

**EA CHP Forum**

**Date of meeting**

**Subject** **Scottish Health Council, Public Partnership Forum Development Tool**

**Purpose** **To inform the CHP Forum on how the East Ayrshire PPF have used the Development Tool/Action Plan for the ensuing two years**

**Recommendation** **The CHP Forum is asked to note the contents of the report**

---

**1. Role of Public Partnership Forums**

1.1 Public Partnership Forums are intended to enable and support Community Health Partnerships to maintain an effective and formal dialogue with their local communities. The guidance, '*Community Health Partnerships: Involving People – Advice Notes*' (Scottish Executive Health Department, 2004), states that "the Public Partnership Forum (PPF) should be the main mechanism by which the CHP engages, communicates and maintains a meaningful dialogue with the people of the communities it serves". A commitment was then made to strengthen the role of Public Partnership Forums in '*Better Health, Better Care: Action Plan*' (Scottish Government Health Department, 2007).

**2. Scottish Health Council, Public Partnership Forum Development Tool**

2.1 It has been recognised that Public Partnership Forums have emerged in different forms in Scotland. As part of a programme of work intended to support and strengthen Public Partnership Forums, the Scottish Health Council has designed a development tool, the objectives of which are to:

- Enable Public Partnership Forum participants, the Scottish Health Council and Community Health Partnerships to consider what progress they have made so far and identify what areas they wish to develop and improve;
- Ask the Community Health Partnerships to agree key actions for each Public Partnership Forum that can be developed with Scottish Health Council and Community Health Partnership support;
- Ensure the right foundations are in place to help Public Partnership Forums to include a wide range of people in their activities.

The Scottish health Council has been working with all East Ayrshire Public Partnership Forum members to complete the development tool over the last few months

### **3. Process**

- 3.1 The group were given agreement from the CHP Facilitator to complete the development template.
- 3.2 A focus group was held, inviting members of the PPF Core Group to complete the development tool, which was typed it up and circulated to the group and to the CHP facilitator to ensure the discussions were recorded accurately. This was then shared with the wider PPF network for comment.

The original focus group was then invited back to explore the findings further. At this point actions began to come from the document which the PPF Core Group would carry out.

Once this was typed up and circulated to the group, the wider PPF network and the CHP Facilitator and back to the PPF Core Group for action.

### **4. Next Steps**

- 4.1 Following an initial meeting between representatives of the East Ayrshire Public Partnership Forum, the Community Health Partnership Facilitator, and the Scottish Health Council the Community Health (and Care) Partnership is asked to:
  - consider agreeing the action plan which identifies the Public Partnership Forum's objectives and actions for the period 2011-2013;
  - respond to the Public Partnership Forum's request in relation to providing appropriate support and training to enable these objectives to be met;
  - agree that the Public Partnership Forum will evaluate its performance on an on-going basis, using the success criteria set out in the action plan

**Yvonne Templeton**  
Chair of the East Ayrshire  
Public Partnership Forum  
1<sup>st</sup> October 2011