

grant assessment form

1 Aims and objectives of the organisation

The main aim and objectives of the organisation are to provide a place for elderly people to socially network and keep them informed of all aspects affecting their standards of life.

2 Purpose of the grant (including breakdown of costs)

The grant would be used to provide a Burns lunch in honour of the homecoming in 2009.

The lunch would cost £529.60.

3a How many people are on the organisation's Management Committee? 9

3b What is the organisation's total membership? 45

3c How many members usually attend the organisation's meetings or events? 40

3d How many members of the organisation would benefit from the grant? 45

3e How many members of the community would benefit from the grant? 45

**4 How will the grant :-
(a) develop the organisation; or**

It will enable the organisation to provide a social occasion for the members where they can socially network with one another.

(b) benefit the local community.

5	Total cost of project	£	529.60
	Amount of grant requested	£	429.60
	Bank Balance(s) Date 02/09/08	£	615.50
Where the group has more than one bank account all balances should be recorded			
	Cash in hand Date 02/09/08	£	1.17 (petty cash)
	Value of any other financial assets	Date	£
	Name of other funding sources		

Amount and date of grant	
£	Date

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

7 **Recommendation**

Support	<input checked="" type="checkbox"/>
Refuse	<input type="checkbox"/>
Defer	<input type="checkbox"/>
Amount Recommended	£ 429.60

Reason for recommendation

I recommend that the Kilmarnock South Elderly Forum receive the full amount that they have requested. Any grant awarded should be held back subject to receipt of audited accounts.

The organisation provides the opportunity for elderly people to meet once per month to discuss issues directly related to them and have different guest speakers at each meeting. The grant would be used to provide a Burns lunch for its members and it will be in honour of the homecoming 2009.

Support Notes

1. The money the group have in the bank at the moment will be used for the continued running of the Forum like hall fees, conference fees etc.
2. There is no audited accounts enclosed with the form, this is due to a change of Treasurer and the Secretary had already notified Administration at Council Headquarters about this matter.
3. The group have received one quote for the lunches from Memory Lane priced at £9.95 per person. This would mean the total amount would be £447.75 which is more than the group have applied for, however, they have sufficient funds to contribute the rest of the money needed.

Management Risk Ranking <input type="checkbox"/> L / M / H	Child Protection Risk Ranking <input type="checkbox"/> L / M / H
<small>Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.</small>	<small>Applications with a HIGH ranking are not recommended for support</small>

8 **If there are any revenue implications how will they be met in future years?**

Recurring applications to East Ayrshire Council.

9 **Does the project represent value for money?** Yes No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Northern Local Grants Committee			
Central North Local Grants Committee	12	107.40	25
Central South Local Grants Committee	35	322.20	75
Southern Local Grants Committee			
Other areas outwith EA			
Method of Division			

All questions on this form must be completed