – Mrs Yule and Ms Kelly had both met with Dr Ruth Campbell, the new Consultant Public Health Dietician. She is currently pulling together a multi-disciplinary group to start developing an Obesity Strategy for NHS Ayrshire & Arran.

2.2.3 **Item 3.4 – IRF Phase 1** – Ms Kelly advised Ms Atkinson and her team have been receiving similar feedback from all the CHP Committees and Forums they have attended. Ms Atkinson is intending to return in late November to the CHPs with an update and information on any issues raised.

2.2.4 **Item 4.3 – IRF Phase 2** – Mr Fraser assured members that carers and service users are being involved in the IRF process. A stakeholder event had been held on Friday 3 September.

2.2.5 **Item 12.1 – Incontinence Products** – The paper on this had been deferred to the October meeting. Mrs Julie Scobie, Specialist Incontinence Nurse Advisor will be attending. Training regarding issues in the use of the current products is being looked into.

2.2.6 **Item 12.2 – Dental Services** – Dialogue has been ongoing and a full answer will be provided at the next meeting.

## **3. ORAL HEALTH**

3.1 Mr Ommer, Clinical Dental Director, Managed Dental Services provided a powerpoint presentation (please see copy attached, appendix 1) on the innovative work being undertaken in the community.

3.2 The first section of the presentation focused on the work Dr Maura Edwards, Consultant in Dental Public Health had been addressing. The 2005 Scottish Dental Action Plan had identified “Priority Groups” with poor oral health eg Homeless people, Prisoners, older people in care homes and adults with special needs. He discussed the working being undertaken to reach these special groups.

3.3 Mr Ommer provided background on his role and the history of the Managed Dental Service. He expanded on what the service is currently accomplishing including:

- 6 portable chairs.
- Single patient management system Ayrshire-wide.
- Developing an Ayrshire-wide single referral point at the North West Kilmarnock Area Centre.
- Adult Priority Groups – led by Gordon Laurie, Clinical Lead, ACH.
- Oral Health Promotion.
- Pilots/projects – develop Methadone Oral Care Programme, piloting the use of Portable Surgeries.

#### **4. YOUR HEALTH WE'RE IN IT TOGETHER – PRIMARY CARE STRATEGY UPDATE REPORT**

4.1 Mrs Gow provided the Forum with an update report on the consultation which had been one of the first major challenges for the EA CHP structure. Among the points raised by Mrs Gow were:

- Monitoring by Non Executives and regular reports to Directors.
- Feedback from CHPs been adopted.
- Strategic Alliance agreed for CHPs to receive regular updates – reporting structure to be agreed.
- Important PC work is integrated around self management and long term conditions - priorities around CHP table.
- Consistent dialogue between CHP and PC development at what stage we are at.
- CHPs comfortable taking forward the broader strategy.
- Actions assigned to CHP are too specific - should really be about how the CHP can contribute. Talking about partnership.
- New profiles - keen to have input to exactly what they produce.
- Importance of standard set of data in planning services.
- CHP Committee to set priorities.

4.2 Members discussed the support for Children and Young people is not obvious in the paper and the need for dialogue on how to make a difference in early years eg supporting people with chaotic lifestyles to ensure any impact on children is lessened. In general terms it was expressed that the Primary Care Strategy priorities did not necessarily reflect those of the CHP. Other areas discussed included:

- Drugs and alcohol
- Suicide prevention

4.3 Mrs Gow advised the there were now 14 Work streams which included the Community Nursing Review. The paper is to also go to the OLGs and CHP Committee allowing further discussion on how to strengthen links. There was an agreement that the CHP Committee should be agreeing and setting the priorities and this would be discussed further at the forthcoming CHP Committee.

