

grant assessment form

1 Aims and objectives of the organisation

The Archway P.H.A.B Club provide a social meeting place every 2 weeks where physically handicapped and able bodied come together on an equal basis.

2 Purpose of the grant (including breakdown of costs)

The purpose of the grant is running costs for the Club which include transport, hall lets, insurance, stationery and general running costs.

3a How many people are on the organisation's Management Committee? 10

3b What is the organisation's total membership? 20

3c How many members usually attend the organisation's meetings or events? 20

3d How many members of the organisation would benefit from the grant? 20

3e How many members of the community would benefit from the grant? 20

**4 How will the grant :-
(a) develop the organisation; or**

It will enable the group to continue as without the financial support the group would have to close.

(b) benefit the local community.

It provides physically handicapped and able bodied people with a social meeting point for them to enjoy and relax in a social setting.

5	Total cost of project		£2,180
	Amount of grant requested		£2,180
	Bank Balance(s)	Date 01/02/08	£2.82
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date	£
Value of any other financial assets		Date	£
Name of other funding sources			

Amount and date of grant	
£	Date

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

7 **Recommendation**

Support	
Refuse	
Defer	✓
Amount Recommended	

Reason for recommendation

I recommend that this application is deferred due to issues regarding the accounts of the club. There could be possible defalcation with the accounts and at this stage no one from the group has been able to contact the treasurer. All correspondence from the bank has been sent to the treasurer therefore the chairperson and secretary have asked the bank to send the past year's bank statement and this will enable them to track payments and look at the possible defalcations in the accounts.

The bank have been able to tell the group that they have £2.82 in their account but the group are querying this as they have handed over membership fees to the treasurer and they have also received correspondence from creditors for payments that they thought were already paid.

Community Learning and Development will support the group over the next few months to get the group back in working order as due to account issues they have not been holding their social meetings

Another reason for deferring the application is that the group were successful in getting a local grant in May 2006 for £2099.85 and to date the Council have not received a progress report or receipts for the money spent.

Management Risk Ranking L / M / H Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.	Child Protection Risk Ranking L / M / H Applications with a HIGH ranking are not recommended for support
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8 **If there are any revenue implications how will they be met in future years?**

9 **Does the project represent value for money?** Yes ✓ No

All questions on this form must be completed

10 Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)

	Nos	Amount	%
Northern Local Community Planning Forum	2		
Central Local Community Planning Forum	18		
Southern Local Community Planning Forum			
Other areas outwith EA			
Method of Division			