



**East Ayrshire**  
COUNCIL

*For official use only*

Organisation  
Kilmarnock Leisure  
Education Association

Reference Number  
CG4545

# grant assessment form

## 1 Aims and objectives of the organisation

The aims of Kilmarnock Leisure Education Association are:

- To encourage participation in all levels of education
- To encourage community participation in the planning and delivery of informal education and such other activities as we are charitable

The organisation currently provides classes for children and adults. Approximately providing classes for 150 adults, and 250 young people per week.

## 2 Purpose of the grant (including breakdown of costs)

The purpose of the grant would be to assist in covering the cost of the letting fees within Grange campus for the periods of Sept-Dec 2010 (10 weeks) & Jan – Mar 2011 (10 weeks).

The total amount requested is £2500.

**3a How many people are on the organisation's Management Committee?** 8

**3b What is the organisation's total membership?** 350+

**3c How many members usually attend the organisation's meetings or events?** Meeting 8 classes 350+

**3d How many members of the organisation would benefit from the grant?** 350+

**3e How many members of the community would benefit from the grant?** 350+

## 4 How will the grant :- (a) develop the organisation; or

The grant will enable the organisation to provide various activities and classes within the Grange Campus.

## (b) benefit the local community.

The local community will continue to access various learning opportunities within the area.

**All questions on this form must be completed**

5	<b>Total cost of project</b>		£ 12,300
	<b>Amount of grant requested</b>		£ 2500
	<b>Bank Balance(s)</b>	<b>Date</b> 01/02/10	<b>£10,971.10</b>
	Where the group has more than one bank account all balances should be recorded		
	<b>Cash in hand</b>	<b>Date</b>	<b>£</b>
<b>Value of any other financial assets</b>		<b>Date</b>	<b>£</b>
<b>Name of other funding sources</b>			
<b>Amount and date of grant</b>			
<b>£</b>		<b>Date</b>	

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

7 **Recommendation**

Support

Refuse

Defer

Amount £ 2000

**Recommended**

**Reason for recommendation**

As the organisation is self funded through the classes being paid by learners, the organisation generates sufficient income to cover the costs of the wages for tutors and staff.

However the group received funding last year to assist with the rising cost of the lets at the Grange Campus. In order to maintain sustainability in providing classes at the Grange Campus, especially as more classes are being provided, I recommend that a grant of **£2000** is provided to assist with the continued cost of the lets at the Grange Campus.

<b>Grange Lets</b>	Sept-Dec 2010 (10 weeks) & Jan-Mar 2011 (10 weeks)	£2556.80
<b>Staff Wages</b>	Sept-Dec 2010 (10 weeks) & Jan-Mar 2011 (10 weeks)	£7,000.00
<b>Advertising</b>		£820.0.0
<b>Equipment</b>		£200
<b>Insurance</b>		£500
<b>Admin</b>	Sept-Dec 2010 (10 weeks) & Jan-Mar 2011 (10 weeks)	£1200
		<b>Total £12,276.80</b>

Management Risk Ranking <input type="checkbox"/> / <input type="checkbox"/> / <input type="checkbox"/> / <input type="checkbox"/>	Child Protection Risk Ranking <input type="checkbox"/> / <input type="checkbox"/> / <input type="checkbox"/>
Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.	Applications with a <b>HIGH</b> ranking are not recommended for support

8 **If there are any revenue implications how will they be met in future years?**

9 **Does the project represent value for money?** Yes  No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Northern Local Grants Committee			
Central North Local Grants Committee			
Central South Local Grants Committee	Classes in Grange Campus	£2000	100
Southern Local Grants Committee			
Other areas outwith EA			
Method of Division			

**All questions on this form must be completed**