## 5. DEVELOPMENTS AT EAST AYRSHIRE COMMUNITY HOSPITAL (EACH) REPORT

5.1 Mrs Hendry advised the EA CHP Committee had received this paper on 23 August and supported it. It provides a detailed update on the current situation regarding the proposed service changes, improvements and highlights the benefits for dental services, inpatient services and AMH patients. It also describes the arrangements to consolidate on the proposals with the paper having been submitted to the Capital Steering Group on 27 August and still to be submitted to the NHS Finance Committee on 23 September for final approval. Further points raised included:

- The £3 million capital investment – very welcome in the current financial climate.
- Summary of discussions with the Cumnock Health Interest Group **JH** held on 1 September to be circulated.
- Transfer of patients from Biggart and Ailsa hospitals – specialist care for individuals – work ongoing with Care Commission.
- East Ayrshire Council Services working closely already.
- Need to focus on adaptations to ensure patients able to return home sooner.
- Good community service for people with dementia.

5.2 Mrs Hendry discussed the very detailed exercise involving, staff, staffside and Human Resources. She assured the Forum there will not be a reduction in staff numbers but discussion is ongoing with members about the changes for a number of staff in their working arrangements.

5.3 **Issues re EACH** – Mr Smith highlighted concerns that had been raised at the Federation meeting about the original assessment of local needs when EACH opened, the increasing ageing population and the current proposed reduction in beds. Mrs Hendry was asked to provide justification for this. Mrs Hendry discussed the transfer of resources and issues relating to shifting the balance of care which will ensure there is no shortfall in service provision. Discussion was also held on the need to increase the car parking facilities in light of the proposed increase in use of EACH and the dental services. Mrs Hendry was to forward further information to Mr Smith in relation to the issues raised. **JH**

## **6. COMMUNITY REHABILITATION PILOT AT EACH REPORT**

- 6.1 Mrs Hendry advised this paper provided a report on the progress of the Community Rehab Service, which was being funded within existing resources. A 6 month pilot started on 30 August and will provide a single point of access for GPs in the locality from Monday-Friday 9-5 pm. The multidisciplinary team have met and established what their roles are although this is very much in the early stages. There has been one referral in the first two weeks of operation with an operational meeting being held on 8 September to make sure the team is comfortable about the way the pilot was progressing. This need to be accomplished with close liaison with the AHP leads.
- 6.2 Mrs Miller reported on the visit by Nicola Sturgeon, Cabinet Secretary for Health and Wellbeing to Crosshouse Hospital to see evidence of work being carried out regarding re-admissions and advised this had been successful.

## **7. CHP ANNUAL REPORT (INCORPORATING SOA PERFORMANCE REPORT)**

- 7.1 Following the presentation at the NHS Board in February by the 3 Facilitators the NHS Board Chairman had requested that CHP Committees provide an Annual Report. Ms Kelly provided a short overview of the different sections providing background to the CHP structure and the work of the EA CHP. The EA CHP Committee had approved the report and considered the CHP structure was going in the right direction with work being particularly required on breast feeding, teenage pregnancies and hospital admissions. The Annual Report requires to be submitted to the NHS Board in October.

## **8. FOUR YEARLY REVIEW OF COMMUNITY PLANNING**

- 8.1 Ms Kelly advised this paper was for information and had been prepared for the Community Planning Partnership Board. The Community Planning Partnership Board had agreed in June. Stage 2 of the process will comprise the development of new Community Plan Action Plans with a series of meetings involving partners being organised to develop the actions related to the new local outcomes. She highlighted the key messages from the consultation/engagement with stakeholders outlined at section 3.12.

## **9. CARING TOGETHER – THE CARERS STRATEGY FOR SCOTLAND**

- 9.1 This paper provides an overview of the recently released “Caring Together” Strategy for Carers in Scotland 2010-2015 and “Getting it Right for Young Carers” Strategy for Young Carers in Scotland 2010-2015 and

the key actions in the strategies. The strategy sets out the shared vision for unpaid carers in Scotland and states that despite the extreme pressures on public finances, local authorities and Health Boards will commit to delivering incremental improvements to support for carers. It also focuses on the need for all agencies to prioritise support to carers in greatest need ensuring “An emphasis on preventative action and early intervention should be the default position rather than crises-led responses”. Mr Fraser discussed the importance of outcomes and under Section 3 “Getting it right for Young Carers” the need to let children be children. Over 50% of young carers are caring for adults with addictions or mental health problems.

- 9.2 Mrs Emmerson expressed her concern that the Community Care Scotland Act 2002 had not been mentioned. A discussion was held about the Act stating that carers are key partners and the Community Strategy stating they are equal partners; again disappointment was expressed about the use of “equal”. The change from Carers Assessment to Carers Support Plan was very much supported. Mr Fraser to report back on how the £1 million going to voluntary sector was going to be used. EF

## 10. CARERS SUB GROUP UPDATE

- 10.1 Mrs Emmerson as the Chair of the Carers Sub Group advised it was envisaged the Group would run along similar lines to the PPF and work in partnership with the CHP to address carers issues. She highlighted the presentation by Mr Ollie Scot on the “Carers Information Strategy, the new NHS Inform site and the pilot scheme for carers, patients and significant others being run by Pavilion 11 at ACH and Station 1 at Ayr Hospital to encourage them to be more involved in the treatment of the person they are caring for.
- 10.2 Mrs Emmerson also raised the concern expressed by carers about the possible cuts to care packages. Mr Fraser discussed the current ongoing analyses of care packages and the criteria being used to assess these. Mr Fraser to bring this information back to the next Forum. He advised this information would be provided to the EA CHP Committee also. EF

## 11. COMMUNITIES FEDERATIONS UPDATES

- 11.1 **Coalfield Communities Federation** - Mr Smith advised they had held their AGM and he had been voted in as the Chair. Currently they are also waiting for Fairer Scotland funding coming back. Mr Fraser to arrange for the CCF to visit the Risk Management Centre and Ms Kelly to arrange for EA Council to host their next meeting. EF/ KK
- 11.2 **EA North Communities Federation** – Mr Pryce advised they have a new Chair and there have been some changes to the Board of Directors. The

Federation were looking forward to Ms Kelly attending their meeting on Monday 13 September.

## **12. PPF UPDATE**

- 12.1 Mrs Emmerson advised ADoc had attended and provided the PPF with background information about their remit. She is also currently pulling together a PPF Newsletter.
- 12.2 Ms Caldwell advised there has been a request for a member of the EA PPF to attend a Primary Care Group.

## **13. IRF PROGRESS REPORTS**

- 13.1 **Adults with Complex Care Needs** – Noted.
- 13.2 **Children with Complex Needs** – Noted.

## **14. OFFICER LOCALITY GROUP FOR CHILDREN AND YOUNG PEOPLE – DRAFT 15 AUGUST MINUTES**

- 14.1 The Forum noted the contents. Ms Kelly referred to Matters Arising and the Community Planning Partnership developing a mechanism/checklist in relation to the potential impact on budget reductions on partner organisations. Ms Kelly to bring an update for information to a future Forum. **KK**

## **15. OFFICER LOCALITY GROUP FOR ADULTS AND OLDER PEOPLE – DRAFT 13 AUGUST MINUTES**

- 15.1 Mr Fraser circulated the draft minutes of 13 August. The Forum noted the contents.

## **16. ANY OTHER BUSINESS**

- 16.1 Mrs Wilson advised currently a consultation is being undertaken on the Review of Community Nursing with the deadline of 22 September. The Forum agreed it would be beneficial for Mrs Gow to return at a future meeting to discuss changes to Community Nursing and the impact on shifting the balance of care. Ms Kelly advised this consultation was being taken to the OLGs for their expert comments with such a short window to comment. **KK**
- 16.2 Mr Pryce highlighted to the Forum the appointment, supported by the British Heart Foundation, of Dr John Sharp, Hearty Lives NHS Ayrshire & Arran Clinical Psychologist. Currently there is a great lack of pre and post operation psychological care for patients being given defibrillators. The importance of identifying people with psychological problems following

heart surgery was discussed and the link to reducing hospital stays and prescribing anti depressants. Mr Pryce to raise these concerns at the Quality Improvement Scotland meeting.

**17. DATE AND TIME OF NEXT MEETING**

**2.00 pm Wednesday 27 October 2010, Meeting Room 1, Council HQ, Kilmarnock**

Signed (Chair) ..... Date.....

Maura Edwards


**NHS**  
Ayrshire  
& Arran

Consultant in  
Dental Public Health

2005  
Scottish Dental Action Plan

**NHS**  
Ayrshire  
& Arran

- Identified "Priority Groups"
  - Those with poor oral health
    - Homeless people
    - Prisoners
    - Older people (in care homes)
    - Adults with special needs



Overview

**NHS**  
Ayrshire  
& Arran

- National - OHSSG
- Regional
- Strategic
  - To develop OHI initiatives
- Operational
  - Priority Group Co-ordinator
  - Frances Grier (nee Lynch)

1 - Homeless people

**NHS**  
Ayrshire  
& Arran

- Oral health poor, limited access to services
  - Public health nurses for homeless people
- Training for hostel staff, tenancy support workers
- Oral health packs
- Use of Dental Access Centres
- Excellent feedback!
- Start pilot with pharmacies – methadone programme

## 2 - Prison



- Continue input to Health and Wellbeing Days
- Training for prison staff
- Working with Healthcare Manager
- Oral health questions into induction
- Health Promoting Prison Group – proposal
  - Develop OHP materials with prisoners

## 3 - Older People



- North Ayrshire Pilot - Three strands
  - Signpost to dental services
  - Training staff
  - Oral health paperwork
    - Oral health risk assessment
    - Care Plans
    - Daily documentation of care
- District Nurse
- Evaluate and roll out

## Older People




- Ayrshire Central Hospital
  - Same three strands
  - Paperwork audit
  - Nurse Manager
  - Oral health protocol
  - Oral health assessment for all in-patients


## 4 - Adults with Additional Needs




- Pilot in East Ayrshire "Open Wide"
  1. Signpost to dental services
  2. Training staff
  3. Oral health paperwork
- CLDT – Community Learning Disability Team

National Oral Health Improvement Groups 

- Homeless people
  - Smile4life survey
    - Something2smileabout – development
- Prison - Demonstration sites
  - Peer education – improve offender outcomes
- Older people
  - *Caring for Smiles* – Guide for Trainers
  - Launched May 10


Peter Ommer 

Clinical Dental Director  
Managed Dental Services



Managed Dental Service - History

- School children
- Adults with additional needs
- Patients with complex medical conditions.
- Older people.
- New remit to ensure Dental treatment for all.
  - Treatment in emergency
  - Access for non-registered patients



Managed Dental Service - Today

- Employed directly by the Health Board.
- Thirty-eight Surgeries within Nineteen sites across Ayrshire.
- Six fully functional Portable Dental Chairs.
- Single patient management system Ayrshire-wide.
- Developing an Ayrshire-wide single referral point - the North West Kilmarnock Area Centre

### Adult Priority Groups

- Older People.
- Adults with Additional Needs.
- People with chaotic lifestyles.
- Prison population.

### Our part in Adult Priority Care

- Supply the Dental care.
- Supply the staff training & Oral Health Promotion.
- Develop the new initiatives.

### Adult Priority Dental Care

- Led by Gordon Laurie the Clinical Lead for Priority Adult Care
- Based in Ayrshire Central Hospital Dental Department.

### Oral Health Promotion

- Also based in ACH Dental Department.
- Has Frances Grier embedded within the Department.
- Led by Karen Parker, OHP Co-ordinator.



### Pilots/Projects

- To make the strategic plans practical.
  - Help develop the Methadone Oral care Programme
- To develop new and innovative approaches to patient care
  - Planning to pilot the use of Portable Surgeries in care homes to bring care to patients with limited mobility.
- Led by John Blair who is also based in ACH.



### Contacts

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### Referrals

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